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| **Eastern Washington University Leadership in Action:**  **Essential Training for Supervisors** | | |
| Monthly Schedule | Level 1--Certificate | Level 2—Certificate |
| January | Leadership Stand-Ins: Empowering Supervisors with Proxies and Delegation Skills; and Time Matters | Fair and Just: Supervisor Training for Navigating Just Cause, Corrective Action and Progressive Discipline |
| February | Mastering Leave Management (FMLA, Vacation, Parental, Shared, etc.) | Inclusive Leadership: Supervisor Training for Accommodations Including Disability, Religious, and Pregnancy Needs |
| March | Empowering Supervisors with Effective Hiring Practices:   * For Supervisors of Faculty and College Staff * For Supervisor of Ex/Class | Sentinels of Safety: Supervisor Training for Ensuring Campus Safety |
| April | Transitory Talent: Effective Supervision of Temporary Employees | Guardians of Transparency: Supervisor Training on Public Records, Records Retention, Data Security and Privacy |
| May | Performance Pinnacle: Mastering Performance Management and Employee Evaluations | Fit for Duty, Fit for Success: Supervisor Training on Employee Fitness Assessment |
| June | Collective Bargaining Acumen: Equipping Supervisors for Effective CBA Management | Risk and Procurement: Empowering Supervisors with Effective Risk Management and Procurement Strategies |
| July | Nurturing Tomorrow’s Leaders: Effective Supervision of Temporary Employees | Cultivating a Culture of Inclusivity: Supervisor Training on Bias, Discrimination, Mandatory Reporting, and Diversity Equity and Inclusion |
| August | Congratulations You are a Supervisor: Understanding and Meeting EWU’s Expectations for Leadership Excellence (Introducing EWU’s Mission, Values, Policies, Strategic Plan) | Enhancing Emotional Intelligence for Effective Leadership |
| September | Conquering Conversations: Leadership Training for Difficult and Critical Conversations | Creating Safe Places: Supervisor Training on Domestic Violence and Workplace Security |
| October | TBD | Leading the Charge: Supervisor Training for Effective Change Leadership |
| November | Path to Success: Empowering New Employees with Effective Onboarding | Getting to the Truth: Supervisor Investigation Training for Workplace Excellence |
| December | Supervisor’s Guide to Policies and Compliance (Ethics, Key Policies, L & I Requirements, Incident Reporting) | Remote Mavericks: Supervisor Training for Effective Management of Remote Workers |