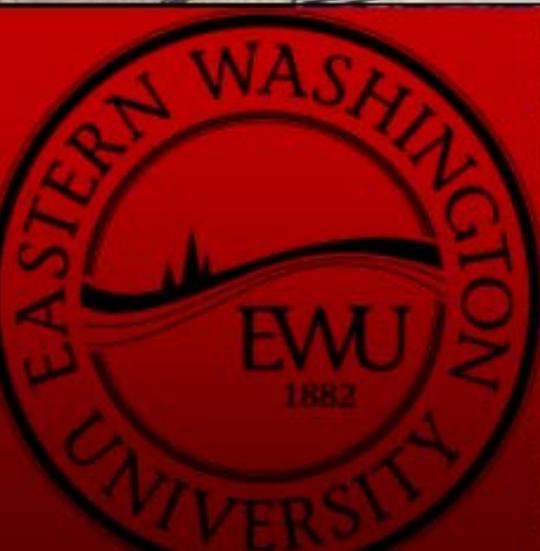


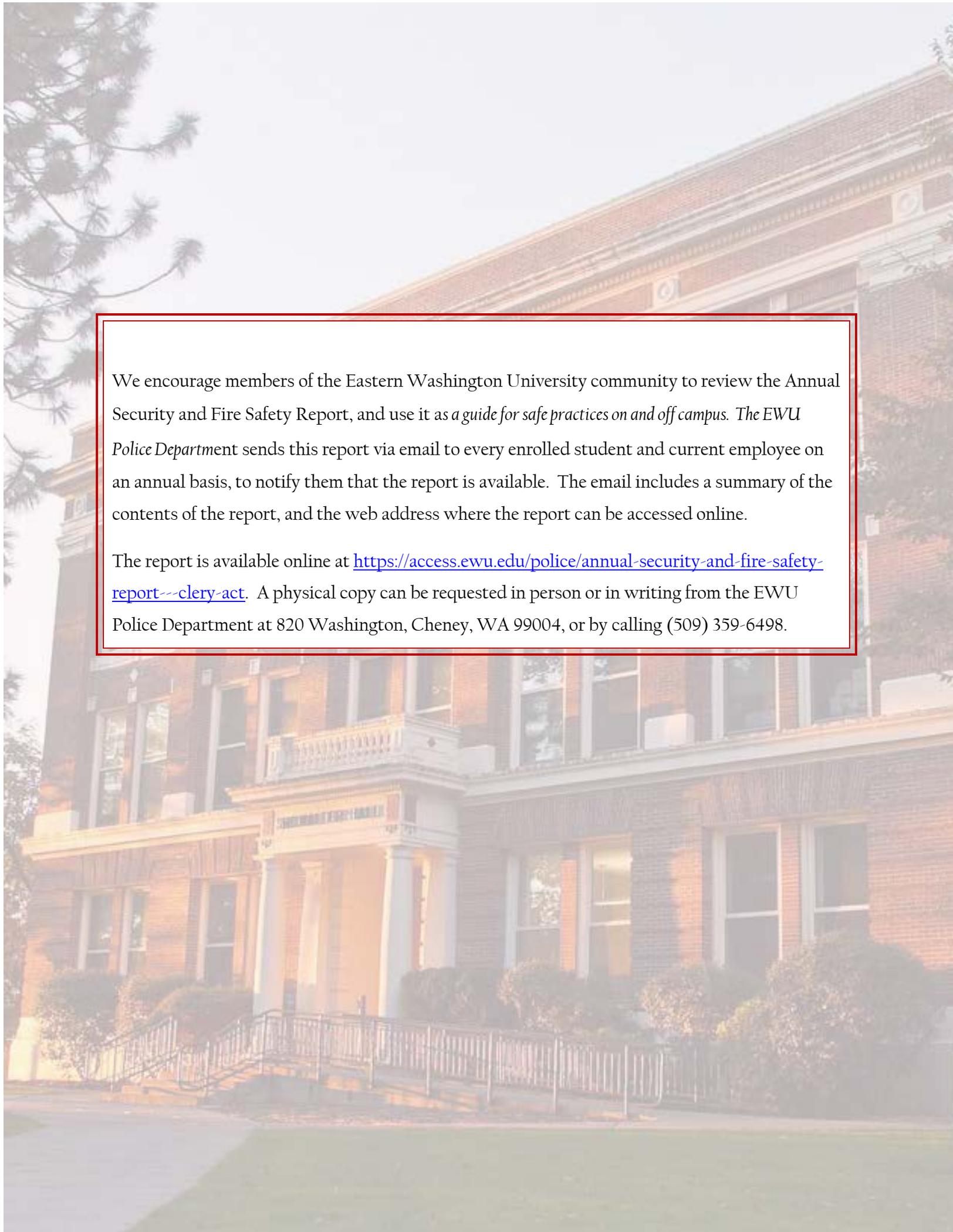
ANNUAL SECURITY & FIRE SAFETY REPORT

Information for Eastern Washington University's Campuses
With Statistics from 2014, 2015 & 2016



Eastern Washington University
526 5th Street
Cheney, WA 99004





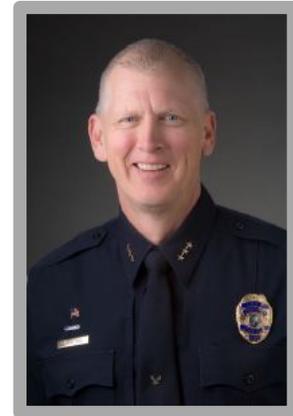
We encourage members of the Eastern Washington University community to review the Annual Security and Fire Safety Report, and use it as *a guide for safe practices on and off campus*. The EWU Police Department sends this report via email to every enrolled student and current employee on an annual basis, to notify them that the report is available. The email includes a summary of the contents of the report, and the web address where the report can be accessed online.

The report is available online at <https://access.ewu.edu/police/annual-security-and-fire-safety-report-clery-act>. A physical copy can be requested in person or in writing from the EWU Police Department at 820 Washington, Cheney, WA 99004, or by calling (509) 359-6498.

Message from the Director of Public Safety/ Chief of Police

Dear University Community:

Welcome to Eastern Washington University. Our police department has 18 commissioned police officers who patrol and protect our campus community 24 hours a day, year-round. Our department's primary jurisdiction is the 325-acre campus, which includes a population of over 11,000 students and more than 1,300 staff members.



Community oriented policing is at the heart of our success here in Eagle Country. The EWU Police Department is committed to building relationships with community members while providing the highest level of service to keep our citizens safe. We are optimizing our outreach efforts to provide more opportunities for our campus community to interact with our officers. Our community partnerships are established through the daily efforts of our officers and support staff to maintain the confidence of those we serve.

We have programs designed to enable our students and staff to be more informed, aware and active in the safety and security aspect of our campus community life, such as: 911 Code Blue Light Stations, safety escort services for students and staff, our vehicle unlock and battery jump programs, and the Anonymous Tip Line telephone number 509.359.4286, just to list a few. We also provide staff and students with training programs that teach personal safety methods and techniques that may be helpful if faced with an emergency on or off campus.

Every member of the EWU community should be familiar with the services offered by the EWU Police Department, which are detailed on our website, and take advantage of them. Become proactive in your safety by being aware of your surroundings, staying informed and using good judgment. We encourage you to act in partnership with our department to address crime and security issues on campus. ***If you see something, say something!***

Thank you for taking the time to review the Annual Security and Fire Safety Report. I encourage you to consider the information provided in this report and ways that we can work together to keep our campus safe and secure. Don't hesitate to contact the Eastern Washington University Police Department if you need help or more information about our services.

Sincerely,

Tim Walters
Director of Public Safety/Chief of Police

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Introduction

Eastern Washington University is a regional, comprehensive public university located in Cheney, Washington, with programs offered at campuses in Cheney, the EWU Spokane Campus and other campus locations throughout the state. On the EWU Cheney campus, campus safety and security are shared responsibilities. Many departments are dedicated to making the campus a safer place to live and work. The University relies on every community member to contribute to the safety and security on campus by reporting crime and suspicious activities in a timely manner and using common sense when going about daily activities. The following information is provided to share our commitment to the security of our community, and to provide information about our campus security policies and procedures, safety programs and resources

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

This report is provided in accordance with the Jeanne Clery Act of 1998 and the associated amendments including the recently adopted Violence Against Women Reauthorization Act of 2013. Per Federal Regulations (34 CFR Part 668), it is required that a copy of Eastern Washington University's Clery Act Report, otherwise known as the Annual Security and Fire Report, be provided to each employee and student, and each prospective employee and student. This report includes statistical information for three previous calendar years concerning reported crimes which occurred on EWU's campus; certain off-campus buildings or properties owned or controlled by EWU and on public property within, or immediately adjacent to and accessible from, EWU's campus. The report also includes institutional policies concerning campus security issues, such as policies and/or procedures concerning sexual assault, alcohol use, and the Drug-Free Schools Act.

Eastern Washington University Police Department

Eastern Washington University Police Department (EWUPD) is a fully commissioned law enforcement agency. As commissioned officers, they have authority to arrest, the ability to act upon probable cause, conduct search and seizures, and to investigate criminal activity. As a law enforcement agency, they have access to state and federal criminal history records and criminal intelligence. This enhances their ability to provide a greater level of protection. The EWU Police Department is better able to serve the EWU community by partnering with local, state, and federal law enforcement agencies to keep informed on current trends and criminal activity, with an emphasis on public service.

The EWU Police Department has adopted community policing as a department-wide philosophy. Community policing is a collaboration between the police and the community that identifies and solves community problems, involving all members of community as active allies to enhance safety. EWUPD is optimizing outreach efforts to build trust and legitimacy by treating people with dignity and respect; giving individuals “voice” during encounters; being neutral and transparent in decision making; and conveying trustworthy motives. Pursuant to the President’s Task Force recommendations, EWUPD is striving to create a workforce that reflects the community it services, and contains a broad diversity including race, gender, language, life experience and cultural background to improve understanding and effectiveness in dealing with all communities.



As part of EWU Police Department’s emphasis on public service to the university community, they provide services such as vehicle and door unlocks, vehicle jumps, lost and found, criminal

and non-criminal fingerprinting, bicycle registration and other public services. To assist the commissioned officers, there is a student cadet program that helps in patrolling the campus at night. The cadets check campus property, secure buildings, walk through parking lots, and when available, escort students on campus. The EWU Police Department has the following personnel:

Department Personnel

Administration

Director of Public Safety/Chief of Police	1
Deputy Chief	1
Lieutenant	1
Administrative Assistant	1
Emergency Management Consultant	1

Commissioned Officers

Sergeants	3
Detective/Investigator	1
Corporals	2
Patrol Officers	9
K9 Officer	1



Mission, Values, and Goals

Mission - The Eastern Washington University Police Department shall serve the public by providing assistance, coordination, and the delivery of law enforcement and support services for the safety and protection of life and property.

Values - The Eastern Washington University Police Department has been entrusted with the duties and responsibilities to assist, protect, preserve, and defend the social order of the University community. This public trust mandates that all members exemplify the highest standard of conduct while on and off duty.

Goals - To serve the University community by protecting life and property. To ensure all persons are treated fairly and with respect, while preserving state and federal laws. To encourage unity and the tolerance of cultural and racial diversity for all members of the University community.

Location of University Police

The Eastern Washington University Police Department is located in the Red Barn at 820 Washington Street in Cheney, WA. The Red Barn administrative operations are conducted during normal business hours, 8:00 am to 5:00 pm, Monday-Friday and the administrative office can be reached at 509.359.6498. Non-emergency police assistance can be obtained any time by calling the Crime Check line at 509.359-7676. For emergency situations, please call 911.

Working Relationships

The EWU Police Department maintains a close working relationship with Cheney Police Department (CPD) and Spokane County Sheriff's Office; EWUPD occasionally works with other law enforcement agencies, including the Washington State Patrol, FBI, Airway Heights PD, and Liberty Lake PD. There is an Interlocal Agreement for computer aided dispatch (CAD), records management and mobile applications through Spokane County. EWUPD has an agreement with CPD for record data entry and hit confirmation services. These agencies share information for investigation purposes regarding criminal activity on and off campus, including incidents occurring at off-campus facilities owned by student organizations recognized by EWU, to ensure the safety and well-being of all Eastern Washington University community members. In addition, EWUPD personnel attend recurrent formal and informal meetings and

trainings with state, county, local and federal law enforcement agencies. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at the Municipal, Superior, or Federal Courts in Spokane County.



Reporting Procedures

General Procedures for Reporting a Crime or Emergency

To promote campus safety, comply with federal law, and to protect people and property from future crime, all crimes should be reported to the EWU Police Department. Per EWU Policy 603-01 (Campus Safety, Security & Crime Prevention), all employees, except licensed professional mental health counselors, are mandated to report all crimes occurring on campus, and in University leased facilities, to the police or a university campus security authority (CSA). In addition to notifying EWUPD, all employees, except licensed mental health counselors, who become aware of an incident or complainant of sexual harassment or sexual misconduct that involves a student must report it to the Title IX Coordinator or Deputy Title IX Coordinator within 24 hours of becoming aware of the matter.

