



ASEWU REVIEW AND PROPOSAL AGENDA
Tuesday, January 5th, 2019
Pence Union Building, Room 207J, 3:00 p.m.

1. Call to Order
2. Roll Call
 - Josiah Martinez, Speaker Pro-tem
 - Forrest Wallace, ASEWU, Athletic Affairs and University Advancement
 - Angelica Garcia-Macias, ASEWU, Legislative Affairs
 - Taylor Coffell, ASEWU Superior Court, Clerk
 - Brian Moore, ASEWU, Director of Elections
 - Stacey Reece, SAIL, Director
 - Grace Callahan, ASEWU, Program Support Supervisor
 - Raul Sanchez, ASEWU Superior Court, Chief Justice
3. Unfinished Business
 - a. Bill 2018-19/ 117
 - b. Bill 2018-19/ 702
 - c. Bill 2018-19/ 706
 - d. Bill 2018-19/ 123
 - e. Bill 2018-19/ 306
 - f. Bill 2018-19/ 504
 - g. Bill 2018-19/ 108
4. New Business
 - a. Bill 2018-19/307
 - b. Bill 2018-19/405
5. Announcements
 - a. The next meeting is February 19th, 2019 at 3pm in PUB 207J.
6. Adjournment

Bill: 2018-19/117
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act establishing the process for selecting the student member of the Eastern Washington University Board of Trustees.
Be it enacted by the ASEWU Council that:

SECTION 1: Purpose

In compliance with SSB 5517, a student member of the Eastern Washington University Board of Trustees, shall be selected by the process listed below.

SECTION 2: Interviewing Committee Structure

The Interviewing Committee shall be composed of the following individuals.:

- A. One (1) Administrator, chosen by the ~~C~~chair of the Board of Trustees;
- B. One (1) member of the Board of Trustees, also chosen by the ~~C~~chair of the Board of Trustees.;
- C. One (1) faculty-at-large member, nominated by the President of the Faculty Organization and approved by the ASEWU Council.;
- D. One (1) classified staff member, also nominated by the president of Local 931 and approved by the ASEWU Council.;
- E. Three (3) students chosen by the ASEWU Council.

SECTION 3: Process

- A. The student position shall be advertised for at least two weeks prior to interviews, utilizing any reasonable means of advertisement, such as *The Focus*, and *The Easterner*.
- B. The Interviewing Committee shall then choose at least three (3) and no more than five (5) of the most qualified candidates, using the criteria listed under Section 4, criteria.
- C. The names and applications of the most qualified candidates shall then be sent to the Washington State Governor's office for a final decision.

SECTION 4: Term

As stated above, the selected member shall serve a one-year term beginning July 1st and ending July 1st of the following year.

SECTION 5: Criteria

Applicants will be evaluated on the following criteria:

- A. University and community involvement,
- B. Extra-curricular involvement,
- C. Academic success,
- D. Overall attitude and personality, and
- E. Any other criteria that the Interviewing Committee agrees upon before receiving the applications.

SECTION 6: Minimum Requirements

All student applicants shall meet the following requirements:

- A. Have and maintain a minimum 3.0 cumulative GPA;
- B. Have been a student in good standing at Eastern Washington University for at least three (3) consecutive quarters (excluding summer quarter) and continue to be a student in good standing at Eastern Washington University throughout their term if selected.

In addition, the applicant shall provide two letters of recommendation to be submitted with the gubernatorial application packet.

SECTION 7: Rescinded

Bylaw 2012-13/117 is hereby rescinded

SPONSOR: Raúl Sánchez

COMMITTEE REFERRAL: Review and Proposal

ASEWU Executive Vice President Date

ASEWU President Date

ASEWU Speaker Pro Tem Date
(Veto override)

Bylaw: 2018-2019/702
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act outlining the disciplinary procedure of the ASEWU Council in regard to all members of the ASEWU Superior Court.
Be it enacted by the ASEWU Council that:

SECTION 1: Purpose

To establish the guidelines for the impeachment of an ASEWU Superior Court Justice as set forth by the Constitution of the ASEWU in Article 4, Section 8.

SECTION 2: Procedure

Any member of the current student body may bring charges in regard to the ASEWU Constitution and/or Bylaws against any ~~elected or appointed official of the member of the ASEWU Superior Court~~. If the chief justice is the accused, the most senior justice shall serve as interim chief justice. Charges and all evidence must be submitted in writing to the Executive Vice President and the ASEWU Superior Court Chief Justice at least three (3) business days before the next regularly scheduled ASEWU Council meeting in order to ensure a place on the agenda. No anonymous charges will be accepted.

