

On a **weekly** basis, residential coordinators and community advisors are to check the fire extinguishers in their local area to ensure that they are serviceable and show no signs of damage. The extinguishers are tested and serviced annually, and therefore any damage occurring *before* annual testing **must be reported** so appropriate action may be taken to rectify any problems.

- A. Perform weekly inspections of fire extinguishers to ensure that:
1. The extinguishers are located on the fire point – not missing or moved.
 2. They have no visual defects, i.e., dents or corroded body.
 3. Safety Pins or Tamper Seals are undisturbed.
 4. The indicator gage (where fitted) shows in the green segment.
 5. There is no sign of accidental or malicious discharge.
- B. **Inspection Cards** attached to the fire extinguisher **must be signed** on a **monthly** basis.
- C. Please report any suspect damage, discharge or defects promptly to Environmental Health and Safety at 359-6496.

If you have any questions about the fire extinguisher program at EWU, please contact Environmental Health and Safety at 359-6496.



WEEKLY FIRE EXTINGUISHER CHECKLIST DRESSLER HALL

MONTH / YEAR INSPECTED _____

Location	Type	Size	Initial	Date	Initial	Date	Initial	Date	Initial	Date
10 th Floor Hall near 1004	ABC	10								
10 th Floor Hall near 1014	ABC	10								
10 th Floor Kitchen	ABC	2.5								
1 st Floor Directors Apt., Rm. 111	ABC	2.5								
1 st Floor Hall @ Rm. 124	ABC	10								
1 st Floor by inner stairs / Rm. 130	ABC	10								
1 st Floor Kitchen Rm. 106	ABC	2.5								
1 st Floor Laundry Rm. 122	ABC	5								
2 nd Floor Hall near Rm. 204	ABC	10								
2 nd Floor Hall near Rm. 214	ABC	10								
2 nd Floor Hall near Kitchen	ABC	2.5								
3 rd Floor Hall near Rm. 304	ABC	10								
3 rd Floor Hall near Rm. 314	ABC	10								
3 rd Floor Hall near Kitchen	ABC	2.5								
4 th Floor Hall near Rm. 404	ABC	10								
4 th Floor Hall near Rm. 414	ABC	10								
4 th Floor Hall near Kitchen	ABC	2.5								
5 th Floor Hall near Rm. 504	ABC	10								
5 th Floor Hall near Rm. 514	ABC	10								



WEEKLY FIRE EXTINGUISHER CHECKLIST DRESSLER HALL

Location	Type	Size	Initial	Date	Initial	Date	Initial	Date	Initial	Date
5 th Floor Hall near Kitchen	ABC	2.5								
6 th Floor Hall near Rm. 604	ABC	10								
6 th Floor Hall near Rm. 614	ABC	10								
6 th Floor Hall near Kitchen	ABC	2.5								
7 th Floor Hall near Rm. 704	ABC	10								
7 th Floor Hall near Rm. 714	ABC	10								
7 th Floor Hall near Kitchen	ABC	2.5								
8 th Floor Hall near Rm. 804	ABC	10								
8 th Floor Hall near Rm. 814	ABC	10								
8 th Floor Hall near Kitchen	ABC	2.5								
9 th Floor Hall near Rm. 904	ABC	10								
9 th Floor Hall near Rm. 914	ABC	10								
9 th Floor Hall near Kitchen	ABC	2.5								
Entry Level Hall @ Linen Closet	ABC	10								
Entry Level T.V Studio	Halon	5								
Penthouse Hall	ABC	5								
Penthouse Lounge	ABC	10								

Please return completed inspection forms to EH&S, 002 Martin Hall, Fax 509-359-4690.