TO REPORT A CRIME

Crimes or emergencies on campus should immediately be reported to EWUPD by dialing:

Emergency: 911
Non-Emergency: 509-359-7676

Cheney crimes occurring off-campus can be reported to:

Emergency: 911
Non-Emergency: 509-498-9235

If you are the victim of a crime on campus, or if you witness a crime, report it immediately. Remember, a crime that is not reported helps no one. Witnesses to crimes are highly encouraged to report any crimes they observe, as the victim may be unwilling or unable to do so. Employees that witness crimes are required to report them. Your information may assist the police in making an arrest or aiding with the saving of a life and the recovery of property.

Anonymity and Confidential Reporting

If you are the victim of a crime and do not want to pursue criminal action, or you are a witness to a crime and do not want to reveal your identity, you may make a confidential report of the incident to EWU Police Department. The EWU Police Department maintains an Anonymous

Tip Line (509.359.4286) and an online reporting form (access.ewu.edu/police/reporting-a-crime) for people who wish to report a crime and remain anonymous. The purpose of a confidential report is to maintain the reporting individual's confidentiality, while helping EWU Police Department protect the safety of the community. This information also helps the university maintain accurate records of incidents occurring on campus, to determine if there are trends or a pattern of crime, and alert the campus community to potential dangers when appropriate.

ANONYMOUS TIP LINE

EWUPD has an anonymous tip line that allow for anonymous report of security and safety related concerns, and to provide EWUPD with "tips" about criminal incidents on campus. Additionally, tips can be reported via the online crime reporting form at access.ewu.edu/police/reporting-a-crime

Tip Line: 509-359-4286

Do not use the Tip Line to report emergency situations. For emergencies call 911.

To facilitate the investigative process and protect the privacy of those involved, information gathered by EWU Police will be maintained in a confidential manner to the fullest extent possible during the pendency of a criminal investigation. If a victim or witness wishes to remain anonymous, the police will take all reasonable steps to investigate the allegation without disclosing the name of the victim/witness to the extent allowed by state and federal law and contractual obligations. If the victim/witness wishes to remain anonymous, the university shall inform him or her that its ability to investigate and respond to the allegation will be limited and any type of retaliation is prohibited. Ultimately, the university cannot ensure confidentiality of victim and witness names, as its legal and contractual obligations may require disclosure.

Code Blue Stations

Dedicated emergency phones can be found at various outdoor locations throughout the campus. Locations of the stations can be found at:

http://www.ewu.edu/Documents/Administration/Business%20Finance/Sustainability/CampusMapNew_with%20bike%20rack.pdf

A map of code blue stations is below.



These stations are for the protection of persons on campus, and may be used to report suspicious activity, crimes in progress or any emergency situation. These phones are push-button operated and are topped by distinctive blue lights for easy identification. They provide a direct, open connection to 911. A dispatcher will identify the location of the phone being used, even if nothing is said by the user, and will dispatch police personnel as necessary. If possible, stay at the unit and give information to the operator until help arrives. If you leave the area before talking to the operator, it will delay our ability to assist you. Remain calm, give the information into the speaker and follow instructions given by the operator. Help will arrive as soon as possible. False reporting by activating a Code Blue station is a crime and will be treated accordingly.



University Response

The University President has the ultimate authority relating to all issues and incidents related to campus safety and security. The President may, as deemed necessary, take immediate action to ensure the safety and security of the campus and community. The Director of Public Safety keeps the President apprised in times of emergent situations on campus, and directs the EWU Police Department. The EWU Police Department has primary responsibility for crime reporting, campus safety, safety notifications, crime prevention training and awareness, and emergency management.

EWU Police respond to all reported incidents of violence on campus and intervene as necessary to protect the safety of all persons and property. Students Affairs assists EWU Police in responding to safety concerns involving students, address any criminal behavior engaged in by students as appropriate under the student conduct code, and provide students with crime prevention training and materials. Human Resources, Rights and Risk assists EWU Police and supervisors in responding to safety concerns in the workplace, facilitate appropriate responses to reported incidents of criminal behavior by employees through professional development, investigation and/or discipline, and ensure all new employees receive crime prevention training and materials as required by policy. Records and Registration ensures each student is provided with campus violence awareness information (including information regarding counseling services) by including such information in annual catalogs and/or quarterly course announcements.

Timely Warning Notices

Timely warning notices will be issued to students and employees for Clery Act reportable crimes, occurring on Clery reportable geography, that are reported to EWUPD or local police and that the University President or the Director of Public Safety, or their designees, determine to represent a serious or ongoing threat to the campus community. Timely warning notices are typically distributed for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: major incidents of arson, murder/non-negligent manslaughter, and robbery, to aid in the prevention of similar occurrences. Incidents of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by EWU Police. Timely warning notices may also be posted for other crime classifications and off campus locations, as deemed necessary. If the threat posed is immediate, the University will follow the emergency notification procedures (as described later in this report). Anyone with information warranting a timely warning should report the circumstances to the EWU Police Department. More information regarding the EWU Alerts/Campus Emergency Mass Notification System can be found at: <http://access.ewu.edu/Police/Emergency-Notification/EWU-Alerts.xml>.



Distribution of Timely Warning Notices

The Director of Public Safety (or designee) is responsible for writing and ensuring distribution of timely warning notices to the university community. Timely warnings may be issued through several means of communication, such as: the snow line (509) 359-7669, campus-wide email, the EWU Alerts System and Twitter. Additionally, depending on the circumstances, warnings may also be issued through any or all of the following:

- Electronic banner posted on the campus website at <http://www.ewu.edu/timelywarning>
- Written notice through inter-campus mail systems
- Classroom announcements by faculty
- Notices posted in university facilities and other public places

Timely Warning Notice Procedures

Procedures regarding Timely Warning Notices can be found in EWU Policy 603-01, Campus Safety, Security & Crime Preventions, and are outlined below:

- A. Timely warnings are issued by the Director of Public Safety, or one of the designated administrators with the Director's authorization, once pertinent information is made available. The Director will decide the method(s) that will be used for the timely warning notice.
- B. The decision to issue a timely warning is decided on a case by case basis, in compliance with the Clery Act and after consideration of available facts, including the nature of a crime, continuing danger to the campus community and the possible risk of compromising possible law enforcement efforts.
- C. All Timely Warnings should include, at a minimum, the following information, if available and/or appropriate:
 - What the reported offense is;
 - Description and name of suspect(s) if known;
 - Description of what happened including such things as location, date(s), time of day/night, behavior of suspects, etc.; and

- Information that promotes safety and that would aid in prevention of similar crimes.

Including the name of a suspect in a timely warning is not a violation of the Family Education Rights and Privacy Act if release of such information is necessary to protect the health or safety of others in an emergency situation. Timely warnings will not jeopardize the confidentiality of the victim(s), as required by the Reauthorization of the Violence Against Women Act of 2013.

The University is not required to provide a timely warning for crimes reported to licensed professional counselors at EWU's Counseling and Psychological Services (CAPs) or for non-Clery reportable crimes. Licensed professional counselors at CAPS are encouraged to inform persons being counseled of the procedures to report crimes on a voluntary basis, if and when they deem it appropriate. Anyone with information warranting a timely warning notice should report the circumstances to the EWU Police, by calling 509.359.7676, or in an emergency by dialing 911.

Campus safety information for students at the EWU Spokane Campus is available at <http://spokane.wsu.edu/campusalert/>. All other distant learning locations have separate notification processes. Please see their campus websites or contact those locations for the appropriate information regarding emergency notification; these numbers can be found on page 87.

Access to Campus Facilities

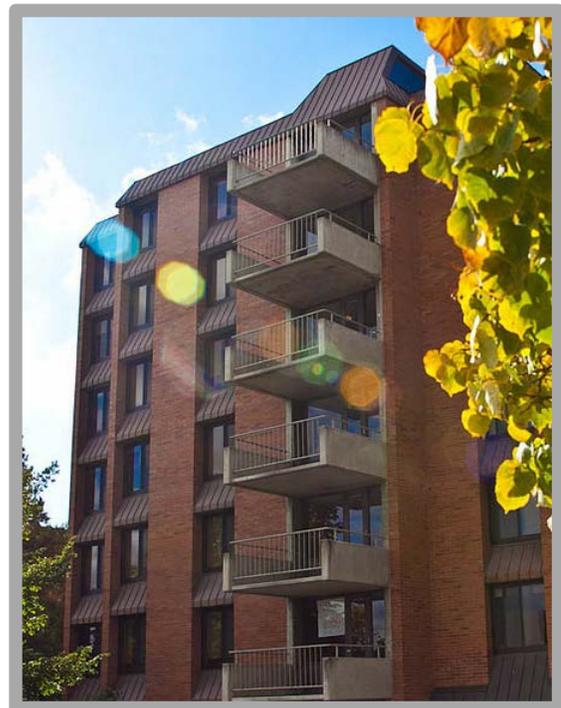
Academic and Administrative Buildings

Academic and Administrative buildings are open and accessible during business hours, on schedules that vary by building. Some of the building locks are controlled automatically through the Access Control Systems, and some are locked manually. EWU Facilities Maintenance maintains oversight and maintenance of all lock systems including electronic card access. Facilities Maintenance and the University Key shop will work with individual departments to create satisfactory Departmental Access Systems for their individual needs.

Buildings are checked periodically throughout the night by EWU Police officers and cadets. Once facilities are locked, only authorized personnel with assigned key access may lawfully enter. In the event that a campus facility, including a residence hall, is under maintenance or construction, the contractor of the project is required by the university to provide security for the facility.

Residence Halls

All doors to residential areas are locked 24-hours a day. To discourage unwanted visitors from entering the building, it is important that students do not prop open exit doors. If a student sees someone they do not know to be a resident, the student should ask if he/she belongs in the building. It is also recommended that students keep their room door locked at all times. In addition, all overnight guests must register at the hall office. It is also recommended for students to close and lock doors and windows while they are out of the room to prevent theft. When living on the lower floors of the building, it is particularly important to lock windows.



Hours of operations vary between buildings. Some of the residence halls may extend the hours on weekdays and weekends. Each residence hall has desk operations that start at 12 pm. Each hall has an on-call staff member that comes on at 7 pm and does safety and security rounds in the evenings. In addition, EWU Police and staff will intermittently rove the building throughout the day/night. Community Advisors (CAs) will ask students to comply with the Housing and University policies and will refer instances of policy violations to the EWU Police or staff on call.

In addition to residence halls, there are on-campus student apartment complexes with individual managers. The occupants regulate access to each apartment.

Facilities Maintenance

Campus security systems, including lighting, alarms, locks and code blue stations are actively checked and maintained. EWU Police officers actively address identified safety issues, such as lighting, traffic and pedestrian safety, as well as ensuring that routine testing is performed on electronic safety/security systems such as the blue phones and panic buttons. Facilities Maintenance personnel conduct periodic checks of the campus and surrounding areas to identify and address safety concerns.



Crime Statistics

The statistics in this report are published according to the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and relevant federal law. Annual crimes statistics are also submitted to the Department of Education. The statistical information gathered by the Department of Education is available to the public through their website. For statistical purposes, crime statistics are recorded in the calendar year the crime was reported. Statistics are being reported per the 2016 Handbook for Campus Safety and Security Reporting.

Eastern Washington University includes the three most recent years of crime statistics in this Annual Security Report (ASR), occurring within university geography. These statistics are based on crimes reported to the EWUPD. Additionally, a written request for statistical information is made on an annual basis to:

1. Local police departments
 - Cheney Police Department
 - Spokane County Sheriff's Office
 - Washington State Patrol
2. Branch campuses
 - WSU Spokane Campus Security
 - Bellevue College Department of Public Safety
 - Clark College Security/Safety Department
 - Everett Community College Security/North Puget Sound
3. Law enforcement agencies serving our distance learning locations
 - Seattle Police Department (North Seattle Community College)
 - Longview Police Department (Lower Columbia College)
4. The Office of Student Rights and Responsibilities, via Maxient; and
5. Non-police officials, who include Campus Security Authorities. A designated campus authority includes, but is not limited to, university deans, directors, department heads, residence life staff, and counselor.

The Director of Public Safety and Campus Security Survey Administrator prepare and distribute this report in cooperation with other University departments, including the Office of the President, Student Affairs, Dean of Students Office, Office of Student Rights and Responsibilities, and Human Resources, Rights and Risk.

In addition, the EWU Police Department maintains a daily crime and fire log. This log records all criminal incidents and alleged criminal incidents that are reported to EWU Police and occur within the EWU Police Department's patrol jurisdiction. The log also includes all fires reported in on-campus student housing. The Daily Crime and Fire Log is available for public inspection at the Red Barn during regular business hours.



Definitions of Categories

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another.

Burglary: The unlawful entry of a building or dwelling with intent to commit a crime against a person or property therein. This includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts at these offenses.

Dating Violence: An act of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

[Dating violence is defined under Washington State law as a type of domestic violence. The definition of family or household members under Washington law includes those who have been or are in a dating relationship. A dating relationship is "is a social relationship of a romantic nature." Factors that the court may consider in making this determination include: (a) The length of time the relationship has existed; (b) the nature of the relationship; and (c) the frequency of interaction between the parties." RCW 10.99.020(4); 26.50.010(3).]