SECTION 3: Due Process

To ensure that the Accused is afforded due process, any and all Complainant(s) shall be present at the appropriate hearing to give a statement and present evidence. Any Accused official must be notified in writing of specific violation(s) by the ASEWU Executive Vice President or designee at least three (3) business days before the meeting at which their case shall be heard and be given a copy of all evidence available. Exceptions will be made only with the consent of the Accused.

SECTION 4: Hearing Procedure

The hearing must follow the guidelines as set forth by the most current ASEWU Superior Court Standing Rule regrading disciplinary procedures concerning ASEWU Superior Court Justices~~13-14/001~~ and the current ASEWU Superior Court hearing procedure.

SECTION 5: Appeals Process

Appeals may be made to the ASEWU Superior Court.

All judgments made by the ASEWU Superior Court can be overturned by the ASEWU Council with a unanimous vote, as per Article IV, Section VI of the ASEWU Constitution. This appeal must be given to the ASEWU Superior Court Chief Justice at least three (3) business days after receiving a judgement.

SECTION 6: Rescinded

Bylaw 2015-16/702 is hereby rescinded.

SPONSOR: Raúl Sánchez

COMMITTEE REFERRAL: Review and Proposal

ASEWU Executive Vice President Date

ASEWU President Date

ASEWU Speaker Pro Tem Date
(Veto override)

Bill: 2018-19/706
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act establishing the sanctioning power of the ASEWU Superior Court in regard to registered student organizations.

Be it enacted by the ASEWU Council that:

SECTION 1: Purpose

Any registered student organization not fulfilling their obligations and responsibilities as stipulated in the ASEWU Constitution and Bylaws shall be called before the ASEWU Superior Court and may have specific actions taken against them.

SECTION 2: Definition of Actions

The ASEWU Superior Court shall hereby be invested with the powers necessary to ensure that all registered student organizations are fulfilling their obligations and responsibilities as stipulated in the ASEWU Constitution and Bylaws. Those powers shall be limited to the following items:

- A. Formal written warnings;
- B. Discretionary sanctioning;
- C. Restriction of any and/or all privileges of a registered organization;
- D. Loss of ASEWU funding for the remainder of the academic year in question; ~~and~~
- E. Revocation of recognition as a student organization.

Any registered student organization that does not successfully complete any part of a sanction given to them by the ASEWU Superior Court shall be found in violation of their duties and shall return to the ASEWU Superior Court for further evaluation. The ASEWU Superior Court may grant exceptions to any part of this section in extreme circumstances if probable cause is given by the accused.

SECTION 3: Membership

In addition to all active ASEWU Superior Court members, the advisor for ~~Campus Programs~~ student organizations or designee may act as a non-voting member of the ASEWU Superior Court only when a student organization is called before them.

SECTION 4: Procedure

Any member of the current student body may bring any registered student organization before the ASEWU Superior Court for judgment. Charges on the ASEWU Constitution and Bylaws and all evidence must be submitted in writing to the Chief Justice at least three (3) business days before the next regularly scheduled ASEWU Superior Court meeting in order to ensure a place on the agenda.

To ensure the proper use of ASEWU funds, the ASEWU Council may freeze a student organization's ASEWU-funded account pending the adjudication of a complaint previously filed with the ASEWU Superior Court.

Sanctions issued by the ASEWU Superior Court against a student organization found to be in violation of stated policies and procedures shall not extend past the end of the current academic year unless specifically detailed by the ASEWU Superior Court.

SECTION 5: Due Process

To ensure that the accused is afforded due process, the complainant(s) shall be present at the appropriate hearing to give a statement and present evidence. Any accused registered student organization must be notified of the specific violation(s), in writing, by the ASEWU Superior Court at least three (3) business days before the meeting at which their case shall be heard and be given a copy of all evidence available. Exceptions will be made only with the consent of the accused.

Any Accused student organization shall be found responsible or not responsible in accordance with a preponderance of evidence.

SECTION 6: Appeals Process

All judgments made by the Superior Court may be overturned by the ASEWU Council with a unanimous vote, as per Article IV, Section VI of the ASEWU Constitution. The appeal must be given to the ASEWU Executive Vice President ~~at least no later than three five (35)~~ business days after receiving a judgment.

