

ANNUAL SECURITY AND FIRE SAFETY REPORT

With Statistics from 2013, 2014 & 2015



Eastern Washington University
526 5th Street
Cheney, WA 99004



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Director's Letter

Dear University Community:

Welcome to Eastern Washington University. As the Director of Public Safety and Chief of Police, I am very involved with the safety and security of our students and staff here at Eastern.

Nationally, the safety and security of all university campuses has become a priority and EWU is no exception. We are very proactive in our efforts to keep students, faculty, and staff safe and secure from possible threats. Safety and security is overseen by the Eastern Washington University Police Department. Our police department has 17 commissioned police officers who are sworn to enforce all federal, state, and local laws. Our department's primary jurisdiction is the 325-acre campus, which includes a population of over 11,000 students and more than 1,300 staff members.

We have programs designed to enable our students and staff to be more informed, aware and active in the safety and security aspect of our campus community life. The E2Campus (EWU Alerts) program sends emergency text messages to cell phones and emails to students, parents or staff. We also provide staff and students with training programs that teach personal safety methods and techniques that may be helpful if faced with an emergency on or off campus.

Our university continues to utilize other safety/security programs that have been successful in the past, such as: the 911 Code Blue Light Stations, the escort services for students and staff, the vehicle unlock program, the vehicle battery jump program and the anonymous tip line telephone number 509.359.4286, just to list a few. If you have an emergency, call 911. If you need a police officer immediately, at any time, day or night, the police can be reached at the following dispatch telephone number: 509.359.7676. The EWU Police administration office is open during normal business hours Monday thru Friday (8:00 am to 5:00 pm), and can be contacted by dialing 509.359.6498.

I invite you to review this Annual Security Report/Clery Act Report very carefully. It is filled with information that will be helpful to anyone who may need safety and security resources during their time here at Eastern Washington University. It also provides our annual crime statistics.

If you have any safety or security questions or concerns during your time here at EWU, I encourage you to contact the EWU Police Department and speak to either myself or my staff, who are dedicated to serving our community.

Learn Well and Be Safe,

Tim Walters

Director of Public Safety/Chief of Police
Eastern Washington University Police Department



Introduction

Eastern Washington University is a regional, comprehensive public university located in Cheney, Washington, with programs offered at campuses in Cheney, the EWU Spokane Campus and other campus locations throughout the state. On the EWU Cheney campus, campus safety and security are shared responsibilities. Many departments are dedicated to making the campus a safer place to live and work. The University relies on every community member to contribute to the safety and security on campus by reporting crime and suspicious activities in a timely manner and using common sense when going about daily activities. The following information is provided to share our commitment to the security of our community, and to provide information about our campus security policies and procedures, safety programs and resources

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

This report is provided in accordance with the Jeanne Clery Act of 1998 and the associated amendments including the recently adopted Violence Against Women Reauthorization Act of 2013. Per Federal Regulations (34 CFR Part 668), it is required that a copy of Eastern Washington University's Clery Act Report, otherwise known as the Annual Security and Fire Report, be provided to each employee and student, and each prospective employee and student. This report includes statistical information for three previous calendar years concerning reported crimes which occurred on EWU's campus; certain off-campus buildings or properties owned or controlled by EWU and on public property within, or immediately adjacent to and accessible from, EWU's campus. The report also includes institutional policies concerning campus security issues, such as policies and/or procedures concerning sexual assault, alcohol use, and the Drug-Free Schools Act.

The procedure for preparing the annual disclosure of crime statistics includes gathering statistics obtained from the following sources: the EWU Police Department, local police departments (such as Cheney, Spokane and Bellevue), and non-police officials (*i.e.*, directors, deans, department heads, coaches, residence hall coordinators, student advisors, *etc.*). For

statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported. A written request for statistical information is made on an annual basis to all Campus Security Authorities. The Office of Student Rights and Responsibilities provides statistics extracted from their Maxient system. The Director of Public Safety and Campus Security Survey Administrator prepare and distribute this report in cooperation with other University departments, including the Office of the President, Student Affairs, Dean of Students Office, Office of Student Rights and Responsibilities, and Human Resources, Rights and Risk. EWU Police will provide a paper copy of this report upon request (509.359.6498), or the report can be accessed at the following web site: <http://access.ewu.edu/Police/Annual-Safety-and-Fire-Report---Clery-Act.xml>.