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Disciplinary Referrals: Individuals referred to the Office of Student Rights and Responsibilities (OSRR) for liquor law, drug law and illegal weapons violations. The numbers include incidents that are reported via EWUPD incident reports and reports provided directly to OSRR from other members of the EWU community.

Domestic Violence: A felony or misdemeanor crimes of violence committed by a current spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person that is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Washington; or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Washington.

[Under state law, the crime of domestic violence is defined in RCW 10.99.020(5) as including but not limited to any of the following crimes when committed by one family or household member against another: (a) Assault in the first degree; (b) Assault in the second degree; (c) Assault in the third degree; (d) Assault in the fourth degree; (e) Drive-by shooting; (f) Reckless endangerment; (g) Coercion; (h) Burglary in the first degree; (i) Burglary in the second degree; (j) Criminal trespass in the first degree; (k) Criminal trespass in the second degree; (l) Malicious mischief in the first degree; (m) Malicious mischief in the second degree; (n) Malicious mischief in the third degree; (o) Kidnapping in the first degree; (p) Kidnapping in the second degree; (q) Unlawful imprisonment; (r) Violation of the provisions of a restraining order, no-contact order, or protection order restraining or enjoining the person or restraining the person from going onto the grounds of or entering a residence, workplace, school, or day care, or prohibiting the person from knowingly coming within, or knowingly remaining within, a specified distance of a location; (s) Rape in the first degree; (t) Rape in the second degree; (u) Residential burglary; (v) Stalking; and (w) Interference with the reporting of domestic violence.]

Drug Law Violation: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use,

growing, manufacturing and making of narcotic drugs. Possession of small amounts of marijuana by someone who is 21 or older is now permitted by state law and thus referrals for such possession, which is prohibited on campus, are not included in the statistics.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to physical attack.

Larceny/Theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Attempted larcenies are included.

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

Manslaughter by Negligence: The killing of another person through gross negligence.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle, including joyriding.

Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim. *The Washington State definition for rape is found in RCW 9A.44.*

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Stalking: Engaging in a course of conduct directed at a specific person, including without limitation by means of following, monitoring, observing, surveilling, threatening or communicating to or about a person or interfering with a person's property, that would cause a reasonable person to fear for the person's safety or the safety of others or suffer significant mental suffering or anguish that may, but does not necessarily require, medical or other professional treatment or counseling.

[Per RCW 9A.46.110, a person commits the crime of stalking if, without lawful authority and under circumstances not amounting to a felony attempt of another crime he or she intentionally and repeatedly harasses or repeatedly follows another person; and the person being harassed or followed is placed in fear that the stalker intends to injure the person, another person, or property of the person or of another person. The feeling of fear must be one that a reasonable person in the same situation would experience under all the circumstances; and the stalker either intends to frighten, intimidate, or harass the person; or knows or reasonably should know that the person is afraid, intimidated, or harassed even if the stalker did not intend to place the person in fear or intimidate or harass the person.]

Statutory Rape is sexual intercourse with a person who is under the statutory age of consent.

Weapons Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

Definitions of Geography

On-Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and any building or property that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

Note: Statistics for university housing facilities are recorded and included in both the all on-campus category and the on-campus residential only category.

Non-Campus Building or Property: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public thoroughfares, streets, sidewalks and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus. Crime statistics do not include crimes that occur in privately owned homes or businesses adjacent to the campus boundaries.

The map below shows the border of the contiguous EWU Cheney Campus, otherwise known as EWU main campus. The EWU Police jurisdiction includes all properties that are part of the Cheney Campus. Any University owned or leased property in outlying areas in Cheney is patrolled jointly by both University and City police. The EWU properties owned on and around Badger Lake, and the research facility at Turnbull, are non-campus locations for reporting purposes.

EWU Cheney Campus Crime Statistics

EWU CHENEY CAMPUS CRIMINAL OFFENSE	YEAR	ON-CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
NEGLIGENT MANSLAUGHTER	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
RAPE	2016	5	5	0	0
	2015	6	5	0	0
	2014	3	3	0	0
FONDLING	2016	4	4	0	0
	2015	3	3	0	0
	2014	0	0	0	0
INCEST	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
STATUTORY RAPE	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
ROBBERY	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	1
AGGRAVATED ASSAULT	2016	0	0	3	0
	2015	0	0	0	1
	2014	0	0	0	0
BURGLARY	2016	9	8	2	0
	2015	5	2	1	0
	2014	3	2	1	0

EWU CHENEY CAMPUS			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2016	5	0	0	1
	2015	4	0	0	0
	2014	4	0	0	0
ARSON	2016	0	0	0	0
	2015	2	1	0	0
	2014	1	0	0	0
LIQUOR LAW ARRESTS	2016	83	62	0	4
	2015	50	33	4	4
	2014	24	17	0	3
LIQUOR LAW VIOLATIONS-REFERRALS	2016	81	79	2	0
	2015	157	152	4	0
	2014	191	189	0	0
DRUG LAW ARRESTS	2016	37	29	1	9
	2015	22	22	0	0
	2014	14	14	0	1
DRUG LAW VIOLATIONS-REFERRALS	2016	41	38	3	2
	2015	73	65	4	0
	2014	39	37	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2016	0	0	0	0
	2015	1	1	0	0
	2014	2	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2016	0	0	0	0
	2015	0	0	0	0
	2014	2	1	0	0

EWU CHENEY CAMPUS			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2016	4	3	6	0
	2015	1	0	0	1
	2014	5	4	0	0
DATING VIOLENCE	2016	1	1	0	0
	2015	0	0	0	0
	2014	1	0	0	0
STALKING	2016	2	1	0	0
	2015	2	1	1	0
	2014	1	1	0	0

There was one unfounded crime in 2014, two unfounded crimes in 2015, and two unfounded crimes in 2016.

EWU Spokane Crime Statistics – Controlled by WSU

EWU SPOKANE CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
MURDER/NON- NEGLIGENT MANSLAUGHTER	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
NEGLIGENT MANSLAUGHTER	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
RAPE	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
FONDLING	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
INCEST	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
STATUTORY RAPE	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
ROBBERY	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
AGGRAVATED ASSAULT	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
BURGLARY	2016	4	-	-	0
	2015	2	-	-	1
	2014	0	-	-	0

EWU SPOKANE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2016	0	-	-	0
	2015	0	-	-	2
	2014	1	-	-	1
ARSON	2016	0	-	-	0
	2015	0	-	-	0
	2014	3	-	-	0
LIQUOR LAW ARRESTS	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
LIQUOR LAW VIOLATIONS-REFERRALS	2016	0	-	-	0
	2015	1	-	-	0
	2014	0	-	-	0
DRUG LAW ARRESTS	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
DRUG LAW VIOLATIONS-REFERRALS	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0

EWU SPOKANE CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2016	1	-	-	1
	2015	0	-	-	0
	2014	0	-	-	0
DATING VIOLENCE	2016	0	-	-	0
	2015	0	-	-	0
	2014	0	-	-	0
STALKING	2016	0	-	-	0
	2015	0	-	-	1
	2014	0	-	-	0

The following link provides access WSU Spokane's Annual Security Report:

<https://spokane.wsu.edu/campus-security/annual-clery-report/>

EWU at Bellevue College Campus – Controlled by Bellevue College*

BELLEVUE COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
NEGLIGENT MANSLAUGHTER	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
RAPE	2016	0	0	0	0
	2015	0	0	0	0
	2014	1	0	0	0
FONDLING	2016	0	0	0	0
	2015	2	0	0	0
	2014	1	0	0	0
INCEST	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
STATUTORY RAPE	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
ROBBERY	2016	0	0	0	0
	2015	0	0	0	0
	2014	1	0	0	1
AGGRAVATED ASSAULT	2016	3	0	0	0
	2015	1	0	0	0
	2014	0	0	0	0
BURGLARY	2016	0	0	0	0
	2015	6	0	0	0
	2014	5	0	0	0

BELLEVUE COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2016	4	0	0	3
	2015	0	0	0	2
	2014	5	0	0	4
ARSON	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
LIQUOR LAW ARRESTS	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
LIQUOR LAW VIOLATIONS-REFERRALS	2016	0	0	0	0
	2015	1	0	0	0
	2014	0	0	0	0
DRUG LAW ARRESTS	2016	1	0	0	1
	2015	0	0	0	0
	2014	0	0	0	0
DRUG LAW VIOLATIONS-REFERRALS	2016	5	0	0	0
	2015	9	0	0	4
	2014	0	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0

BELLEVUE COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2016	1	0	0	2
	2015	0	0	0	0
	2014	0	0	0	0
DATING VIOLENCE	2016	1	0	0	0
	2015	1	0	0	0
	2014	1	0	0	0
STALKING	2016	6	0	0	0
	2015	13	0	0	0
	2014	10	0	0	0

In 2016, EWU Police Department reached out to Bellevue College Public Safety requesting their 2015 crime statistics. Bellevue College was unable to provide the statistics before our publication date, but the statistics they provided after publication are included in this report.

Bellevue College's ASR can be viewed at:

<http://www.bellevuecollege.edu/publicsafety/>

EWU at Clark College Campus – Controlled by Clark College

CLARK COLLEGE CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
MURDER/NON- NEGLIGENT MANSLAUGHTER	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
NEGLIGENT MANSLAUGHTER	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
RAPE	2016	0	-	0	0
	2015	0	-	0	0
	2014	1	-	0	0
FONDLING	2016	0	-	0	0
	2015	2	-	0	0
	2014	1	-	0	1
INCEST	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
STATUTORY RAPE	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
ROBBERY	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	1
AGGRAVATED ASSAULT	2016	2	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
BURGLARY	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0

CLARK COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2016	6	-	3	0
	2015	11	-	0	0
	2014	10	-	0	0
ARSON	2016	1	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
LIQUOR LAW ARRESTS	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
LIQUOR LAW VIOLATIONS-REFERRALS	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
DRUG LAW ARRESTS	2016	0	-	0	0
	2015	0	-	0	0
	2014	2	-	0	1
DRUG LAW VIOLATIONS-REFERRALS	2016	0	-	0	0
	2015	1	-	0	0
	2014	11	-	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2016	0	-	0	0
	2015	0	-	0	0
	2014	1	-	0	0

CLARK COLLEGE					
CRIMINAL OFFENSE	YEAR	ON-CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2016	0	-	0	0
	2015	1	-	0	0
	2014	1	-	0	0
DATING VIOLENCE	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0
STALKING	2016	0	-	0	0
	2015	0	-	0	0
	2014	0	-	0	0

Clark College's ASR can be viewed at:

<http://www.clark.edu/campus-life/student-support/security/report.php>

EWU at North Puget Sound/Everett Community College – Controlled by Everett Community College

North Puget Sound/Everett Community College was listed as a distance learning location in past reports, but now meets the definition of a branch campus as defined by Department of Higher Education. According to Everett Community College, there were no crimes reported in EWU's leased building, University Center Building, in 2016. Everett Community College was unable to provide Clery stats for 2016 for their campus at the time of publication, but they will be included in next year's report.

Everett Community College's ASR can be viewed at:

<https://www.everettcc.edu/administration/cwt-security/security>

Hate Crimes

Eastern Washington University strives to foster a safe and healthy learning environment that embodies diversity and inclusion of all members of the EWU community. Hate crime statistics are separated by category of prejudice. The numbers for the Clery crime offenses are reported as part of the overall statistics each year. Exceptions to this are the addition of Simple Assault, Intimidation and any other crime involving bodily injury that isn't already included in the required reporting categories. If a hate crime occurs in an incident involving Intimidation, Vandalism, Larceny, Simple Assault, or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the document. Note: A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias.

If the facts of a case indicate that the offender was motivated to commit the offense because of his/her bias against the victim's race, sexual orientation, gender, religion, ethnicity, national origin, gender identity or disability, the crime is then also classified as a hate/bias crime.

Hate Crimes - EWU Cheney Campus

There were no reported hate crimes for the years 2014 or 2015. In 2016, there was one Vandalism/Destruction of Property reported on campus characterized as religion based.

Hate Crimes - EWU Spokane Campus

There were no reported hate crimes for the years 2014, 2015 or 2016.

Hate Crimes - Bellevue College

There were no reported hate crimes for the years 2014, 2015 or 2016 on Bellevue College's main campus.

Hate Crimes - Clark College

2014: Three hate crimes were reported:

- One Vandalism/Destruction of Property reported on-campus, characterized by a race bias.
- One Vandalism/Destruction of Property reported on-campus, characterized by a sexual orientation bias.
- One Vandalism/Destruction of Property reported on public property, characterized by a race bias.

2015: One hate crime was reported:

- One Vandalism/Destruction of Property reported on-campus, characterized by a religion bias.

2016: There were no hate crimes reported in 2016.

Hate Crimes - North Puget Sound/Everett Community College

Hate crimes at North Puget Sound/Everett Community College were not available as of the publication date for this report, but will be included next year.



Crime Prevention

Crime Prevention Programs

The EWU Police Department offers activities and programs to inform students and employees about crime prevention and safety, to provide methods for protecting themselves, and to train them on how to respond in emergency situations. A common theme of all awareness and crime prevention programs is to encourage students and employees to be responsible for their own safety and for the safety of others on campus.