SECTION 7: Rescinded

Bylaw 2015-16/706 is hereby rescinded.

SPONSOR: Raúl Sánchez

COMMITTEE REFERRAL: Review and Proposal

ASEWU Executive Vice President Date

ASEWU President Date

ASEWU Speaker Pro Tem Date
(Veto override)

Bill: 2018-19/123
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act establishing a formal process for ~~presidential~~ nominations made by the ASEWU president and executive vice president to receive council advice.

Be it enacted by the ASEWU Council that:

SECTION 1: Purpose

To ensure that all ASEWU president and ASEWU executive vice-president nominations are made with the advice of the ASEWU Council.

SECTION 2: Committee Structure

All appointments made by the ASEWU president and executive vice president, as defined in the ASEWU Constitution, shall be interviewed by a hiring committee of the ASEWU prior to the appointment. This committee shall be established upon notification that a vacancy has or will occur in a position requiring appointment.

Each committee will be composed of the following individuals:

- A. The ASEWU executive vice president when appointing a council clerk;
- B. The ASEWU President for all other appointments;
- C. At least three (3) voting members of the ASEWU Council (excluding the executive vice-president);
- D. Any other person/persons that the ASEWU Council sees fit;
- E. ~~When appointing executive assistants, a~~Any other ASEWU executive may request to take part in the hiring committee;
- F. When appointing an ASEWU Superior Court associate justice, the ASEWU Superior Court chief justice must take part in the hiring committee of this appointment; ~~and~~ other members of ASEWU Superior Court may request to take part.

All interviews conducted during spring quarter for appointments to be made by the incoming ASEWU president and executive vice president shall be comprised of the incoming voting members of the ASEWU council (excluding the executive vice-president); ~~any ASEWU executive elect or ASEWU Council member elect may request to take part in any hiring committee.~~

In the case that three voting members of the ASEWU representatives are not willing to serve on the interviewing committee, then all of the members not willing to serve on the committee must present a signed waiver to the Council and gallery at an ASEWU Council meeting, stating that they realize they are giving up their right to provide input into the nomination process and why they cannot serve on the committee. These explanations could be used as grounds for nonperformance of duties.

SECTION 3: Committee Recruitment

To allow ASEWU Representatives to be involved in the interview process, notice of establishing an interviewing committee must be provided to all ASEWU Representatives in written form. Sign-up sheets will then be provided in the ASEWU office. After at least one (1) week, the committee shall establish meeting times. The interviewing committee will announce their meeting times to the gallery at an ASEWU Council meeting, at least one-three (3-4) week business days prior to the interviews.

SECTION 4: Interview Procedure

The position being filled must be advertised and open to potential applicants for at least one (1) week. Then the interviewing committee(s) can send invitations to candidates for interviews.

The interviews shall be conducted in a question and answer format with the following provisions.:

- A. ~~Each~~ There shall be the same number of members involved ~~must attend~~ at each interviews.;
- B. There shall be an established evaluation system before any interviews are held.;
- C. Applicants that are tied after the first interview will be invited for a second interview ~~before the same committee at which~~where time new questions shall be asked.

SECTION 5: Candidate Selection

With exception of the ASEWU executive vice president when appointing a council clerk and the ASEWU president for all other appointments, each member of the committee shall complete an evaluation on each applicant. After all evaluations are completed, the interviewing committee as a group will prioritize the candidates for appointment. The executive vice president when appointing a Council Clerk and the president for all other appointments shall take this list into consideration but it is their nomination. If ~~they~~ president nominates a candidate that is not congruent with the interviewing committee, ~~they~~ president must announce such during discussion of the appointment and give reasons why.

SECTION 6: Interim Appointments

The ASEWU Council may, by a majority vote, authorize the ASEWU president to make an interim appointment for an ASEWU cabinet position pending the interview process outlined in this bylaw.

The ASEWU Council may, by a majority vote, authorize the ASEWU executive vice-president to make an interim appointment for council clerk pending the interview process outlined in this bylaw.

The interview process is to take place in an expeditious manner following an interim appointment.

SECTION 7: Rescinded

Bylaw 2017-18/123 is hereby rescinded.

