

On a **weekly** basis, residential coordinators and community advisors are to check the fire extinguishers in their local area to ensure that they are serviceable and show no signs of damage. The extinguishers are tested and serviced annually, and therefore any damage occurring *before* annual testing **must be reported** so appropriate action may be taken to rectify any problems.

- A. Perform weekly inspections of fire extinguishers to ensure that:
1. The extinguishers are located on the fire point – not missing or moved.
  2. They have no visual defects, i.e., dents or corroded body.
  3. Safety Pins or Tamper Seals are undisturbed.
  4. The indicator gage (where fitted) shows in the green segment.
  5. There is no sign of accidental or malicious discharge.
- B. **Inspection Cards** attached to the fire extinguisher **must be signed** on a **monthly** basis.
- C. Please report any suspect damage, discharge or defects promptly to Environmental Health and Safety at 359-6496.

If you have any questions about the fire extinguisher program at EWU, please contact Environmental Health and Safety at 359-6496.



## WEEKLY FIRE EXTINGUISHER CHECKLIST PEARCE HALL

MONTH / YEAR INSPECTED \_\_\_\_\_

Location	Type	Size	Initial	Date	Initial	Date	Initial	Date	Initial	Date
10 <sup>th</sup> Floor Hallway by 1021	ABC	10								
10 <sup>th</sup> Floor Hallway by 1026	ABC	10								
10 <sup>th</sup> Floor Kitchen	ABC	5								
11 <sup>th</sup> Floor Hallway by 1121	ABC	10								
11 <sup>th</sup> Floor Hallway by 1126	ABC	10								
11 <sup>th</sup> Floor Kitchen	ABC	5								
12 <sup>th</sup> Floor Hallway by 1221	ABC	10								
12 <sup>th</sup> Floor Hallway by 1226	ABC	10								
12 <sup>th</sup> Floor Kitchen	ABC	5								
1 <sup>st</sup> Floor Hallway by 114	ABC	10								
1 <sup>st</sup> Floor Hallway by Directors Apt.	ABC	10								
1 <sup>st</sup> Floor Kitchen, 103	ABC	2.5								
1 <sup>st</sup> Floor Mechanical Rm.	ABC	10								
2 <sup>nd</sup> Floor Hallway by 221	ABC	10								
2 <sup>nd</sup> Floor Hallway by 226	ABC	10								
2 <sup>nd</sup> Floor Kitchen	ABC	5								
3 <sup>rd</sup> Floor Hallway by 321	ABC	10								
3 <sup>rd</sup> Floor Hallway by 326	ABC	10								
3 <sup>rd</sup> Floor Kitchen	ABC	5								



## WEEKLY FIRE EXTINGUISHER CHECKLIST PEARCE HALL

Location	Type	Size	Initial	Date	Initial	Date	Initial	Date	Initial	Date
4 <sup>th</sup> Floor Hallway by 421	ABC	5								
4 <sup>th</sup> Floor Hallway by 426	ABC	5								
4 <sup>th</sup> Floor Kitchen	ABC	5								
5 <sup>th</sup> Floor Hallway by 521	ABC	10								
5 <sup>th</sup> Floor Hallway by 526	ABC	10								
5 <sup>th</sup> Floor Kitchen	ABC	5								
6 <sup>th</sup> Floor Hallway by 621	ABC	10								
6 <sup>th</sup> Floor Hallway by 626	ABC	10								
6 <sup>th</sup> Floor Kitchen	ABC	5								
7 <sup>th</sup> Floor Hallway by 721	ABC	10								
7 <sup>th</sup> Floor Hallway by 726	ABC	5								
7 <sup>th</sup> Floor Kitchen	ABC	5								
8 <sup>th</sup> Floor Hallway by 821	ABC	5								
8 <sup>th</sup> Floor Hallway by 826	ABC	5								
8 <sup>th</sup> Floor Kitchen	ABC	5								
9 <sup>th</sup> Floor Hallway by 921	ABC	10								
9 <sup>th</sup> Floor Hallway by 926	ABC	5								
9 <sup>th</sup> Floor Kitchen	ABC	5								
Basement Hallway	BC	15								
Penthouse	ABC	10								

***Please return completed inspection forms to EH&S, 002 Martin Hall, Fax 509-359-4690.***