Crime prevention programs are sponsored by various campus organizations throughout the year. Incoming students attend presentations and participate in programs describing security, public safety and fire safety during firstSTEP Orientations from June through August. New employee orientation includes the distribution of crime prevention materials to all new employees on a weekly basis.

The Shots Fired on Campus Training is a mandatory video and discussion for all incoming freshmen students to inform them of safety and evacuation procedures if there is an active shooter on campus.

The Workplace Violence Training is

TIPS FOR YOUR SAFETY

- Report all suspicious activity to EWUPD immediately.
- Always lock the door to your residence hall room, whether you or not you are in the room.
- Never leave valuables unattended.
- Limit your alcohol consumption and leave social functions that get too loud, crowded, or have too many people drinking excessively.
- Be aware of your surroundings.
- Make sure your cell phone is easily accessible and fully charged.
- Be familiar with where emergency phones are installed on the campus.
- Take major, public paths rather than less populated shortcuts.
- Avoid dimly lit places and talk to campus services if lights need to be installed in an area.
- Avoid putting headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Carry a noisemaker (like a whistle) on your keychain.
- Pepper spray is allowed on campus.
- Carry a small flashlight on your keychain.

offered on an as-needed basis, but occurs at least quarterly and informs employees about violence prevention, control, and response on campus. A New Faculty and Staff Policy Workshop is held in spring and fall, for all new employees hired in the preceding six months. Office Safety Walk-Throughs are provided upon request.

In addition to training and awareness sessions, crime prevention information is also provided to students and employees through crime prevention materials, security alert posters, displays, videos and other media. The EWU Police produce several of these items, including a Student Campus Security brochure and an Emergency Response Instructions checklist. Items may be obtained at the EWU Police Department, Human Resources, or Admissions. You may also request copies by calling 509.359.6498 or writing EWU Police Records, 101 Red Barn, Cheney, WA 99004. Additional information about the Campus Safety programs offered can be found at: <http://access.ewu.edu/police/training-and-classes.xml>.

Alcohol and Drug Education Programs

EWU Police Department offers alcohol and drug awareness presentations to students at least twice per year, and upon request. Health, Wellness & Prevention Services (HWPS) at Eastern Washington University offers a variety of alcohol and drug abuse prevention and awareness programs to students. Alcohol and drug abuse prevention opportunities include presentations for campus groups, on-line education modules, and information through outreach services. Students concerned about their own alcohol or drug use, or that have concerns about a friend's use, can access these services in a private and supportive environment. <https://sites.ewu.edu/bewell/current-health-topics/>

Alcohol education programs offered by HWPS include:

- Targeted alcohol education presentations to new students during Fall quarter through Eastern Advantage, First Year Experience classes, and classes for all first year student-athletes.
- Alcohol Conduct Class, for those students that violate the code of conduct as it relates to alcohol, covers information on: Standard serving size, blood alcohol content, low risk drinking strategies, and alcohol poisoning.
- Alcohol Awareness Week during fall quarter, that offers a variety of education and

awareness building opportunities. This coincides with National Collegiate Alcohol Awareness Week, and provides information on: Serving sizes, high risk drinking, being a designated driver, educational partnership with local bars, and social media outreach.

Additional information about the programs offered is available in the University's biennial alcohol and drug report.

Safety Escorts

The EWU Police provides safety escorts for students, faculty and staff walking on or near the Cheney campus. The program's intent is to get students, faculty and staff safely to their destinations on campus or within a close proximity of the campus during the hours of darkness. This service is limited to the availability of cadet patrols or police officers. Before calling for an escort, please seek assistance from a friend, roommate or colleague. If returning home or to your



residence hall after dark, it is best to preplan your departure. Avoid secluded areas, call home or your destination to let someone know you are leaving and the route you are taking, and always try to walk in groups or pairs. However, people who are not able to get assistance elsewhere should not hesitate to call for a police escort.

To receive this service, call the Eastern Washington University Police at 509.359.7676. If there is an available escort, the caller will be told who the escort will be and receive instructions as to where and when to meet him or her.

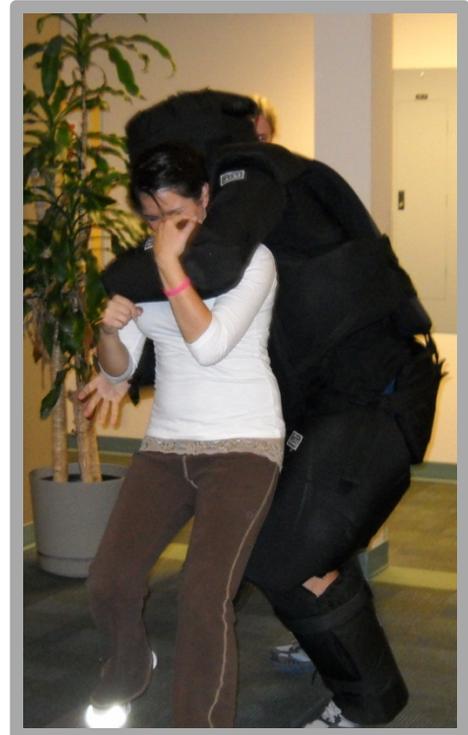
Operation ID and Bicycle Registration

EWU Police Department offers Operation ID services, in which serial numbers or driver's license numbers can be engraved on items of value. Bicycle registration is recommended for faculty, staff and students who ride on the EWU Campus, because bicycles can be a target of theft. Registration is an aid

for recovery of a bicycle that is stolen, and it is free and easy. Bicycles can be registered online at <http://access.ewu.edu/police/bicycle-registration>. In addition, keep your bike locked to a bike rack at all times and check it often.

Self-Defense Classes

Self Defense Classes are held several times a year to train students, employees, or members of the community how to defend themselves against an attacker. Instruction covers situational awareness, survival mindset, and basic stance, strikes and blocks. The course is offered several times during the academic year and is free to all members of the community. Self-defense courses can also be requested for a group by calling (509) 359-7914. EWU Police Department offers Sexual Assault Prevention training, typically 3-4 times per year, upon request.



Vehicle Safety Checks

Two weeks before winter break, EWU Police Department conducts vehicle safety checks. This services includes a check of windshield wipers, tire tread, tire pressure, fluid levels and lights so that any issues can be addressed before students drive home for the winter break. There are also drawings and giveaways of products to promote the safety of students while traveling.

Missing Student Notification

If a member of the university community believes that a residential student may be a missing person, he or she should immediately notify a University official from the list below:

- EWU Police Officer / Department
- Dean of Students
- Professional Residential Life Staff Member
- Academic Department Chair
- College Dean
- Office of Student Affairs
- Office of Academic Affairs
- Human Resources Department
- University President's Office
- Director of Housing

A student may be a “missing person” if the person’s absence is contrary to his/her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life-threatening situation, or has been with persons who may endanger the student’s welfare (EWU Policy 603-07).

Upon receipt of a report that a student may be missing, the EWU Police Department will investigate. Within 24 hours of determining that a student is missing, the EWU Police Department will notify the registered contact(s) for the student and local law enforcement. EWU Police will also initiate the notification procedures when a student has been missing for less than 24 hours, if circumstances clearly indicate that the student is a missing person (e.g., witnessed abduction). If the student is under 18 years old and not emancipated, the EWU Police Department will notify the student’s custodial parent or legal guardian as soon as practicable and not later than 24 hours after the student is determined to be missing.

In cases involving missing persons, law enforcement personnel are best situated to provide information to the media that is designed to elicit public assistance in the search for a missing person. Therefore, all communications regarding missing students will be handled by the EWU Police Department, who may consult with the university's Marketing and Communications Department. All inquiries to the university regarding missing students, or information provided to any individual at the university about a missing student, shall be referred to the EWU Police Department.

In addition to listing an emergency contact, students are given the opportunity to designate an individual, or individuals, to be contacted by the University if the student is determined to be missing for more than 24 hours. This designation will remain in effect until changed or revoked by the student. If a student has identified such an individual, EWU will notify that individual as soon as practicable and not later than 24 hours after the student is determined to be missing. The student's confidential contact information will be accessible only by authorized campus officials and law enforcement.

To report a missing student, please call (509) 359-7676.

Response to Sexual Violence

The University takes its commitment to providing students and employees with a safe environment seriously. Threats and acts of violence on our campus and other property, and in university programs and activities, are prohibited. This prohibition includes sexual assault, domestic violence, dating violence and stalking by any student, staff member, faculty member or other person. These crimes are addressed in the Student Conduct Code, EWU Policy 603-01 (Campus Safety, Security and Crime Prevention), EWU Policy 402-01 (Discrimination, Sexual Harassment & Sexual & Interpersonal Violence), and EWU Policy 402-04 (Investigations of Employees for Sexual Harassment & Sexual & Interpersonal Violence). Community members are encouraged to report such conduct, and the university will address and investigate complaints in a prompt, fair and impartial manner.

Violence is the use of physical force with intent, effect, or reasonable likelihood of causing pain, harm, injury or damage to any person or property. The crimes of domestic violence, dating violence, and sexual assault are among those included in the term “violence.” **Threats** are words or actions intended, causing, or reasonably likely to cause pain, harm, injury or damage to any person or property. Stalking is one of the crimes included in the term “threats.”

Dating Violence: An act of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Domestic Violence: A felony or misdemeanor crimes of violence committed by a current spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person that is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Washington; or any other person against an adult or youth victim

who is protected from that person's acts under the domestic or family violence laws of the State of Washington.

Sexual Assault is any physical sexual act against any person, including any sexual abuse, assault, battery, invasion or penetration against that person's will, or without that person's consent, or when that person is incapable of giving consent due to his or her age, family relation to the other person, intellectual or other disability, or use of alcohol or other drugs, illness, unconsciousness or physical condition, and is not dependent on the gender of the victim or the assailant.

Definition of Consent

Consent requires words or actions indicating a freely given agreement to have sexual intercourse or engage in other sexual activities. The lack of verbal or physical resistance or participation in any act due to coercion, intimidation or incapacity does not by itself constitute consent.

Washington state law defines consent as "at the time of the act of sexual intercourse or sexual contact there are actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact." RCW 9A.44.010(7).



EWU Police Sexual Assault Response Commitment

Sexual assault, domestic violence, dating violence and stalking are very serious concerns of the EWU Police Department. If you feel you are a victim of a sexual assault on campus, the Department of Public Safety and Police Services will provide the following:

- We will meet with you privately, at a time and local place of your choice, to take your report.
- We cannot and will not notify your parents without your consent.
- We will treat you and your case with courtesy, sensitivity, dignity, understanding and professionalism.
- Our officers will not prejudge you, and you will not be blamed for what occurred.
- We will assist you in arranging for any necessary hospital treatment or other medical needs. We will also assist in emergency housing if needed.
- If you would feel more comfortable talking with a friend or advocate of your choice present, we will do our best to accommodate your request.
- We will fully investigate your case and will help you to achieve the best outcome. This may involve the arrest and full prosecution of the suspect responsible. You will be kept up-to-date on the progress of the investigation and/or prosecution.
- We will assist you in privately contacting counseling and other available resources.
- We will continue to be available to answer your questions, to explain the system and process involved (prosecutor, courts, etc.), and to be a listening ear if you wish.

We will consider your case seriously, regardless of your gender or the gender or status of the suspect.

Reporting

EWU Police Department strongly advocates that any incidence of violence or threats, including sexual assault, domestic violence, dating violence or stalking, is reported to the police in an accurate and timely manner by calling 509.359.7676, or if it is an act of violence in progress or imminent threat, by calling 911. If the incident happened off campus, and is being reported immediately, callers should dial 911. If time has passed, it is best to call the police where the incident occurred. Contacting an EWU Police officer will not obligate the victim to prosecute, nor will it subject him or her to judgmental treatment. The police will help the victim obtain medical help and refer to advocates and other available resources. Victims of violence and/or threats may also decline to notify law enforcement authorities if they so choose.

When the police are notified of a sexual assault, domestic violence, dating violence or stalking incident they will meet with the victim privately at a time and location of his or her choosing. They will not notify the victim's parents without consent. They will help arrange for any necessary hospital or medical treatment and assist with getting emergency housing, if needed. They will help obtain private counseling and other available resources. The police will interview the victim and ask for a written statement so that they may fully investigate the matter.

Incidents or complaints of sexual harassment, sexual violence, and interpersonal violence should also be reported to the Title IX Coordinator, Deputy Title IX Coordinator or designee.

All university employees (except licensed counselors at CAPS) who become aware of an incident or complaint of sexual harassment or sexual misconduct that involves a student must report it to the Title IX Coordinator or Deputy Title IX Coordinators within 24 hours of becoming aware of the matter.



Employees must report such complaints regardless of the victim's desire for the matter to remain confidential and regardless of whether a report is made with campus or local law enforcement. University employees who fail to report complaints received or cooperate fully with these complaint processes are subject to disciplinary action. Mandatory reporting helps the university to respond effectively and prevent a hostile educational environment.