SPONSOR: Raúl Sánchez

COMMITTEE REFERRAL: Review and Proposal

ASEWU Executive Vice President Date

ASEWU President Date

ASEWU Speaker Pro Tem Date
(Veto override)

Bill: 2018-19/306
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act relating to the Advisory of school spirit and tradition committee.
Be it enacted by the ASEWU Council that:

SECTION 1: Purpose

The Eagle spirit and traditions Committee is to provide information and feedback regarding the traditions of the university.

SECTION 2: Membership

The membership of the committee shall consist of:

- A. Athletic Affairs and University Advancement Representative
- B. The ASEWU public relations specialist;
- C. Three (3) students at large appointed by the ASEWU president with the advice and consent of the ASEWU Council;
- D. One (1) students at large who live in the residence halls (Community Advisor);
- E. One (1) student at large involved with athletics; and
- F. Executive Assistant chairs.

The non-voting membership of the committee shall consist of:

- A. One (1) Alumni of the university
- B. The Director of Athletics or designee
- C. Dean of Students or designee
- D. SAIL Advisor

SECTION 3: Voting

- A. Quorum for the spirit and traditions Committee is a majority of its voting members.
- B. Vacant positions shall not be included in the voting members.

SECTION 4: Responsibilities

The committee shall:

- A. Educate students, faculty, staff and community members on the history and accomplishments of the EWU community.
- B. Advice and provide support for ideas to athletics, ASEWU, administration, alumni association, and any other related organizations
- C. Survey students, staff, and faculty
- D. Identify and promote events on campus that build Eagle spirit and tradition.
- E. Collaborate with others on campus and community events that cultivate spirit and tradition.

Bylaw: 2018-19/504
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act relating to the University Recreation Center Governance Board, a standing committee of the ASEWU Council.

Be it enacted by the ASEWU Council that:

SECTION 1: Purpose

The University Recreation Center Governance Board, hereafter referred to as URCGB, shall be established to regulate all governing policies and financial matters, including maintenance and administrative services, and approve activities and related academic courses for the University Recreation Center. URCGB will have jurisdiction, within the limitation of state law, on all matters of policy, activity, and financial matters concerning the University Recreation Center; and shall be the official representative body of the ASEWU in all matters of University Recreation Center operations. The committee will provide an opportunity for all interested viewpoints to be heard at the University Recreation Center Advisory Council meetings.

SECTION 2: Membership

The membership of the URCGB shall consist of:

- A. The ASEWU athletic affairs and university advancement Representative who shall serve as chair;
- A.B. At least one (1) other ASEWU Council Representative;
- B.C. The ASEWU president;
- C.D. The director of the University Recreation Center or their designee;
- D.E. One (1) student representative of the EPIC program;
- E.F. Two (2) students at large appointed by the ASEWU president with the advice and consent of the ASEWU Council;
- F.G. One (1) representative from the Office of Business and Finance;
- G.H. The dean of students or their designee;
- I. One (1) University Recreation Center tenant or their designee, representing all University Recreation Center tenants.

The non-voting membership of the URCGB shall consist of:

- A. One (1) ASEWU Superior Court Justice; and
- H.B. Any student or staff member may participate as a non-voting member of the URCGB.

SECTION 3: Voting

Quorum for the URCGB is ~~two-thirds (2/3)~~ simple majority of its voting members. Any item needs a simple majority in order to pass. Any item without unanimous consent can be forwarded to the university president for their consideration, with a majority vote following the passing of the item. The chair of the URCGB shall vote only in the case of a tie.

Bill: 2018-19/108
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act establishing the standing committees of the ASEWU Council.
Be it enacted by the ASEWU Council that:

SECTION 1: Establishment

There are hereby established three (3) standing committees of the ASEWU Council known as the "Finance Committee," "Review and Proposal" and the "Pence Union Building Board."

SECTION 2: Selection

After the selection of the ASEWU speaker pro tem, ASEWU Council representatives shall be appointed to one (1) of the three (3) standing committees on or by the second scheduled ASEWU Council meeting of each academic quarter. ASEWU representatives shall select their standing committees with senior representatives, based on the number of quarters of Council experience, selecting first. The representative(s) with the least amount of quarters on Council shall select last. When two (2) or more representatives have been on Council the same number of quarters, the representatives of that "seniority group" will draw numbers to determine the order in which they will chose their standing committee. In the case of the absence of a Council representative, the individual will be designated to the remaining open standing committee position by the ASEWU executive vice president regardless of seniority.

