

On a **weekly** basis, residential coordinators and community advisors are to check the fire extinguishers in their local area to ensure that they are serviceable and show no signs of damage. The extinguishers are tested and serviced annually, and therefore any damage occurring *before* annual testing **must be reported** so appropriate action may be taken to rectify any problems.

- A. Perform weekly inspections of fire extinguishers to ensure that:
1. The extinguishers are located on the fire point – not missing or moved.
  2. They have no visual defects, i.e., dents or corroded body.
  3. Safety Pins or Tamper Seals are undisturbed.
  4. The indicator gage (where fitted) shows in the green segment.
  5. There is no sign of accidental or malicious discharge.
- B. **Inspection Cards** attached to the fire extinguisher **must be signed** on a **monthly** basis.
- C. Please report any suspect damage, discharge or defects promptly to Environmental Health and Safety at 359-6496.

If you have any questions about the fire extinguisher program at EWU, please contact Environmental Health and Safety at 359-6496.



## WEEKLY FIRE EXTINGUISHER CHECKLIST DRYDEN HALL

MONTH / YEAR INSPECTED \_\_\_\_\_

Location	Type	Size	Initial	Date	Initial	Date	Initial	Date	Initial	Date
1S East end of Hall near Rm. 103	ABC	10								
1S Hall East of Laundry near Rm. 112	ABC	10								
1S Hall west of Laundry near Rm. 120	ABC	2.5								
1S Laundry Rm.	ABC	2.5								
1S West end of hall near Rm. 131	ABC	10								
1 <sup>st</sup> Floor Rm. 136A	ABC	10								
1 <sup>st</sup> Floor Rm. 138	ABC	2.5								
2N East end of Hall, near Rm. 252	ABC	5								
2N Hall East of Laundry near Rm. 263	ABC	10								
2N Hall west of Laundry near Rm. 271	ABC	10								
2N Laundry Rm.	ABC	2.5								
2N west end of Hall near Rm. 280	ABC	10								
2 <sup>nd</sup> Floor Lounge, near Rm. 235	ABC	2.5								
2 <sup>nd</sup> Floor, Near Rm. 244	ABC	10								
2S East end of Hall, Near Rm. 220	ABC	10								
2S East of Laundry near Rm. 231	ABC	2.5								
2S Hall West of Laundry Rm. 212	ABC	10								
2S Laundry Rm.	ABC	10								



## WEEKLY FIRE EXTINGUISHER CHECKLIST DRYDEN HALL

Location	Type	Size	Initial	Date	Initial	Date	Initial	Date	Initial	Date
2S West end of Hall	ABC	2.5								
3N East end of Hall, near Rm. 352	ABC	10								
3N Hall East of Laundry, near Rm. 363	ABC	10								
3N Hall West of Laundry, near Rm. 371	ABC	2.5								
3N Laundry Rm.	ABC	10								
3N West end of Hall near Rm. 382	ABC	10								
3S East end of Hall, near Rm. 303	ABC	2.5								
3S Hall East of Laundry, near Rm. 312	ABC	10								
3S Laundry Rm.	ABC	10								
3S West end of Hall near Rm. 331	ABC	2.5								
4N East end of Hall, near Rm. 452	ABC	10								
4N Hall east of Laundry, near Rm. 463	ABC	10								
4N Hall west of Laundry, near Rm. 471	ABC									
4N Laundry Rm.	ABC	2.5								
4N West end of Hall, near Rm. 480	ABC	10								

*Please return completed inspection forms to EH&S, 002 Martin Hall, Fax 509-359-4690.*