When a person informs a University official of a sexual assault, domestic violence, dating violence or stalking incident, the University is obligated to promptly investigate the incident. EWU police will follow up with the alleged victim or witness, and will assist any student who

requests assistance in notifying the police. The victim is not obligated to pursue legal or university remedies and may choose to use any or all reporting options. Victims may pursue both a criminal complaint and an administrative complaint consecutively or concurrently. It is the general practice of the University to grant amnesty to students who may have used alcohol or drugs in violation of the conduct code at the same time he or she became a victim of sexual assault, domestic violence, dating violence or stalking. The University will report allegations of harassment or sexual misconduct to law enforcement or other authorities consistent with federal, state, and local law.

Upon receipt of a complaint under this chapter, the university may determine whether immediate, interim measures are necessary to protect the complainant from further harassment prior to completion of the investigation and resolution of the complaint. Appropriate steps may include, but are not limited to, separating the respondent from the complainant, adjusting schedules, placing an employee on administrative leave, providing counseling, and/or taking other action per WAC 172-121-140. If the university makes a preliminary determination that conduct in violation of this chapter has created a hostile work or learning environment, the university will take immediate action to stop the harassment, prevent its recurrence, and address its effects.

If the accused person is a student at the time of the incident, the complainant can file a complaint under the student conduct code with Student Rights and Responsibilities (SRR), the Title IX Coordinator or the Dean of Students. The director of SRR shall report all complaints which constitute any form of sexual misconduct to the university Title IX coordinator within twenty-four hours. If the accused person was not a student, a complaint may be filed with the Title IX Coordinator.

The Dean of Students, in coordination with EWU Police, will ensure that notifications of procedural protections are provided to students in accordance with the requirements of the Clery Act. Human Resources will coordinate with the Title IX Coordinator and EWU Police to ensure the required notifications and protections are provided to employees and to students in cases where a student files a complaint against an employee or an employee files against another employee.

The Title IX Coordinator will ensure all complaints of sexual harassment and sexual and interpersonal violence are investigated in a prompt, thorough, and impartial manner. In the absence of extenuating circumstances, a sexual misconduct investigation should be completed within 60 days from the date the complaint is received by the university. These investigations will be handled in accordance with EWU Policy 402-04, Investigations of Employees for Sexual Harassment & Sexual & Interpersonal Violence. The Title IX Coordinator shall maintain a register of the number and types of sexual harassment and sexual and interpersonal violence complaints received, the results of any investigations, interim measures taken, and the resolutions of student and employee conduct. This register will be periodically reviewed with regard to incident details and university responses for consistency and sufficiency, and to assess whether the university is meeting its goal to promote a safe learning and working environment free from discrimination and harassment, including preventing future recurrence of such conduct and addressing the effects of such conduct on the university learning and work environments. The Title IX Coordinator reports the data and findings to the university president at least once per academic quarter.

Title IX of the Educational Amendments Act of 1972 covers individual rights and institutional responsibilities regarding discrimination on the basis of sex, which includes sexual harassment and sexual assault. Any person may file a Title IX complaint to address concerns that rights under this law have been infringed, by contacting the University's Title IX Coordinator or filing a complaint with the United States Office for Civil Rights, Department of Education, 206-442-1636, OCR@ed.gov.



Procedures Victims Should Follow if a Sexual Assault, Domestic Violence, Dating Violence, or Stalking Occurs

- (1) Immediately get to a safe place. Do not shower or wash your clothing.
 - (2) Obtain any necessary medical treatment/preserve evidence; *Time is a critical factor in the collection and preservation of evidence.* A sexual assault exam preserves your ability to file a police report and pursue criminal charges if you choose you do so. If evidence is to be collected, do not eat, drink, smoke, shower or change clothes if possible. If clothes are changed take soiled clothing to the hospital in a paper bag for evidence collection. The following hospitals are closest to the university and have experience in performing sexual assault exams:
 - Sacred Heart Medical Center, 101 W. 8th Avenue, Spokane, 509.474.3131
 - Deaconess Hospital, 800 W. 5th Avenue, Spokane, 509.458.5800EWU Police can arrange for a free ride to one of these hospitals for a sexual assault exam by calling 509.359-7676. A LCS Northwest Advocate will be available to assist you at the hospital.
- Victims of physical acts of domestic violence or relationship violence should not attempt to cover or conceal any injuries sustained or change their clothing prior to a medical examination, as this evidence may be of paramount importance in the event of future criminal charges. Victims of stalking should not delete evidence, such as voicemail messages, text messages, e-mails, or social media posts.
- (3) Write down details. Try to write down, or have a friend write down, everything you can remember about the incident including a physical description of the perpetrator.
 - (4) Consider reporting the incident to the police or university officials (a victim has the option to decline to notify law enforcement); and,
 - (5) Utilize support, advocacy and resources. You are encouraged to contact Student Support and Advocacy at 509.359.7924 in SHW 300 to learn more about your reporting options (confidential vs. private). Through this process an advocate will support you by providing a private place to discuss your situation. An advocate can also assist you in reporting to the police, exploring and arranging for counseling, academic assistance, safety planning and changes in living situations. An advocate's role is to present you options, and empower you on your journey to healing.

Assistance for Victims

The Dean of Students Office (509.359.7924) will help the victim report to the police or others and can also explain victim rights. In addition, any of the Victim Services options below will help contact the appropriate authorities and report the incident, if requested by the victim.

[Please note: A person may talk to any EWU faculty, staff, or administrator for assistance with receiving support services and resources. These individuals, unless indicated, are non-confidential reporting sources who are required to share information with the University.

Confidential resources are noted with a [C] below. Any accommodations or protective measures provided to the victim will be kept confidential to the extent permitted by law so long as maintaining confidentiality does not impact EWU's ability to provide the accommodations or protective measures.]

Victim Services on Campus

- **Counseling and Psychological Services (CAPS**, located in Martin Hall 225; 509.359.2366) provides free, confidential resources for all students and can refer others to local services. CAPS offers walk-in appointments every weekday afternoon. [C]
- **Dean of Students Office (SHW 300; 509.359.7924)** can provide support and referrals, explain students' rights and options, and help with academic or housing accommodations. *Notification of victim's rights for accommodations:* The University will accommodate students' academic schedules or living situations after an alleged sex offense, domestic violence, dating violence or stalking if those changes are requested by the student, and are reasonably available. The Dean of Student's office (SHW 300) can contact resources on the student's behalf and assist with requests for accommodations.



- EWU Police (Red Barn; 509.359.6300) can provide information regarding laws and victim rights, as well as self-defense classes (during business hours).
- Employee Assistance Program is available for employees: 509.482.3686. [C]

Victim Services off Campus

- LCS Northwest provides wide-ranging, confidential services and a 24/7 crisis and referral line through its SAFeT Resource Center: 509.624.7273, and they are on campus as needed. They also provide services for children and families. [C]
- First Call for Help provides support for persons who feel suicidal or need referrals: 509.838.4428. [C]
- RAINN, a national resource for survivors: 1.800.656.HOPE or talk using their online system: <http://apps.rainn.org/ohl-bridge/> [C]
- YWCA Alternatives to Domestic Violence – 24-hour crime line: 509.326.2255
- U.S. Department of Education: <http://www.ed.gov/>

Victims will be provided with information about how to seek medical treatment, how to preserve evidence, rights to file a criminal complaint, a list of resources for obtaining protective orders, a list of existing on and off campus counseling, health care services, mental health services, victim advocacy, legal assistance, visa and immigration assistance, and other services for victims, and a list of options and resources available to assist the complainant/victim regarding academic, living, transportation and working situations. The complainant will also be provided with information about the university's procedures, who will receive a copy of any subsequent report, the steps the university will take to ensure confidentiality and limits this may place on the university's ability to investigate and respond, and information regarding the university's police against retaliation and how the complainant should report retaliation or new incidents. EWU accommodates a student's reasonable request for a living and/or academic schedule change following an alleged sex offense.

Procedures to Address Incidents

Upon receipt of a complaint of sexual harassment, sexual or interpersonal violence, the appropriate university official shall send an initial notification in writing to both the complainant and the respondent that the matter is under investigation. Both the complainant and respondent shall be informed of their rights during the investigative and discipline processes, as well as the university's policy against retaliation. Additionally, the complainant shall be informed of:

- A. The complainant's rights and options, including options to avoid contact with the respondent, available resources to assist the complainant, and possible protective measures he or she can take;
- B. Procedures to follow to preserve evidence of the alleged incident and seek medical treatment;
- C. Who will receive a report of the complaint;
- D. His or her right to file a criminal complaint;
- E. A list of resources for obtaining protective, no contact, restraining, or similar orders, if applicable;
- F. A list of existing on and off campus counseling, mental health, or other services for victims;
- G. The procedures the university will follow when determining if discipline is appropriate;
- H. Steps the university will take to ensure confidentiality and limits this may place on the university's ability to investigate and respond, as set forth above;
- I. A list of options and resources available to assist the complainant regarding academic, living, transportation and working situations; and,
- J. Information regarding the university's policy against retaliation and how the complainant should report retaliation or new incidents.

The university is obligated to investigate these complaints in a prompt, thorough, and impartial manner. In the absence of extenuating circumstances, all investigations must be completed within 60 days from the date the complaint is received by the university. If the investigation will take more than 60 days to complete, the investigator must inform the complainant and respondent in writing of the reason for the delay and provide an estimated date for the

completion of the investigation. An investigation will be conducted regardless of whether law enforcement is also conducting an investigation, as the university has an independent obligation to conduct such an investigation under Title IX. Regardless of the type of investigation conducted, the university must determine whether it is more likely than not that a violation of policy has occurred.

When the alleged perpetrator is a student, complaints of student peer misconduct under this chapter are investigated by the Deputy Title IX Coordinator within Student Affairs or designee. For peer misconduct, EWU utilizes a hearing process as the means of conducting an investigation. Proceedings against alleged student perpetrators in their capacity as students are conducted pursuant to the student conduct code, and are outlined later in this chapter.

When the alleged perpetrator is a university employee, including students acting in their capacities as employees, complaints of sexual harassment, sexual or interpersonal violence will be referred to the Title IX Coordinator for investigation in accordance with EWU Policy 402-04, Investigations of Employees for Sexual Harassment & Sexual & Interpersonal Violence. An employee who commits a sexual or interpersonal violence offense may be subject to discipline or corrective action, including letters of expectation, verbal or written reprimand, temporary suspension, demotion, reassignment, mandatory training, and/or termination. In addition to discipline, the university may offer temporary or permanent protective measures. Such protective measures may include, but are not limited to, placing an employee on administrative leave, restricting an employee from contacting the victim, reassignment, alternative work or learning arrangements, police escorts on campus, and/or additional supervision.

In instances where the alleged perpetrator is neither a university employee nor student, the university shall seek to investigate the matter in compliance with Policy 402-04, Investigations of Employees for Sexual Harassment & Sexual & Interpersonal Violence to the extent applicable. The university is obligated to investigate all violations of this chapter occurring on campus regardless of whether the alleged perpetrator is a university student or employee. Additionally, the university should investigate sexual harassment or sexual misconduct occurring off-campus when such conduct may adversely affect the university when students

experience the continuing effects of the off-campus sexual harassment or sexual misconduct in the university setting.

To facilitate the investigative process and protect the privacy of those involved, all information will be maintained in a confidential manner to the fullest extent permissible by law. During an investigation, complaint information will be disseminated only on a need-to-know basis. If the complainant wishes to remain anonymous, the university will take all reasonable steps to investigate the allegation without disclosing the name of the complainant to the extent allowed by state and federal law and contractual obligations. If the complainant wishes to remain anonymous, the university shall inform him or her that its ability to investigate and respond to the allegation will be limited and that any type of retaliation is prohibited. The university will notify the complainant of the steps it will take to prevent and respond to any retaliation to help alleviate the complainant's concerns. However, the university cannot ensure confidentiality, as its legal and contractual obligations may require disclosure of the complainant's name. Reports of crimes to the campus community shall not include the names of the complainants or victims. Files subject to public disclosure will be released to the extent required by law.

Disciplinary Proceedings Against Students

During the complaint review, the director of SRR will evaluate the circumstances and recommend to the Dean of Students if any interim restriction action against the accused is warranted or if any interim measures to assist or protect the complainant and/or victim during the conduct code process are needed. In cases of alleged harassment and/or sexual misconduct, the director of SRR shall, in conjunction with the Dean of Students and other appropriate University officials, take immediate steps to protect the complainant and/or victim from further harassment prior to completion of the investigation/resolution of the complaint. Appropriate steps may include separating the accused harasser and the complainant/victim, providing counseling for the complainant/victim and/or harasser, and/or taking disciplinary action against the respondent.

As part of the complaint review process, the director of SRR will contact the complainant and provide them with the following information:

1. The complainant's rights under the student conduct code;
2. The allegations which the complainant has against the respondent;
3. The potential conduct code violations related to the allegations; and
4. How to report any subsequent problems or retaliation, including intimidation, threats, coercion, or discrimination.