SECTION 3: Responsibilities

The established committees shall:

- A. Consider all matters referred to them by the ASEWU Council;
- B. Not delay presentation to the ASEWU Council of any legislation, reports, or other items referred to it for more than two (2) regularly scheduled meetings of the ASEWU Council without permission of the sponsor; and
- C. Be governed by the latest edition of *Robert's Rules of Order, Newly Revised*.

SECTION 4: Finance Committee

The duties and responsibilities of Finance Committee shall be as per current Bylaw 502.

SECTION 5: Review and Proposal

The duties and responsibilities of the Review and Proposal Committee shall be as per current Bylaw 503.

SECTION 6: Pence Union Building Board

The duties and responsibilities of the Pence Union Building Board shall be as per current Bylaw 501.

SECTION 7: University Recreation Center Governance Board

The duties and responsibilities of the University Recreation Center Governance Board shall be as per current Bylaw 504.

SECTION 78: Attendance

Attendance of ASEWU standing committees.

- A. ASEWU representatives are required to hold voting membership on one (1) standing committee.
- B. Said standing committees are required to hold regularly scheduled meetings during fall, winter, and spring quarters, of which times and dates shall be agreed upon by the consensus of the committee membership so that only minimal conflict may arise with attendance.
- C. Representatives, who miss two (2) consecutive committee meetings or three (3) meetings during a quarter, may lose membership on that committee. The committee member's seat shall be declared vacant by the chairperson of the committee or if the chairperson is the delinquent party, the ASEWU Council shall declare the seat vacant.

SECTION 89: Action

No official action shall be taken during any meeting of said standing committees without the presence of a quorum. Quorum shall consist of a simple majority of each said standing committee, as per Article II, Section IV of the ASEWU Constitution.

SECTION 910: Rescinded

Bylaw 2017-18/108A is hereby rescinded.

SPONSOR: Raúl Sánchez

COMMITTEE REFERRAL: Review and Proposal

ASEWU Executive Vice President Date

ASEWU President Date

ASEWU Speaker Pro Tem Date
(Veto override)

Bill: 2018-19/307
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act relating to the ASEWU Student Needs Advisory Committee.
Be it enacted by the ASEWU Council that:

SECTION 1: Purpose

The Student Needs Advisory Committee, hereafter referred to as SNAC, shall allow students the opportunity to discuss issues on campus, receive feedback and advocate for the needs of students.

SECTION 2: Membership

The membership of the SNAC shall consist of the following items.

- A. ASEWU Health and Safety Services Representative.
- B. ASEWU Student Services Representative.
- C. Three (3) students at large.
- D. One (1) graduate student at large.
- E. One (1) student member of the Residence Hall Association (RHA).

The non-voting membership of the SNAC shall consist of the following items.

- A. One (1) representative from Health Wellness and Prevention.
- B. One (1) representative from Community Engagement.
- C. One (1) representative from Food Services.
- D. One (1) representative from Housing and Residential Life.

Membership for students-at-large within this committee shall continue into the next academic year unless the student is no longer a member of the ASEWU or otherwise voted upon by the majority of the ASEWU Council.

SECTION 3: Chairperson

The chairperson for the SNAC shall be the ASEWU Student Health and Safety Services Representative. They shall be responsible for the following items.

- A. Chair all SNAC meetings.
- B. Ensure accurate records are being kept.
- C. Bring pertinent materials and information to meetings.
- D. Present a report of concerns to the ASEWU Council on topics discussed in the committee.
- E. Vote only in the event of a tie.
- F. Send draft of agenda two (2) business days prior to meeting to the Public Relation Specialist and/or website designee.

SECTION 4: Meetings

The SNAC shall meet at least two (2) times during the quarter, excluding summer quarter, and as necessary.

SECTION 5: Voting

No official action shall be taken during any meeting of SNAC without the presence of a quorum. Quorum shall consist of a simple majority of the SNAC voting members.

SECTION 6: Responsibilities

The ASEWU Advisory Committee shall be responsible for the following items.

- A. Address and discuss issues relating to but not limited to on campus dining, student health, campus safety and services provided on campus.
- B. Relay pertinent information to the ASEWU Council.
- C. Recommend policies, strategies, and programs to university administration based on the concerns of students.
- D. Give student opinions to various departments on campus.
- E. Conduct surveys on campus as to receive feedback from students.

