

Registering for Variable Credit Classes in EagleNet

If you are registering for a variable credit class, registration will DEFAULT to the least number of credits for the class. The following instructions will provide you information on changing the credits for a variable credit class.

1. Go to [InsideEWU](#) and log in to [EagleNet](#).
2. Register for the course.

The screenshot shows the EagleNet interface. At the top, there are tabs for 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. Below this is a search results table for 'Winter Quarter 2021' with 3 classes. The table has columns for Title, Subject Description, Course No., Section, Hours, CRN, Term, Instructor, Meeting Times, Campus, Status, and Attribute. Three rows are visible, each with an 'Add' button. Below the search results is a 'Schedule' tab showing a weekly grid from Sunday to Saturday. To the right is a 'Summary' table with columns for Title, Details, Hours, CRN, Schedule Type, Status, and Action. A red arrow points to the 'Registered' status in the Summary table.

Title	Subject Description	Course No.	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Action
GENERAL STUDENT TEACHIN Field Application	Education	427	001	3 TO 15	10452	Winte...	Bail, Diane (Primary)	S M T W T F S	Cheney	24 of 25 seats re... 10 of 10 waitlist se...	State Support Funding	Add
GENERAL STUDENT TEACHIN Field Application	Education	427	002	3 TO 15	19214	Winte...	Leonard, Sathary (Primary)	S M T W T F S	Cheney	23 of 25 seats re...	State Support Funding	Add
GENERAL STUDENT TEACHIN Field Application	Education	427	003	3 TO 15	19215	Winte...	Hain, Miranda (Primary)	S M T W T F S	Cheney	25 of 25 seats re...	State Support Funding	Add

Title	Details	Hours	CRN	Schedule Type	Status	Action
GENERAL STUDENT TEACH...	EDUC 427, 001	3	10452	Field Application	Registered	None
PRINCIPLES OF FINANCIAL...	ACCT 251, 001	5	10007	Lecture & Practic...	Registered	None

3. Click on SCHEDULE AND OPTIONS TAB toward the top of your screen and click on the credits for the variable credit class:

The screenshot shows the 'Register for Classes' summary page. At the top, there are tabs for 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. The 'Schedule and Options' tab is circled in red. Below the tabs is a 'Summary' section for 'Winter Quarter 2021'. It contains a table with columns for Title, Details, Hours, CRN, Schedule Type, and Grade Mode. A red arrow points to the 'Hours' column for the 'GENERAL STUDENT TEACHING K-12' course. Below the table is a summary line: 'Total Hours | Registered: 8 | Billing: 8 | CEU: 0 | Min: 0 | Max: 18'.

Title	Details	Hours	CRN	Schedule Type	Grade Mode
GENERAL STUDENT TEACHING K-12	EDUC 427, 001	3	10452	Field Application	Pass/Fail / Pass
PRINCIPLES OF FINANCIAL ACCOUNTING	ACCT 251, 001	5	10007	Lecture & Practice/Di...	Standard Gradin

Total Hours | Registered: 8 | Billing: 8 | CEU: 0 | Min: 0 | Max: 18

4. Update the credits and enter. Then SUBMIT.