In all cases alleging harassment or sexual misconduct, the director of SRR will provide the complainant with written notification that will include, at a minimum:

1. The student's rights and options, including options to avoid contact with the respondent, available resources to assist the student regarding counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other academic and housing services at the university and in the community; and options for requesting changes to academic, living, transportation and working situations or protective measures;
2. The importance of preserving evidence of the alleged incident, and procedures to follow to preserve evidence of the alleged incident;
3. Who will receive a report of the allegation;
4. Their right to file or not file a criminal complaint as detailed above, and the ability to be assisted by campus authorities in notifying law enforcement authorities if the complainant wishes to do so;
5. A list of resources for obtaining protective, no contact, restraining, or similar orders, if applicable;
6. The procedures the university will follow when determining if discipline is appropriate;
7. Steps the university will take to ensure confidentiality of complainants and other necessary parties and the limits this may place on the university's ability to investigate and respond, as set forth above; and
8. Information regarding the university's policy against retaliation, steps the university will take to prevent and respond to any retaliation, and how the student should report retaliation or new incidents.

Following the complaint review, the director of SRR will either dismiss the matter or arrange a preliminary conference. If the director of SRR determines the allegations, even if true, would not rise to the level of a conduct violation, he/she may dismiss the matter. In such cases, the

director of SRR will prepare a written record of the dismissal, and notify the complainant of their decision, if permissible under FERPA. In cases of sexual misconduct, the complainant/victim may request a review of the dismissal by the dean of students by filing a request for review with the director of SRR within ten days.

The purpose of the preliminary conference is to advise the parties regarding the student conduct process. During the preliminary conference, the conduct review officer (CRO) will review the written list of charges with the respondent, inform the respondent who is bringing the complaint against them, provide the respondent with a copy of the student conduct code and any other relevant university policies, explain the respondent's right under the student code, explain the respondent's and complainant's rights and responsibilities in the conduct review process, and explain possible penalties under the student conduct code.

After a preliminary conference is held, the matter will be scheduled for a hearing. The proceeding must include timely notice for meetings at which the complainant/victim and respondent, or both may be present. Notices of a sexual misconduct hearing to the complainant and respondent will include the date, time and location of the hearing and other required details, and must be given at least seven business days prior to the hearing. During the hearing, the complainant and the respondent may be assisted by one advisor of their choice, subject to some limitations. The complainant will be provided options for reasonable alternative arrangements if they do not wish to be present in the same room as the respondent during the hearing. The complainant may appear at the hearing in person, through telephone conference, or through any other practical means of communication as permitted by the CRO.

Pertinent records, exhibits and written statements may be accepted as information for consideration by the CRO. Evidence, including hearsay evidence, is admissible if in the judgment of the conduct review officer it is the kind of evidence on which reasonably prudent persons are accustomed to rely in the conduct of their affairs. The respondent and the complainant/victim have the right to view all material presented during the course of the

hearing. Parties must be provided timely and equal access to any information that will be used during informal and formal disciplinary meetings and hearings.

The complainant, victim, respondent, and CRO may present witnesses at council review hearings. The party who wishes to call a witness is responsible for ensuring that the witness is available and present at the time of the hearing. An attorney may subpoena a witness to appear at the hearing. Non-attorneys may request the CRO to subpoena witnesses. The CRO has the discretion to deny a request to issue a subpoena or to quash a subpoena issued by an attorney if the subpoena is unreasonable and oppressive. The CRO may exclude witnesses from the hearing room when they are not testifying. The CRO is not required to take the testimony of all witnesses called by the parties if such testimony may be inappropriate, irrelevant, immaterial, or unduly repetitious. All parties have the right to hear all testimony provided by witnesses during the hearing. The parties should inform the CRO of any possible need for an interpreter or any accommodation requests at least five days prior to the hearing.

The complainant, the respondent, and their advisors may submit questions, in writing to the CRO, to be asked of each other or of any witnesses. The CRO may reject any question deemed inappropriate, irrelevant, immaterial or unduly repetitious. The CRO will explain to the parties the reason for rejecting any questions and will maintain a record of the questions submitted and rulings made. During a conduct review hearing for sexual misconduct, only the CRO may pose questions to any parties and witnesses appearing at the hearing. For other complaints, the CRO, student discipline council, or the parties may pose questions to any parties or witnesses appearing at the hearing.

Following the hearing, the CRO will determine whether the respondent violated the student conduct code. If the CRO determines the respondent violated the student conduct code, the CRO shall then decide what sanctions shall be imposed. Sanctions for a violation of the student conduct code may include an admonition, warning, censure, disciplinary probation, restitution, fines, discretionary sanctions, loss of institutional, financial aid funds, assessment, suspension, expulsion, or revocation of degree. The CRO shall issue a decision including his/her findings, conclusions, and rationale. Such decision should be issued within seven business days from the sexual misconduct hearing. The decision shall address credibility issues if credibility or witness demeanor was a substantial factor in the CRO's decision. The findings shall be based exclusively on the evidence provided at the hearing.

The CRO will forward his/her decision to the director of SRR, who then serves the respondent with a brief written statement setting forth the CRO's decision and notice of the right to appeal.

The victim shall be provided with written notice of:

- (a) The university's determination as to whether sexual misconduct occurred;
- (b) The victim's right to appeal;
- (c) Any change to the results that occurs prior to the time that such results become final; and when such results become final (20 U.S.C. 1092(f)).

Information regarding the discipline of the respondent will not be released unless the information contained in the record directly relates to the complainant, such as an order requiring the respondent to not contact the complainant, or the misconduct involves a crime of violence or a sexual assault, including rape, relationship violence, domestic violence or stalking.

Appeals may be filed by the respondent or the complainant. In cases of sexual misconduct, the victim may also file an appeal. Appeals may be filed for one or more of the following reasons:

- (a) To determine whether the hearing was conducted according to established procedures.
- (b) The hearing authority misinterpreted the student conduct code.
- (c) To determine whether the decision reached by the hearing authority was based on the information presented and that information was sufficient to reasonably establish that a violation of the conduct code did or did not occur based on a preponderance of the evidence.
- (d) To determine whether the sanction(s) imposed were reasonable and appropriate for the associated conduct code violation(s).
- (e) To consider newly discovered, material information which was not known to the appellant and could not reasonably have been discovered and presented by the appellant at the original hearing. It is the party's obligation to present all evidence at the time of the original hearing. The university is not obligated to grant an appeal and conduct a new hearing when parties do not take reasonable efforts to prepare their cases for the original hearing.

The appeal must be submitted to the director of SRR within ten calendar days from service of the council's decision following a council hearing or the CRO's decision following a sexual misconduct hearing, and within twenty-one calendar days from service of a decision from a summary hearing, from service of the decision. The appeal shall be in writing and shall include the appellant's name, the nature of the decision and sanctions reached by the hearing official, the basis for the appeal, and what remedy the appellant is seeking. In cases of sexual misconduct, the other party must be given a copy of the appeal and provided with an opportunity to provide his/her own written response to the appeal within three business days. Sexual misconduct hearing appeals are determined by the vice president for student affairs. After reviewing the

appeal, the appeal authority may affirm, reverse, or remand the decision(s) of the hearing authority. If an appeal is filed, both the accused and the victim will be informed of the final result.

Statement of Prevention and Awareness Education

The University educates its community about sexual assault, domestic violence, dating violence and stalking through education that begins before students get to campus, during welcome week orientation programming, and throughout a student's time at EWU. New students receive training about the University's prohibition and definition of such crimes, the definition of consent in Washington State, a description of safe and positive options for bystander intervention, information on risk reduction, an overview of programs EWU offers to prevent such crimes, the procedures EWU will follow when one of these crimes is reported, and an overview of the student process for such crimes. The training is designed to stop these types of crimes from occurring through the promotion of positive and health behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention and seek to change behavior and social norms in health and safe directions. New employees receive training about their responsibilities to respond to and report crimes of sexual and interpersonal violence.

Our primary and ongoing sexual assault prevention programs include the following:

- *Speaking of Sex* is an interactive, highly engaging program that we require new students to participate in each year during Welcome Week. This program addresses sexual assault education, bystander intervention, and interpersonal communication about sex, consent, and healthy relationships.

- *Start by Believing* is a campus-wide public awareness campaign that supports survivors of sexual assault through positive community response and bystander intervention. Educational presentations are given throughout the year and more than 800 students, faculty and staff have already been trained. This program goes over rape myths, statistics, EWU policy, and campus community resources. It also provides participants information on how to respond to someone that tells them they have been sexually assaulted so that they can get linked to help.
- *Sexual Assault Action Week* is held in April and offers a variety of educational and awareness events around topics related to sexual assault prevention and resources. This year, programming included: Consent education; showing of *Audrie and Daisy* with a panel presentation; tabling at Cheney and Spokane campuses to highlight campus and community resources; Clothesline Project; Start by Believing presentations; and social media outreach.
- *EWU Responsible Employee Training* provides information to employees to help them understand their roles and responsibilities under Title IX, including an introduction to Title IX, what a responsible employee is, what information must be shared with the Title IX coordinator, and how to respond to and report crimes of sexual assault, domestic violence, relationship violence and stalking.
- Alcohol and sexual assault preventions programs include:
- *Think About It* is an online course that all new students take each year. It covers sexual assault



education and prevention, high risk drinking, drug use, bystander intervention, healthy relationships, and university resources.

In addition to the above, year-round educational programming is conducted through Health, Wellness and Prevention Services, and Housing and Residential Life, on both alcohol education and sexual assault prevention. This is conducted through our Health Hut, small group presentation and classroom presentations.

Prevention programs offered on the campus are based on research-informed practices and strive to be culturally relevant, inclusive and responsive. Sustainable prevention programming is based on the socio-ecological model and considers the relationship of individuals with their university, community and society. Educational programs may be requested by contacting Health, Wellness, and Prevention Services: URC 201; 509.359.4279.

Bystander Intervention

Bystander intervention is a safe and positive option that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene. A bystander is someone other than the victim who is present when an act of dating violence, domestic violence, stalking or sexual assault is occurring or when a situation is occurring in which a reasonable person feels as though some protective action is required to prevent sexual assault, dating violence, domestic violence or stalking. Bystanders, if active, can prevent harm or intervene before a situation gets worse. Examples of active bystander intervention include not leaving an overly intoxicated person in a bar/party alone, walking a classmate to his/her car after class, calling police when a potentially violent situation is unfolding, not leaving an unconscious person alone (alerting a CA, EMS, EWU Police, etc.), or intervening when someone is being belittled, degraded or emotionally abused (walking victim away from abuser, contacting others for help, for example, the counseling center (CAPS), CA, etc.).

Risk Reduction and Avoiding Future Attacks

No victim is ever to blame for being assaulted or abused. Unfortunately, a person who is the victim of sexual or dating violence is more likely to be re-victimized. If you are being abused or suspect that someone you know is being abused, speak up or intervene. Below are some tips to help reduce your risk, to recognize warnings signs of abusive behavior and how to avoid potential attacks.

- Get help by contacting CAPS, Student Support and Advocacy in the Dean of Students Office, LCS Northwest, the Title IX Coordinator/Deputy Coordinators, or law enforcement for support and intervention services.
- Learn how to look for “red flags” in relationships so you can learn to avoid some of those characteristics in future partners.
- Consider making a report with EWU Police and/or the Title IX Coordinator.
- Consider getting a protective order or restraining order.
- Learn more about what behaviors constitute dating and domestic violence, understand it is not your fault, and talk with friends and family members about ways you can be supported.
- Trust your instincts—if something doesn’t feel right in a relationship, speak up or end it.
- Sexual Assault Prevention (From Rape, Abuse, Incest National Network).
- Be aware of rape drugs.
- Try not to leave your drink unattended.
- Only drink from un-opened containers or from drinks you have watched being made and poured.
- Avoid group drinks like punch bowls.
- Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the nozzle.
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.
- If you suspect you have been drugged, go to a hospital and ask to be tested.

- Keep track of how many drinks you have had.
- Try to come and leave with a group of people you trust.
- Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take his/her number instead of giving out yours.

Warning Signs of Abusive Behavior

Domestic and dating abuse often escalates from threats and verbal abuse to violence. And, while physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe. Warning signs of dating and domestic violence include:

- Being afraid of your partner.
- Constantly watching what you say to avoid a “blow up.”
- Feelings of low self-worth and helplessness about your relationship.
- Feeling isolated from family or friends because of your relationship.
- Hiding bruises or other injuries from family or friends.
- Being prevented from working, studying, going home, and/or using technology (including your cell phone.)
- Being monitored by your partner at home, work or school.
- Being forced to do things you don’t want to do.



Sex Offender Registry

The Eastern Washington University Police Department considers the protection of our community from registered sex offenders of significant importance. The Campus Sex Crimes Prevention Act of 2000 is a federal law that requires institutions of higher education to advise the campus community where information concerning registered sex offenders may be obtained. It also requires sex offenders, who are already required by state law to register in their state, to provide notice to each institution of higher education in that state, at which the person is employed or is a student. The Spokane County Sheriff's Office alerts the EWU Police when there is a sex offender under supervision enrolling as an EWU student or working as an EWU employee.

EWU will provide reasonable public notice regarding the presence of sex offenders on EWU premises. Information that is relevant and necessary to protect the public and to counteract the danger created by a particular offender is released pursuant to RCW 4.24.550. The extent of such notices will be based upon a case by case evaluation of the offender's risk classification, the risk posed by the offender to the community, the location where the offender resides, intends to reside, is regularly found, or is employed, and the needs of affected community members for information that is necessary to protect their interests and safety.