SECTION 7: Vacancy

In the event of a vacant position, the ASEWU Council may approve a qualified ASEWU appointed official until the appointment of a new student to the committee. Upon said appointment, the ASEWU official shall relinquish their committee position.

SECTION 8: Removal of Members

Any student of the SNAC may be removed from the committee for failure to meet their responsibilities by a resolution from the SNAC that is approved by two-thirds (2/3) vote by ASEWU Council.

SECTION 9: Rescinded

Bylaw 2017-18/314A and Bylaw 2017-18/305 are hereby rescinded.

SPONSOR: Ashley Jenniges, Jessica Lo, & Maddi Lorengo

COMMITTEE REFERRAL: Review and Proposal

ASEWU Executive Vice President Date

ASEWU President Date

ASEWU Speaker Pro Tem Date
(Veto override)

Bill: 2018-19/405
Disposition: _____
Date of Disposition: _____
Date Introduced: _____

An act relating to the annual allocation of the ASEWU Services and Activities fee funds.

Be it enacted by the ASEWU Council that:

SECTION 1: Purpose

The purpose of the annual allocation of the ASEWU services and activities funds is to provide student organizations that have proven to be stable and healthy with fiscal funding for the following academic year.

SECTION 2: Definitions

The following definitions shall apply to this bylaw.

- A. "Activities" are any events that a student organization may host. This includes, but is not limited to, meetings, club sponsored events, travel to conferences, tabling or any fundraising event for either the student organization or for a non-profit organization.
- B. "Member meetings" are meetings where members representing a student organization gather to discuss business and/or plan events for said organization.
- C. "Student organization meetings" are organized by the ASEWU student activities Council representative in partnership with the Student Activities, Involvement and Leadership (SAIL) office and are held twice each quarter (excluding summer quarter) as an informational/educational meeting for student organizations. These meetings are also known as ~~clubs and student~~ organization meetings. Meeting dates and times will be posted on EagleSync.
- D. "ASEWU Council meetings" are organized by the ASEWU executive vice president where ASEWU business is reviewed and voted upon.
- E. "Recruitment" shall be considered a scheduled time where a student organization provides information about the organization to non-members with the ~~intentions purpose~~ of attracting new members.
- F. "Tabling" refers to the distribution of information regarding a student organization or an event the organization is sponsoring on or off-campus. Tabling can occur at the EWU Cheney and/or Spokane Campuses. This can be ~~done accomplished within a building, on the PUB skirt or other reserved at~~ locations eligible for on campus reservations. ~~This includes events such as Mayfest, the clubs and organizations fair, and Neighborfest;~~
- G. "Cosponsorship" is when two (2) or more organizations work together to support an event. This can be with an on campus organization or an off campus organization.
- H. "Community Engagement" is when a student organization goes out into the community to help the general public. Student organizations shall

receive approval from the Office of Community Engagement before participating in such activities.

- I. ~~“Club-Student organization~~ Events” are activities a student organization creates to engage Eastern’s students and the campus as a whole. All events must be open to all EWU students.
- J. “Fundraising-nonprofit” is a fundraising event where the proceeds from the event are then given/donated to a non-profit organization that holds a 501-C3 tax I.D. Examples of these types of organizations are Second Harvest, St. Jude Children's Research Hospital or the Wounded Warrior Project.
- K. “Fundraising-for-profit” is a fundraising event where the proceeds from the event are kept by the student organization to be used for planning future events or activities hosted by the student organization.
- L. A “budget” is to be considered a document that outlines the expected revenue and the expected expenses for a student organization during a given fiscal year.
- M. An “allocation” shall be the monetary amount given to a student organization by the ASEWU to be used for a specific line item.
- N. A “line item” is to be considered any transaction for a particular type of income, expense, asset, or liability. Line items are to be specific and justified.
- O. “Conference points” are awarded when members of the club or organization attends a conference related to said club or organization.
- P. “Registration” is necessary for ~~clubs and student~~ organizations to be active on the University’s campus. Registration completed on EagleSync by creating or annually updating an ~~club-organization~~ portal.
- Q. “Submitting on time” is ~~an additional point~~ awarded to ~~clubs and student~~ organizations who complete the registration process on EagleSync by the ~~second Friday established deadline determined by SAIL of fall quarter~~ of that current academic school year.
- R. The fiscal year for all ASEWU budgets shall be July 1st – June 30th.
- Q.S. “Direct benefit” means... (or should this be take out of section 6, item B)