The EWU Police Department submits the annual crime statistics published in this report to the Department of Education. The statistical information gathered by the Department of Education is available to the public through their website.

Commissioned University Police

Eastern Washington University Police Department (EWUPD) is a fully commissioned law enforcement police department. As commissioned state officers, they have authority to arrest, the ability to act upon probable cause, conduct search and seizures, and to investigate criminal activity. As a law enforcement agency, they have access to state and federal criminal history records and criminal intelligence. This enhances their ability to provide a greater level of protection. The EWU Police Department is better able to serve the EWU community by partnering with local, state, and federal law enforcement agencies to keep informed on current trends and criminal activity, with an emphasis on public service.

As part of EWU Police Department's emphasis on public service to the university community, they provide services such as vehicle and door unlocks, vehicle jumps, lost and found, criminal and non-criminal fingerprinting, bicycle registration and other public services. To assist the commissioned officers, there is a student cadet program that helps in patrolling the campus at night. The cadets check campus property, secure buildings, walk through parking lots, and when available, escort students on campus. The EWU Police Department has the following personnel:

Department Personnel

Administration

Director of Public Safety/Chief of Police	1
Deputy Chief	1
Administrative Assistant	1

Commissioned Officers

Sergeants	3
Detective/Investigator	1
Corporals	2
Officers	9
Part-time Reserve Officers	2

Mission, Values, and Goals

Mission - The Eastern Washington University Police Department shall serve the public by providing assistance, coordination, and the delivery of law enforcement and support services for the safety and protection of life and property.

Values - The Eastern Washington University Police Department has been entrusted with the duties and responsibilities to assist, protect, preserve, and defend the social order of the University community. This public trust mandates that all members exemplify the highest standard of conduct while on and off duty.

Goals - To serve the University community by protecting life and property. To ensure all persons are treated fairly and with respect, while preserving state and federal laws. To encourage unity and the tolerance of cultural and racial diversity for all members of the University community.

Location of University Police

The Eastern Washington University Police Department is located in the Red Barn at 820 Washington Street in Cheney, WA. The Red Barn administrative operations are conducted during normal business hours, Monday-Friday and the administrative office can be reached at 509.359.6498. Non-emergency police assistance can be obtained any time by calling the Crime Check line at 509.359-7676. For emergency situations, please call 911.

Working Relationship with Local Law Enforcement Agency

The EWU Police Department maintains a close working relationship with Cheney Police Department (CPD) and Spokane County Sheriff's Office; EWUPD occasionally works with other law enforcement agencies, including the Washington State Patrol, FBI, Airway Heights PD, and Liberty Lake PD. There is an Interlocal Agreement for computer aided dispatch (CAD), records management and mobile applications through Spokane County. EWUPD has an agreement with CPD for record data entry and hit confirmation services. These agencies share information regarding criminal activity on and off campus, including incidents occurring at off-campus facilities owned by student organizations recognized by EWU, to ensure the safety and well-being of all Eastern Washington University community members. In addition, EWUPD personnel attend recurrent formal and informal meetings and trainings with state, county, local and federal law enforcement agencies. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at the Municipal, Superior, or Federal Courts in Spokane County.

Campus Safety Information and Crime Prevention

Reporting Responsibility

It is imperative that community members, students, faculty, staff and guests accurately and promptly report all crimes and suspicious activity to the EWU Police Department. If you are the victim of a crime on campus, or if you witness a crime, report it immediately. Remember, a crime that is not reported helps no one. Witnesses to crimes are highly encouraged to report any crimes they observe, as the victim may be unwilling or unable to do so. Your information may assist the police in making an arrest or aiding with the saving of a life and the recovery of property.

