

Application for EWU Board of Trustees' Diversity Initiative

Date:

Title of Project:

Name and title of principal applicant(s):

Campus Contact Information for Principal Applicant(s):

Email:

Email:

Telephone:

Telephone:

Campus Mail Stop:

Campus Mail Stop:

Funding Category:

___ Curriculum

___ Student Recruitment/Retention

___ Campus Climate

Amount Requested: _____

Is this a student led project? _____ Yes _____ No

Brief Project Description and Statement of Purpose (not to exceed 200 words, single spaced, 12 point type): (attach type written statement, if needed)

Principal Applicant(s) Print/Signature

Date:

_____/_____/_____
_____/_____/_____

Approving Official: (Dept. /Unit Administrative Authority): (By signing this proposal, I am/we are committing my/our units to the terms of this proposal, including administrative oversight, if it is funded)

Signature(s) of Approving Official:

Print

Sign

Date

***Students-Please read the Request for Proposals section of the BOT Diversity Initiative. This section explains who the student needs to have sign the document as the approving official.**

A. Itemized Budget Request:

Budget Categories	Budget Details	Amount Requested
Salaries/Wages		
Fringe Benefits (20% for faculty/staff & 5% for students)		
Materials & Supplies		
Travel		
Contractual		
Other Costs		
Total		\$

B. Cash and/or In-kind Contributions to the Project:

Budget Categories	Budget Details	Amount Requested
Salaries/Wages		
Fringe Benefits (20% for faculty/staff & 5% for students)		
Materials & Supplies		
Travel		
Contractual		
Other Costs		
Total		\$

Budget Considerations:

1. The Diversity Initiative is funded with state funds and must comply with all purchasing, travel, and contracting policies.
2. Faculty/staff applying for salary must adhere to overload and additional university employment policies.
3. Students applying for wages must adhere to student employment policies
4. Materials & Supplies must include shipping and handling costs and Washington State sales tax.
5. Food, prizes, and gifts are not allowed.