SECTION 3: Eligibility

- A. In order to be eligible to receive an annual budget, all organizations shall meet the following requirements.
 - 1. ~~Shall~~ Currently be recognized by SAIL by registering on EagleSync.
 - 2. ~~Shall be o~~Open to all registered EWU students.
 - 3. ~~Shall n~~Not use any gender modifiers in their title.
 - 4. ~~Shall follow Adhere all to the ASEWU 400 ASEWU~~ Bylaws.
- B. In addition to the above requirements, all ~~clubs-student organizations~~ shall meet the following requirements.
 - 1. Register all activities on EagleSync.
Reach the minimum requirements in the following point system;
 - 2. ~~Reach a minimum of fifty five (55) accumulated points Fulfill the necessary points as outlined in section 4 of this bylaw~~ within three (3) consecutive quarters, excluding summer quarter.

3. Complete a fiscal budget request ~~by~~ no later than April 15 of each academic year.

SECTION 4: Point Policies

- A. If a registered activity ~~falls~~ could be considered into two (2) or more different categories, the points will only be counted ~~for~~ towards the category with the highest point value.
- B. Student organizations based on the EWU Spokane Campus shall hold meetings by conference call or in person, with the ASEWU student activities representative, graduate affairs representative, or the advisor for campus programs EWU Spokane to fulfill the ASEWU Council meetings and student organizations meetings requirement.

Yearly Activities-<u>Compilation of Points</u>				
April 16 of the previous year-April 15 of the current year				
<u>Point Value</u>	Activity	<u>Tier A Minimum Points</u>	<u>Tier B Minimum Points</u>	Maximum Points
1	Member Meetings	<u>8</u>	12	30
3	Student Organization Meetings	<u>9</u>	12	18
2	ASEWU Council Meetings	<u>6</u>	6	36
2	Recruitment	<u>4</u>	4	12
2	Co-Sponsorship Events	<u>0</u>	0	10
2	Community Engagement	<u>0</u>	0	12
3	Club <u>Student Organization</u> Events	<u>0</u>	0	30
2	Fundraising - Nonprofit	<u>0</u>	0	18
3	Fundraising - For Profit	<u>0</u>	0	18
3	Conferences	<u>0</u>	0	12
1	Registration	<u>1</u>	1	1
1	Submitted On Time	<u>0</u>	0	1

Tier A Funding Requirement: 45 Points Per Year

Tier B Funding Requirement: 55 Points Per Year

Tier A Funding Requirement:

A. In order for a student organization to be eligible to request up to three thousand dollars (\$3,000) for tier A budget request, the following minimum requirements must be met within April 16 of the previous year and April 15 of the current year of the finance hearings.

1. A minimum of ten (8) member meetings hosted (8 points).
2. A minimum of three (3) student organization meetings attended (nine (9) points).

3. A minimum of three (3) ASEWU Council meetings attended (six (6) points).
4. A minimum of two (2) recruitment activities hosted (four (4) points).
5. Renew registration through Eaglesync at the beginning of each academic year (one (1) point).
6. A minimum of forty-five (45) points received overall.

Tier B Funding Requirement:

B. In order for a student organization to be eligible to request a budget not to exceed ten-thousand dollars (\$10,000) for the tier B funding request, the following minimum requirements must be met within April 16 of the previous academic year and April 15 of the current academic year of the finance hearings.

7. A minimum of twelve (12) member meetings hosted (twelve (12) points).
8. A minimum of four (4) student organization meetings attended (twelve (12) points).
9. A minimum of three (3) ASEWU Council meetings attended (six (6) points).
10. A minimum of two (2) recruitment activities hosted (four (4) points).
11. Renew registration through Eaglesync at the beginning of each academic year (one (1) point).
12. A minimum of fifty-five (55) points received overall.

SECTION 5: Budgeting Process

~~The fiscal year for all ASEWU budgets shall be July 1st — June 30th.~~ Requests shall include the following requirements.:

- A. Be submitted on EagleSync.
- B. Not exceed ten thousand dollars (\$10,000.00) in request.
- C. Be line item based.
- D. Cover the fiscal year and include all the expected revenue and expenditures for the organization.