1. Telephone reporting: For emergencies, call 911. For non-emergency police assistance, call EWU Police Department at 509.359.7676.
2. Anonymous reporting: If you know about a crime and you want to report it to the EWU Police, but wish to remain anonymous, please call the Anonymous TIP-LINE at 509.359.4286, or report it online at access.ewu.edu/police/reporting-a-crime.
3. In-person reporting: Crimes may be reported in person at the EWU Police Department. The EWU Police Department is located in the Red Barn on Washington Street. The EWU Police Administration Office at the Red Barn is usually open during normal business hours, 8:00 am to 5:00 pm, Monday through Friday. At other times, police assistance can be reached at the telephone numbers shown above.
4. Code Blue stations: Code Blue stations are located near key locations around the campus. These stations are for your protection; they can help you summon help or report crimes. Three of the Code Blue stations have on campus calling capabilities to request an escort. When you activate a Code Blue unit, this is a direct call to 911. If possible, stay at the unit and give information to the operator until help arrives.

In order to promote campus safety, comply with federal law, and to protect people and property from future crime, all crimes should be reported the EWU Police Department. Per EWU Policy

603-01 (Campus Safety, Security & Crime Prevention), all employees, except licensed professional mental health counselors, are mandated to report all crimes occurring on campus, and in University leased facilities, to the police or a university campus security authority. In addition to notifying EWUPD, all employees, except licensed mental health counselors, who become aware of an incident or complainant of sexual harassment or sexual misconduct that involves a student must report it to the Title IX Coordinator or Deputy Title IX Coordinator within 24 hours of becoming aware of the matter.

Under Clery Act regulations, campus security authorities at Eastern include, but are not limited to:

Associate VP for Student Life	509.359.2292	300 Showalter Hall
Director, Counseling & Psych Services	509.359.2366	225 Martin Hall
Director, Health, Wellness & Prevention	509.359.6287	201 University Rec Center
Associate VP for Human Resources	509.359.2383	314 Showalter Hall
Director, EO/AA/ADA	509.359.6874	214 Showalter Hall
Director, Student Rights & Responsibility	509.359.6960	300 Showalter Hall
Chief Housing & Residential Life Officer	509.359.6916	104 snyamncut Hall
Director of Intercollegiate Athletics	509.359.2347	207 PE Building
Provost/VP for Academic Affairs	509.359.6955	209 Showalter Hall
Vice Provost, Administrative Planning	509.359.6345	209 Showalter Hall
Vice Provost, Academic Planning	509.359.4217	220 Showalter Hall
Vice Provost, Undergrad Studies/Success	509.359.2201	115 Showalter Hall
Dean – CALE	509.359.4864	343 Patterson Hall
Dean – CBPA	509.828.1223	311 SEWC
Dean - CSTEM	509.359.6244	138 Communications Bldg
Dean – CSBSSW	509.359.6081	121 Senior Hall
Dean – Library	509.359.7887	100 JFK Library
Dean – CHSPH	509.828.1245	237 EWC
Dean – Special Projects	509.828.1298	138 Communications
Department Chairs/Program Directors – https://access.ewu.edu/Documents/HRRR/HR/Chairs%20List%20AY%2016-17.pdf		

Campus security authorities also include individuals, other than the police, who have responsibility for campus security (i.e., residence life coordinators, night desk workers, etc.), and other officials who have significant responsibility for students and campus activities, including, but not limited to, department chairs, student housing, student discipline, Athletics, student group advisors, etc. All university employees are required to report crimes and public safety related incidents to the EWU Police Department.

Anonymity and Confidential Reporting

Victims, witnesses or any person having knowledge of a crime may anonymously report the crime to the EWU Police Department. The EWU Police Department maintains an Anonymous Tip Line (509.359.4286) and an online reporting form (access.ewu.edu/police/reporting-a-crime) for people who wish to report a crime and remain anonymous.