Notification will generally follow this guideline:

1. Level 1: Notification will be provided to the faculty for each class in which the student registers;
2. Level 2/3: In addition to Level 1 requirements, notification will be placed in the registered sex offender binders that are located throughout the campus. Notification will also be provided to any facility where children are educated or cared for, including Running Start. Notification may also be provided through other means as deemed necessary.

The EWU Police Department maintains records of sex offenders who have been brought to their attention. These documents are available to the public and strategically located on campus,

including the EWU Police Department, located in the Red Barn, JFK Library, the Dean of Students Office, and the EWU Child Care Center.

For information on registered sex offenders located at Eastern Washington University either visit the Red Barn during university business hours or see the website at:

<http://access.ewu.edu/Police/Student-Guidelines/Sex-Offenders.xml>

Using this public information to threaten, intimidate or harass sex offenders is not tolerated.



Alcohol and Drug Policies

University and Community

The University is committed to promoting the health and safety of the campus community by offering programs of alcohol education and enforcing relevant policies. While activities covered by the laws of the community and those covered by the University's rules may overlap, the community's laws and the University's rules operate independently and do not substitute for each other. The University may pursue enforcement of its own rules whether legal proceedings are under way or being considered, and may use information from third-party sources, such as law enforcement agencies and courts, to determine whether University rules have been broken. The University will make no attempt to shield members in the University community from the law. Membership in the University community does not exempt anyone from local, state or federal laws, but rather imposes the additional obligation to abide by all of the University's regulations.

Alcohol Policies

Eastern Washington University is committed to promoting the health and safety of its campus community through alcohol education program and the implementation of pertinent policies. EWU looks to provide a substance free environment in which the university mission may be realized. Wellbeing is a state of intellectual, physical, emotional, social and spiritual health involving responsible decisions regarding substance use. The university's Substance Abuse Prevention Program is dedicated to coordinating efforts of the university in promoting wellness and responsible decision-making regarding alcohol and drug use. Employment and student enrollment at Eastern Washington University is conditional on each employee's and student's willingness to abide by these policies and procedures.

The use, possession, delivery and sale of alcohol while on university-owned or controlled property is prohibited except as authorized by the university under WAC 172-64, Alcohol Policy at Eastern Washington University. Any authorized use of alcohol must comply with state and federal laws, and all university policies, rules and regulations. Specifically, possession or consumption of alcohol by persons under the age of 21 is not permitted on campus. Selling or

furnishing alcoholic beverages to persons under the age of 21 is also not permitted on campus. University alcohol policies and guidelines must be met before any alcohol-related event may be permitted. No kegs or “keg-quantities” of alcohol are allowed in the residence halls. Minor in possession of alcohol is a misdemeanor offense; if convicted, it may have a negative effect on certain educational and job requirements or opportunities. Further information about the alcohol policy at EWU is contained in WAC 172-64, as well as EWU Policy 602-01 (Drug and Alcohol Abuse Prevention). University rules and policies are available at <https://sites.ewu.edu/policies/>. The state’s criminal law regarding alcohol is RCW 66.44.270.

Drug Policies

Drug-Free Zone

The possession, use or distribution of any illegal or controlled substance is prohibited by federal law. In compliance with federal Safe and Drug-Free Schools and Communities Act (20 USC 1145g) and the Drug Free Work Place Act of 1988, Eastern Washington University is a Drug-Free Zone. It is prohibited while on any university-owned or controlled property, including within residence halls, while conducting university business, or during any university-sponsored activity, for any person to use, possess, distribute, manufacture, sell, or to be under the influence of, a controlled substance. Please note: Marijuana remains illegal under federal laws and policies regarding marijuana at EWU remain unchanged. The University follows the Safe and Drug Free Schools and Community Act. It is illegal to produce, distribute or use marijuana on EWU property or during school sanctioned events. Exceptions to this prohibition may be permitted for prescription and over the counter medications.

The following is a partial list of illicit drugs considered to be controlled substances by the State of Washington (RCW 69.50): Narcotics (opium and cocaine, including all drugs extracted, derived, or synthesized from opium and cocaine, including crack cocaine and heroin); methamphetamine; barbiturates; and hallucinogenic substances (LSD, peyote, mescaline, psilocybin, PCP, THC, MDA, STP).

A. State Penalties for Illegal Sale of Controlled Substances

The illegal sale of any controlled substance is punishable by up to five years in prison,

\$10,000 fine, or both.

B. State Penalties for Illegal Manufacture or Delivery of Controlled Substances

Narcotics: up to ten years in prison, \$25,000-\$100,000 fine, or both. Non-narcotics: up to five years in prison, \$10,000 fine, or both.

C. State Penalties for Possession of Controlled Substances

Possession of any controlled substance is punishable by up to five years in prison, a \$10,000 fine, or both. More severe penalties are provided for persons convicted of providing controlled substances to minors and for repeat offenses.

Civil penalties of up to \$10,000 may also be imposed for possession of small amounts of controlled substances, whether or not criminal prosecution is pursued.

As regulated in Title 21, USC, Section 860: Distribution, possession with the intent of distribution, or manufacture of a controlled substance in, or within 1,000 feet of the real property comprising Eastern Washington University, is subject to additional penalties as defined in that code.

EWU upholds all state and federal laws pertaining to alcohol and controlled substances. EWU will take action against any person who violates state law, federal law or any university regulation or policy concerning alcohol or controlled substances when such violation:

1. Occurs in or on property controlled or owned by EWU;
2. Involves university business or activities; or
3. Affects the fitness of university employees to perform the duties of their job or position.

Firearms and Weapons Policies

Weapons, including concealed weapons, are not allowed on campus per WAC 172-122-120. Possession, carrying, discharge, or other use of any weapon is prohibited on property owned or controlled by Eastern Washington University, except as permitted in subsections (2) through (5) of this section. Examples of weapons under this section include, but are not limited to: Explosives, chemical weapons, shotguns, rifles, pistols, air guns, BB guns, pellet guns, longbows, hunting bows, throwing weapons, stun guns, electroshock weapons, and any item that can be used as an object of intimidation and/or threat, such as replica or look-a-like weapons.

Commissioned law enforcement officers may carry weapons, which have been issued by their respective law enforcement agencies, while on campus or other university controlled property, including residence halls. Law enforcement officers must notify the EWU Police of their presence on campus upon arrival.

A person may bring a weapon onto campus for display or demonstration purposes directly related to a class or other educational activity, provided that they obtain prior authorization from the EWU Police department. The EWU Police department shall review any such request and may establish conditions to the authorization.

Weapons that are owned by the institution for use in organized recreational activities or by special groups, such as EWU ROTC or university-sponsored clubs or teams, must be stored in a location approved by the EWU Police department. These weapons must be checked out by the advisor or coach and are to be used only in organized recreational activities or by legitimate members of the club or team in the normal course of the club or team's related activity.

A person may possess a personal protection spray device, as authorized by RCW 9.91.160, while on property owned or controlled by Eastern Washington University.

Emergency Response and Evacuation Procedures

The University's Comprehensive Emergency Management Plan (CEMP) includes information about emergency procedures and evacuation. The CEMP addresses a broad range of guidelines specific to a critical incident. University departments are responsible for developing contingency plans and continuity plans for their staff and areas of responsibilities. The University emergency response and evacuation procedures are available at:

<http://access.ewu.edu/police/comprehensive-emergency-management-plan/emergency-response>



The University conducts at least one emergency response exercise each year, such as tabletop exercises, field exercises, and tests of the emergency notification system. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. Training exercise details are sent to the campus community each year, along with information on the University's emergency response and evacuation procedures. EWUPD maintains documentation of each emergency response exercise, including the date, time description of the exercise, and whether the exercise was announced or unannounced. EWU Police Officers have received training in Incident Command and Responding to Critical Incidents on campus. The Incident Command System (ICS) and Unified Command System (UCS) are utilized when responding to incidents and EWUPD Officers work with neighboring agencies that include Cheney PD, Spokane County Sheriff's Office, Washington State Patrol and local fire departments such as Cheney Fire Department.

Notification to EWU Community about an Immediate Threat

The Director of Public Safety or designee will make the decision that a situation is an emergency and poses an immediate threat to the health or safety of the EWU community. Examples of a significant emergency include, but are not limited to, an approaching wild fire, fire in a building, an outbreak of a serious illness, extreme weather conditions, earthquake, gas leak, terrorist incident, armed intruder, bomb threat, rioting, explosion, or hazardous waste spill. The Director (or designee) will send an Emergency Notification, without delay, via numerous media applications, unless issuing a notification would compromise efforts to contain the emergency, assist a victim, or otherwise mitigate the emergency.

The university has various systems in place for communicating information quickly. These methods of communication may include some or all of the following: network emails, emergency text messages (E2 Campus Alerts) that can be sent to cell phones and email accounts (individuals can sign up for this service on EWU Police website <http://access.ewu.edu/police.xml>), emergency messages that are visible on computer screens when logged into the university network system, and @EWUPolice Twitter feed. Because many of our students, faculty and staff commute between our campuses, all segments of our campus community will be notified when in any situation in which a significant emergency threatens the operation of the campus or poses an immediate threat to health or safety.

The Director of Public Safety will create the emergency message using available information on a case by case basis, and will generate the alerts, blast emails and @EWUPolice tweets, or direct other personnel such as the Public Information Officer, Deputy Chief, or Administrative Assistant to generate the messages. Updates will be posted on the above-mentioned media outlets to ensure current information is provided to the community. When the emergency is no longer a threat to the health and safety of the EWU community, the Director of Public Safety will notify the community utilizing the various media outlets listed above.

EWU community members are required to notify EWUPD *immediately* of any situation or incident on campus that involves a significant emergency or dangerous situation that may

involve an immediate or ongoing threat to the health and safety of students, faculty, staff or visitors on campus. EWUPD has the responsibility of responding and summoning the necessary resources to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation.

Evacuation

The need to evacuate and move a group of people may range from a single building to the entire campus, or even the entire surrounding community. The pace of evacuation will be dictated by the type of incident. The evacuation process includes notification, instructions, assembly points, methods of transportation, and destinations. Building evacuation procedures are as follows:

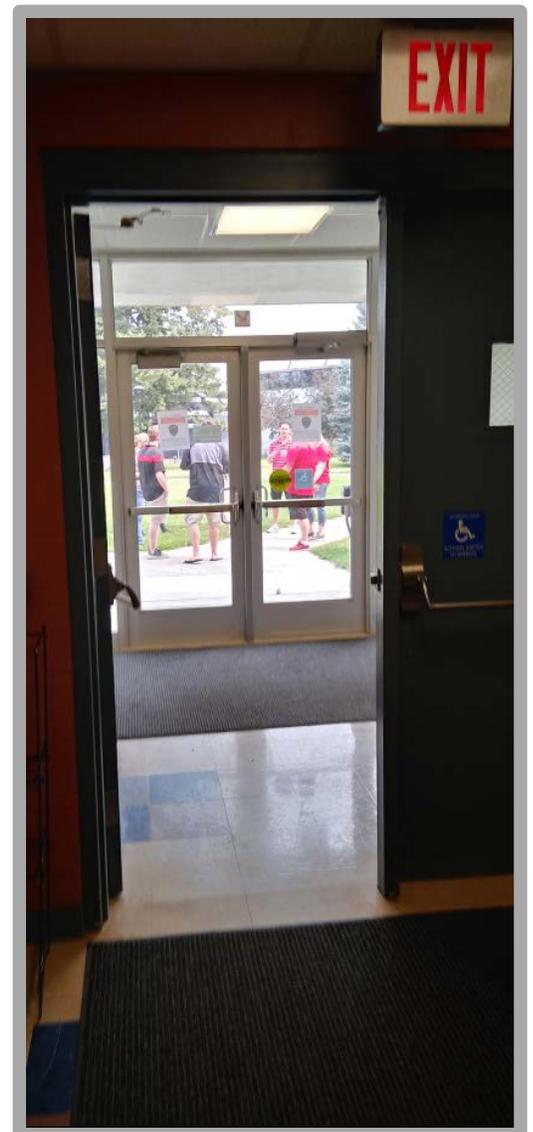
1. All staff and students should:
 - Understand the evacuation plan;
 - Follow evacuation instructions; and
 - Know at least two ways out of the building from your regular workspace, classrooms or living quarters, and practice using those exits.
2. When you hear a fire alarm or are told to evacuate the building:
 - Remain calm, leave quickly;
 - Building Captains present in each department shall be responsible for ensuring that all members of their department evacuate the area;
 - Resident Life Coordinators are responsible for ensuring that the residence halls are evacuated;
 - Every employee should check that all others in their work area are leaving as instructed and accompany or assist disabled persons and any co-worker who appears to need direction or assistance;
 - Report any person who is unwilling or unable to evacuate to emergency responders;
 - If you are at your workstation, take personal items such as car keys, purse, briefcase and coat. Do not attempt to take large or heavy objects or attempt to save possessions at the risk of personal injury;
 - Close all doors behind you as you go. Closed doors can slow the spread of fire, smoke and water;

- Do not use elevators, but proceed to stairways as quickly as possible and in an orderly manner; and
 - Stay to the right and hold handrails when walking on stairs. Make way for emergency personnel.
3. Once out of the building, move away from the structure and go to the appropriate assembly area.
 4. Wait for further instructions. Do not re-enter the building until cleared to do so by emergency personnel.

