

Banner Finance

We no longer provide instructor-led Banner training but we do have the following online materials available for review (click to view):

- [Banner 9 How to Create Requisitions \(Microsoft Word document\)](#)
- [Banner 9 Basic Navigation User's Guide](#)
- [Banner FIN 201 Introduction to Banner 9 Finance User's Guide](#)
- [Banner FIN 204 Reports & Queries User's Guide](#)

Please contact the EWU Purchasing Department for assistance with approving Banner purchase requisitions (they will need to set up your approval queue): 509.359.2253.

After reviewing these materials and further assistance is needed, please contact Ryan Jones 509.359.6100 rjones45@ewu.edu to schedule a personal training session with one of his staff in General Accounting.