To facilitate the investigative process and protect the privacy of those involved, information gathered by EWU Police will be maintained in a confidential manner to the fullest extent possible during the pendency of a criminal investigation. If a victim or witness wishes to remain anonymous, the police will take all reasonable steps to investigate the allegation without disclosing the name of the victim/witness to the extent allowed by state and federal law and contractual obligations. If the victim/witness wishes to remain anonymous, the university shall inform him or her that its ability to investigate and respond to the allegation will be limited and any type of retaliation is prohibited. Ultimately, the university cannot ensure confidentiality of victim and witness names, as its legal and contractual obligations may require disclosure. Victims' names will not be included in the Annual Security and Fire Report or any timely warnings.

Campus Police Patrols

The EWU Police actively patrol the Cheney campus. The streets and parking lots in and around the Cheney campus are patrolled 24 hours a day.

Code Blue Stations

There are code blue stations located at key areas around the Cheney campus. Locations of the stations can be found at:

http://www.ewu.edu/Documents/Administration/Business%20Finance/Sustainability/CampusMapNew_with%20bike%20rack.pdf



These stations are for the protection of persons on campus, and may be used to summon help or to report crimes. There are Code Blue public emergency telephone stations with on campus calling capabilities to request an escort. When you activate a Code Blue unit, this is a direct call to 911. If possible, stay at the unit and give information to the operator until help arrives. If you leave the area before talking to the operator, it will delay our ability to assist you. Each station is equipped with a light that readily identifies your location. Remain calm, give the information into the speaker and follow instructions given by the operator. Help will arrive as soon as possible. False reporting by activating a Code Blue station is a crime and will be treated accordingly.

Safety Escorts

The EWU Police provides police escorts for students, faculty and staff walking on or near the Cheney campus. The program's intent is to get students, faculty and staff safely to their destinations on campus or within a close proximity of the campus during the hours of darkness. This service is limited to the availability of cadet patrols or police officers. Before calling for an escort, please seek assistance from a friend, roommate or colleague. If returning home or to your residence hall after dark, it is best to preplan your departure. Avoid secluded areas, call home or your destination to let someone know you are leaving and the route you are taking, and always try to walk in groups or pairs. However, people who are not able to get assistance elsewhere should not hesitate to call for a police escort.

To receive this service, call the Eastern Washington University Police at 509.359.7676. If there is an available escort, the caller will be told who the escort will be and receive instructions as to where and when to meet him or her.

Campus Safety Education Programs

The Campus Police Department offers activities and programs to inform students and employees about crime prevention and safety, to provide methods for protecting themselves, and to train them on how to respond in emergency situations. These activities and programs include:

- Shots Fired on Campus /Critical Incident Response Training
- Self Defense Classes
- Sexual Assault Prevention
- Workplace Violence Training
- Operation ID
- Vehicle Safety Checks
- Lost and Found Program
- Bicycle Registration Program
- Office Safety Walk-Through
- New Student Orientation
- New Faculty and Staff Policy Workshop

- Alcohol/Drug Awareness Training

The Shots Fired on Campus Training is a mandatory video and discussion for all incoming freshmen students to inform them of safety and evacuation procedures if there is an active shooter on campus. Self Defense Classes are held several times a year to train students, employees, or members of the community how to defend themselves against an attacker. The Workplace Violence Training is offered on an as-needed basis, but occurs at least quarterly and informs employees about violence prevention, control, and response on campus. Operation ID allows students to bring items of value, including but not limited to laptop computers, to be engraved with their name or personal identifiable information. EWU Police also provides Vehicle Safety Checks for students or staff members prior to winter and spring breaks to help ensure safe travel to and from campus.

In addition to training and awareness sessions, crime prevention information is also provided to students and employees through crime prevention materials, security alert posters, displays, videos and other media. The EWU Police produce several of these items, including a Student Campus Security brochure and an Emergency Response Instructions checklist. Items may be obtained at the EWU Police Department, Human Resources, or Admissions. You may also request copies by calling 509.359.6498 or writing EWU Police Records, 101 Red Barn, Cheney, WA 99004. Additional information about the Campus Safety programs offered can be found at: <http://access.ewu.edu/police/training-and-classes.xml>.

