



## Services and Activities Fee Committee Agenda

**January 18, 2019**

### **1) Introductions & Attendance**

- a) Alicia Decker, ASEWU Finance Vice President: Present
- b) Conner Irvin, Student-at-large : Present
- c) Angelina DeGrazia, Student-at-large: Present
- d) Reilly Responde, Student-at-large: Present
- e) Taylor Larsen, Student-at-large: Present
- f) Emily Wilson, Student-at-large: Present
- g) Samantha Armstrong, Student Accounting Office: Present
- h) Vanessa Delgado, Faculty – Multicultural Center: Present
- i) Brock Sieb, Student Life – Housing and Residential Life: **LATE**
- j) Jacob Miller, Faculty – Treasury Analyst: **ABSENT**
- k) Dante Tyler, ASEWU President – Ex-Officio: **ABSENT**
- l) Angela Jones, VP Student Affairs – Ex-Officio: **ABSENT**
- m) Toni Habegger, Chief Financial Officer– Ex-Officio: **LATE**
  - i) Meeting called to order at 10:34AM
  - ii) Motion from Angelina DeGrazia to approve minutes from November 30<sup>th</sup>
    - (1) Motion passed unanimously

### **2) S&A Fee Purpose Review & Funding Levels (Toni)**

- a) Projections for next fiscal year, decline in enrollment by 1.5%: setting a lower revenue for next year. We are experiencing another decrease in enrollment, revenue has been tapered to account for this. If enrollment increases in spring, we can fine tune the allotment for S&A fee
  - i) UNA allocation not recommended to spend out of (savings account)

(1) If projections are wrong we are spending into the savings faster than prepared for

ii) In February, debrief on entire PUB situation

**3) Fee Review and Increase Discussion (What will the increase to students be?, What will the impact be to the allocation amount?)**

a) **CURRENT FEE - \$227 per quarter | \$340.50 per semester | \$681 annually**

b) **1% - \$687.19 - \$2.06 increase annually**

c) **2% - \$693.38 - \$6.19 increase annually**

d) **3% - \$700 - \$12.38 increase annually**

e) **4% - \$706 - \$18.50 increase annually**

i) The state has capped the increase annual fee at a maximum 4% increase each year

ii) Student Speaker 1: With enrollment down, we need to pay for the things we want to do.

iii) Student Speaker 2: What if students do not want to pay the increase in amount?

iv) Student Speaker 3: Doesn't think \$18 would really deter students

v) Student Speaker 4: With a \$70,000 drop in funding, almost everyone increased their requests because of minimum wage increase. Could affect student employment.

vi) Student Accounting Office: Allocation for FY19 was a spend into the UNA, 4% increase will make it easier to allot funding to departments since we are seeing a reduced amount of funding. This protects student employment in the S&A Departments

vii) Student Life: We don't want to cut people, departments are looking for other places to cut expenses ie: SAIL Spring Concert taken off S&A budget.

**4) Reallocation Requests**

a) **ASEWU**

i) \$16,070 is being dropped down from wages/benefits to direct expenses, this is not going to people so they already have the money they just need to reallocate the money. Money was put into people category instead of direct expenses, original vote was to give the money to people with relations to supplies. NO NEW MONEY

(1) \*if we approve their reallocation, the money will be spent on general supplies

(2) Student Life Representative moves to reallocate according to the proposed budget

(a) Seconded by Student-at-large

(b) Motion passed unanimously

## 5) Initial Review of Supplemental Requests

### a) Campus Rec Fleet

i) **FY19 Current Allocation for Rec Fleet - \$0. They have not requested for vehicle support, maintenance, or replacement in the last 2-years. Requesting \$60,000 for vehicle replacement and maintenance.**

(1) Bus has been breaking down on student trips, currently is selling one bus to help deter the cost. The goal is to not impact student experience by minimally raising costs of renting buses out to student organizations or clubs. Maintenance of fleet is about 12K to about 15K annually. Vehicle replacement plan is being worked on to better support replacements so they are not buying a new bus annually. Currently 3 buses have broken down on student trips recently.

(2) Student Speaker 1: Maintenance cost is going to go up if we do not fund a brand new bus.

(3) Student Speaker 2: Student safety needs to be addressed, with more students (athletics) using this bus line we need to manage the risk of the bus breaking down then the university having to go rescue students

(4) Student Accounting Office: We should not replace the whole fleet if requested, other options need to be explored to reduce overall maintenance costs

### b) EWU Symposium

i) **FY19 Current Allocation is \$12,000 and requesting additional \$6,000**

(1) Requesting further information on what specifically the \$12,000 is being budgeted for. Last year \$6640 on refreshments, \$4794 on supplies. What was the discussion from last year's S&A fee committee on the symposium? With the luncheon gone, how much did it cost?

### c) Office of Community Engagement

**i) FY19 Current Allocation is \$12,700 and requesting an additional \$800 for the Spokane Food Pantry**

**(1)** Concerns of food pantry not known to EWU students, need to be promoted. How is this marketed? Is there merits to starting our own food pantry instead?

**(2)** Food pantry at WSU is supported by WSU clubs and organizations through their S&A fee and allows EWU students to participate. Availability is determined by when students are available, on Tuesdays and Thursday from 11:30-1:00. EWU students take classes for the majority at night and not during the times of the pantry being open.

**(3)** Brian Davenport will be attending next meeting to answer further questions

**6) Quick Review of What is Coming Up and How to Review FY20 Requests**

**a) Student Accounting Spreadsheets**

**7) Next Meeting: January 25<sup>th</sup>, 2019 | 10:30am to 1pm in PUB 207J**

**a) THINGS WE WILL BE VOTING ON**

**i) Fee Increase/Allocation Levels**

**ii) Supplemental Requests**

**b) FY20 Funding Requests for INITIAL REVIEW**

**i) Symposium**

**ii) Music**

**iii) ASEWU**

**iv) Theatre**

**v) Student Accounting**

**vi) EWU Childcare Center**

**vii) SAIL**

**viii) Eagle Entertainment**

**8) Adjournment Time: 12:58PM**