The budget session shall start no later than the first day of spring quarter. This is when budgets are open for submission and will close on April 15th. The budget session will end when the ASEWU Council approves the final budget. Budgets ~~may not be~~ submitted after the end of the submission period may be denied by the ASEWU Finance Committee. A budget, which was submitted outside of the submission period, may be considered for allocation if the ASEWU Superior Court rules in favor of the submission's review.

After submitting a budget, a student organization must schedule a finance hearing with the ASEWU Finance Committee. If the student organization misses their finance hearing, they may reschedule. However, the student organization ~~will~~ may be limited to potentially receiving up to fifty percent (50%) of their original funding request. If the student organization fails to attend a second hearing, they ~~shall risk~~ not receiving funding.

After finance hearings are completed, the ASEWU Finance Committee shall enter deliberations. They shall produce a balanced and revenue-based budget. During deliberation, the ASEWU Finance Committee shall only allocate funds to

specific line item expenses. The total amount allocated to a budget shall not exceed the total amount allocated by the Services and Activities Fee Committee.

Once the budget is approved by the ASEWU Finance Committee, the chair of the ASEWU Finance Committee shall present the budget for approval to the ASEWU Council. After the Council has approved the budget, the chair of the ASEWU Finance Committee shall inform the student organizations that requested funding what allocation has been approved for the next fiscal year. The chair of the ASEWU Finance Committee will additionally provide this information to the Student Accounting office before the end of the academic year once all appeals have been addressed.

SECTION 6: Funding Policies

All student organizations receiving funds from the Services and Activities fees shall adhere to the following requirements.

- A. No university policies or local, county, state, and federal laws shall be violated.
- B. All funding requests shall adhere to the ASEWU Bylaws, resolutions, articles of incorporation, and the ASEWU Constitution.
- C. Funding shall not be in a direct benefit of an individual or group.
- D. Funding shall not be contributed to a political candidate.
- E. Funding shall not be provided to reimburse past expenditures.
- F. Funding shall not be provided for university faculty salaries, adjunct salaries, or textbooks.
- G. Funding shall not fund non-essential items as deemed by the Finance Committee.
~~Funding shall be used for a majority of Eastern students;~~
- H. Purchasing a gift or gift card must be approved by Student Accounting and cannot exceed fifty dollars (\$50.00).
- I. Processing for travel requests are defined by EWU and the State of Washington. Funds granted by the ASEWU Finance Committee for per diem shall not to exceed the guidelines established by the State of Washington.
- J. Accommodations will be a minimum of four (4) people per room unless advance approval is granted by the ~~Advisor for Campus Programs~~director of SAIL or designee.
- K. Any transaction in excess of two hundred and fifty dollars (\$250) out of a student organization's ASEWU-funded account must be authorized by Student Accounting personnel and the director of SAIL. Authorization will be based on available funds or proof of ability to pay the unfunded request encumbered amount.

SECTION 7: Limitations

If a student organization is found to have misused ASEWU funds to purchase items that the fund was not allocated for, the organization may be held accountable and be required to reimburse ASEWU for the total cost of the items purchased.

SECTION 8: Exceptions

If a student organization does not reach the minimum points required as outlined in section 4 of this Bylaw, exceptions may be granted to allow a finance committee hearing to allocate services and activities funds not to exceed fifteen-hundred dollars (\$1,500.00) and presented to the ASEWU Council. Funding shall be granted with the simple majority of the ASEWU Finance Committee and a three-fourths ($\frac{3}{4}$) majority vote of the ASEWU Council.

SECTION 9: Appeals

For a student organization to appeal eligibility, the appeal must be received by the ASEWU Superior Court prior to the close of the budget submission. The ASEWU Superior Court must rule on any appeals three (3) business days prior to the first reading of the annual budget by the ASEWU Council. Any other decision made by the ASEWU Finance Committee or the ASEWU Council during the budget session may be appealed under the current version of the 700s bylaws.

SECTION 10: Penalties

Enforcement of these requirements shall follow the procedure outlined in the 700 section of the current bylaws.

SECTION 11: Rescinded

Bylaw 2016-17/405 is hereby rescinded.

SPONSOR(S): Alicia Decker, Zack Bowman, Josiah Martinez, Elizabeth Shimamoto and Raul Sanchez.

COMMITTEE REFERRAL: Review and Proposal

ASEWU Executive Vice President Date

ASEWU President Date

ASEWU Speaker Pro Tem Date
(Veto override)