In most cases, the President or their designee must approve any significant evacuation. However, in an extreme emergency, any University official or police officer can evacuate a building. The Incident Commander will issue the order and implement the evacuation plan.

Warning and evacuation instructions will be communicated to the campus population via any or all of the following: emergency text messaging and emails, EWU Police Department Twitter feed, campus wide emergency notification on university network system, PA systems on patrol vehicles and other local media outlets. Instructions may include nature of threat, time allotted for the requested action, shelter in place and await further instructions, move to a designated assembly area, leave the campus in personal transportation and take someone with you, or assemble at a public transportation pickup point.

General information about emergency response and evacuation procedures is publicized in the Eastern Washington University Emergency Management Plan.



Annual Fire Safety Report/Fire Statistics

Eastern Washington University promotes fire safety in a variety of ways including both formal training sessions and through dissemination of fire safety information to students and employees. The focus of training and education efforts is first to prevent fires by emphasizing personal diligence and individual responsibility. The second goal is to prepare students and employees to respond quickly and effectively when a fire is suspected or certain. Training programs are sponsored by various campus organizations throughout the year. The Vice President for Business and Finance has overall responsibility for coordinating related training and programs for students, faculty, and staff.

In compliance with provisions of federal law, Eastern Washington University is required to make reports available to the campus community and to prospective students and their parents pertaining to fire safety. Institutions maintaining on-campus student housing facilities must collect fire statistics and publish an annual fire safety report, and keep a fire log available for review. The fire log includes information about fires that occur in residential facilities, including the nature, date, time and general location. The Daily Crime and Fire Log is available for public inspection at the Red Barn during regular business hours.



Fires in Student Housing Facilities on Campus

For Clery purposes, a fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. There were no fires in on-campus housing facilities in 2014 or 2015. In 2016 there was a fire located at Student Family Housing (Townhouse Apartments). This fire occurred on 12/12/2016, and resulted in damages between \$50,000 - \$99,999. There were no injuries or deaths resulting from the fire. After investigation, the cause of the fire was undetermined.

On-Campus Housing Facility	Street Address	2016	2015	2014
Anna Maria Apartments	922 Washington St	0	0	0
Brewster Hall	404 2 nd St	0	0	0
Dressler Hall	1128 Elm St	0	0	0
Dryden Hall	106 N 9 th St	0	0	0
Holter House	625 G St	0	0	0
Louise Anderson Hall	905 Elm St	0	0	0
Morrison Hall	218 N 10 th St	0	0	0
Pearce Hall	1112 Elm St	0	0	0
snyamncut Hall	1027 Cedar St	0	0	0
Streeter Hall	202 N 10 th St	0	0	0
Student Family Housing	620 W 7 th St	1	0	0

Fire Drills Held

Mandatory, supervised fire drills are conducted annually at the beginning of the school year in the residence halls. The organized fire drills are to familiarize each resident with the safe and proper exiting procedure and route to evacuate the building promptly. All occupants must leave the building. Anyone not exiting will be referred for disciplinary action. In Fall 2014, 2015 and 2016, Housing and Residential Life conducted pre-planned fire drills as required per Clery expectations.

On-Campus Housing Facility	Street Address	2016	2015	2014
Anna Maria Apartments	922 Washington St	0	0	0
Brewster Hall	404 2 nd St	1	1	1
Dressler Hall	1128 Elm St	1	1	1
Dryden Hall	106 N 9 th St	1	1	1
Holter House	625 G St	0	0	0
Louise Anderson Hall	905 Elm St	1	1	1
Morrison Hall	218 N 10 th St	1	1	1
Pearce Hall	1112 Elm St	1	1	1

On-Campus Housing Facility	Street Address	2016	2015	2014
snyamncut Hall	1027 Cedar St	1	1	1
Streeter Hall	202 N 10 th St	1	1	1
Student Family Housing	620 W 7 th St	0	0	0

Fire Policies

Fire Equipment

Injuring or tampering with fire alarm apparatus or equipment – sounding false alarm of fire (CFR 9.40.100) is prohibited and punishable by disciplinary action, fines, and/or possible legal action. Disciplinary action will be taken on individuals who sound a false fire alarm.



Fire extinguishers are strategically located throughout each residence hall. Carefully follow the instructions on the extinguisher and use them only in the event of a fire. Exit signs are considered fire equipment.

Fire Safety

Hallways and exits must be kept free of furniture or other objects such as floor rugs. Fire doors are not to be blocked open for any reason. They are designed to prevent the spread of smoke and flames in case of fire. Decorative materials for general use or holiday decoration should be nonflammable. Do not cover hallway light fixtures and fire exit signs. Posters and flyers should not be posted in the elevators.

Smoking, including vaporizing devices, is not allowed in any of the residence halls, including and not limited to the balconies, hallways, bathrooms, stairwells and other areas defined by staff. In addition, in accordance with University policy and state law, you need to be 25 feet from the building when smoking. Designated smoking areas have been assigned for each building.

Electrical appliances can be fire hazards. Do not leave coffee pots, etc., unattended, even for a short time. Do not leave stoves unattended while cooking. Remember to turn off the stove and unplug irons before leaving the kitchen and laundry rooms. Barbecuing is not allowed on the balconies. Open flame devices present an unacceptable risk in a residence hall setting. Therefore, university policy prohibits the use of candles, incense, simmering potpourri, solid fuel devices, kerosene lamps, open burning elements (tabletop stoves), toasters and other open flame devices in the residence halls. Decorative candles and lamps that reach very high temperatures and can ignite nearby combustible materials are not allowed. Some examples include: Halogen lamps, five-light floor lamps, etc. Both lamps reach very high temperatures and can ignite nearby combustible materials. Students will be asked to remove these items. Refusal to comply with reasonable requests to remove these items or repeated violation of this policy may result in disciplinary action or fines.

Student Housing Evacuation Procedures

When the fire alarm sounds, follow these instructions:

- Wear a coat and shoes.
- Leave lights on.
- Close window.
- Close and lock door.
- Exit by emergency stairway only. If you encounter smoke, stay low. Oxygen is near the floor.
- Do not use the elevator.
- Do not re-enter the building until you are directed to do so by a public safety official or staff member.
- Inform staff and/or responding firefighters, police or 911 of anyone needing evacuation assistance.

Because fire alarms need to be taken seriously, it is important that everyone leave the building during an alarm. There is a fine and possible disciplinary charges for failure to evacuate the

building. If you have any questions about the fire drill procedure, consult with your CA or RLC. Propping open of any doors may result in a fine.

General Procedures in the Case of a Fire

If you observe fire or smoke:

- Determine the location of the fire and what may be burning.
- Call 911. Provide your name and the location of the fire. If in a safe location, stay on the line with the dispatcher until told you may hang up.
- If you hear the evacuation alarm, proceed to the appropriate assembly area.
- If the fire is small, you may attempt to put it out with a fire extinguisher if you have been properly trained. Do not jeopardize your personal safety. All fires, not matter how small, must be reported to the EWU Police at 509.359-7676.
- Evacuate your area if you are unable to put out the fire. Close doors behind you to confine the fire. Proceed to the appropriate assembly area.
- Know alternate exits from your work area. Never allow the fire to come between you and the exit.
- Before opening a door, use the back of your hand to feel the top of the door, the doorknob, and the crack between the door and doorframe. If it feels hot, use your secondary escape route. Even if the door feels cool, open it carefully. If the door is hot or if smoke is visible, do not open the door. If you have to move through a burning or smoke filled area, stay low to the ground or crawl. Use a damp cloth to breathe through if it is available.
- Do not break a window unless it is the ONLY means of escape. Oxygen feeds a fire.
- If you are in a room and cannot escape, leave the door closed, stay low to the floor and hang a white or light colored cloth in an outside window.
- Do not use elevators.
- Do not attempt to save possessions at the risk of personal injury.
- Do not return to the area until instructed to do so by a Public Safety official.

Persons who cannot evacuate by stairway should move to Areas of Refuge if available. If these are not available, persons in wheelchairs should shelter in place unless the danger is imminent. Shelter in place means remaining in a room with an exterior window, a telephone and a solid or fire resistant door; call 911 and report the location.

Reporting Fires

All fires or possible fires must be reported to the Eastern Washington University Police Department. This can be done by calling 911 in the event of an emergency or dispatch at 509.359.7676. In addition to the Eastern Washington University Police Department, fires may also be reported to the on-call RLC's, Chief Housing Officer, Dean of Students, apartment managers, or Vice President for Business and Finance.

Fire Safety Education and Training Programs

During orientations, students receive presentations on fire safety and prevention. These presentations cover a variety of topics, including personal safety, residence hall fire prevention, and emergency response. New employees receive training and information similar to that provided at student orientations. Additional training for employees is provided as requested or needed. Individuals and organizations may request special training sessions by contacting the Vice President for Business and Finance. In addition to training and awareness sessions, fire safety information is also provided to students and employees through fire safety awareness handouts, posters, displays, videos and other media.

Fire Safety Systems

On-Campus Housing Facility	Street Address	Fire Alarm Systems	Detectors	Sprinkler Systems	Other
Anna Maria Apartments	922 Washington St	No	Yes	No	N/A
Brewster Hall	404 2 nd St	Yes	Yes	Yes	N/A
Dressler Hall	1128 Elm St	Yes (with audio)	Yes	Yes (mechanical room only)	N/A
Dryden Hall	106 N 9 th St	Yes (with audio)	Yes	Yes (mechanical rooms only)	N/A
Holter House	625 G St	No	Yes	No	N/A
Louise Anderson Hall	905 Elm St	Yes (common areas)	Yes (sleeping rooms)	No	N/A
Morrison Hall	218 N 10 th St	Yes (with audio)	Yes	Yes (mechanical rooms only)	N/A
Pearce Hall	1112 Elm St	Yes (with audio)	Yes	Yes (mechanical rooms only)	N/A
snyamncut Hall	1027 Cedar St	Yes (with audio)	Yes	Yes	N/A
Streeter Hall	202 N 10 th St	Yes (with audio)	Yes	Yes (mechanical rooms only)	N/A
Student Family Housing	620 W 7 th St	No	Yes	Yes (sleeping rooms)	N/A

All EST3 Signature Fire Alarm Systems are networked through the campus Fireworks life safety system and monitored 24 hours a day by a central station provider. The university takes the welfare of its students very seriously and wherever possible the best fire and life safety systems are implemented. As EWU moves forward, systems are installed that meet and exceed current code requirements. The university standards are constantly being raised and with each new construction project the welfare of our populace is improved.

Additional Resources

Distant Learning Locations

To find the Annual Security and Fire Safety Reports for locations other than EWU Cheney main campus, please contact those individual schools or follow the links provided.

Lower Columbia College

1600 Maple St

Longview, WA 98632

<http://www.lowercolumbia.edu/activities-services/safety-security/crime-statistics.aspx>

North Seattle Community College

9600 College Way North

Seattle, WA 98103

<https://northseattle.edu/safety/safety-security-nsc#2>

Notes and Additional Recommended Resources

- Eastern Washington University Student Handbook; Office of Admissions, 101 Sutton Hall.
- Residential Living Guide; Residential Life, snyamncut Hall.
- Alcohol, Drugs, and the University Campus; EWU Substance Abuse Prevention Center, URC.
- Acquaintance/Date Rape Education and Prevention; EWU Women's Center, 207 Monroe Hall.
- The Handbook for Campus Crime Reporting:
<http://www2.ed.gov/admins/lead/safety/handbook.pdf>
- The Employee Assistant Program (EAP) is available for EWU staff that needs assistance with personal or work-related problems. Check the EWU website for EAP contact information or contact Human, Resources, Rights, and Risk at 509.359.2381.



Important Numbers

Emergency	911
EWU Police Services (non-emergency)	509.359-7676
Automated Answering System.....	509.359.6300
Police Services	Option 1
Business Office	Option 2
EWU Anonymous Tip Line	509.359.4286
Lost and Found.....	509.359.6498
Cheney Police Department (Cheney, off-campus, police services)	509.535.9233
Spokane Crime Check	509.456.2233
Spokane Sexual Assault Center	509.624.RAPE
YWCA Domestic Violence Crisis Line (24/7)	509.326.2255
Lutheran Community Services Sexual Assault Crisis Line (24/7)	509.624.7273
First Call for Help-Suicidal (24/7) – Frontier Behavioral Help	509.838.4428
Counseling and Psychological Services.....	509.359.2366
EWU Dean of Students Office	509.359.7924
EWU Substance Abuse Prevention/CARE/Student Health	509.359.4279
EWU Women’s Studies Center	509.359.2847
EWU Title IX Coordinator.....	509.359.6322
Washington Poison Center (toll-free)	800.732.6985
Washington Poison Center (toll-free) TDD.....	800.572.0638