Access to Campus Facilities

Academic and Administrative Buildings

Academic and Administrative buildings are open and accessible during business hours, on schedules that vary by building. Some of the building locks are controlled automatically through the Access Control Systems, and some are locked manually. EWU Facilities Maintenance maintains oversight and maintenance of all lock systems including electronic card access. Facilities Maintenance and the University Key shop will work with individual departments to create satisfactory Departmental Access Systems for their individual needs.

Buildings are checked periodically throughout the night by EWU Police officers and cadets. Once facilities are locked, only authorized personnel with assigned key access may lawfully

enter. In the event that a campus facility, including a residence hall, is under maintenance or construction, the contractor of the project is required by the university to provide security for the facility.

Residence Halls

All doors to residential areas are locked 24-hours a day. To discourage unwanted visitors from entering the building, it is important that students do not prop open exit doors. If a student sees someone they do not know to be a resident, the student should ask if he/she belongs in the building. It is also recommended that students keep their room door locked at all times. In addition, all overnight guests must register at the hall office. It is also recommended for students to close and lock doors and windows while they are out of the room to prevent theft. When living on the lower floors of the building, it is particularly important to lock windows.

Hours of operations vary between buildings. Some of the residence halls may extend the hours on weekdays and weekends. Each residence hall has desk operations that start at 12 pm. Each hall has an on-call staff member that comes on at 7 pm and does safety and security rounds in the evenings. In addition, EWU Police and staff will intermittently rove the building throughout the day/night. Community Advisors (CAs) will ask students to comply with the Housing and University policies and will refer instances of policy violations to the EWU Police or staff on call.

In addition to residence halls, there are on-campus student apartment complexes with individual managers. The occupant regulates access to each apartment.

Facilities Maintenance

Campus security systems, including lighting, alarms, locks and code blue stations are actively checked and maintained. EWU Police officers actively address identified safety issues, such as lighting, traffic and pedestrian safety, as well as ensuring that routine testing is performed on electronic safety/security systems such as the blue phones and panic buttons. Facilities Maintenance personnel conduct periodic checks of the campus and surrounding areas to identify and address safety concerns.

Emergency Response and Evacuation Procedures

The University's Comprehensive Emergency Management Plan (CEMP) includes information about emergency procedures and evacuation. The CEMP addresses a broad range of guidelines specific to a critical incident. University departments are responsible for developing contingency plans and continuity plans for their staff and areas of responsibilities. The University emergency response and evacuation procedures are available at:

<http://access.ewu.edu/police/comprehensive-emergency-management-plan/emergency-response>

The University conducts numerous emergency response exercises each year, such as tabletop exercises, field exercises, and tests of the emergency notification system. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. Training exercise details are sent to the campus community each year, along with information on the University's emergency response and evacuation procedures. EWUPD maintains documentation of each emergency response exercise, including the date, time description of the exercise, and whether the exercise was announced or unannounced. EWU Police Officers have received training in Incident Command and Responding to Critical Incidents on campus. The Incident Command System (ICS) and Unified Command System (UCS) are utilized when responding to incidents and EWUPD Officers work with neighboring agencies that include Cheney PD, Spokane County Sheriff's Office, Washington State Patrol and local fire departments such as Cheney Fire Department.

The need to evacuate and move a group of people may range from a single building to the entire campus, or even the entire surrounding community. The pace of evacuation will be dictated by the type of incident. The evacuation process includes notification, instructions, assembly points, methods of transportation, and destinations.

Any threat information must go through a validation process before undertaking a major operation such as an evacuation. In an extreme emergency, any University official or police officer can evacuate a building. In most cases, the President or their designee must approve any significant evacuation. The Incident Commander will issue the order and implement the evacuation plan.

Warning and evacuation instructions will be communicated to the campus population via emergency text messaging and emails, EWU Police Department Twitter feed, campus wide emergency notification on university network system, PA systems on patrol vehicles and other local media outlets. Instructions may include: nature of threat, time allotted for the requested action, shelter in place and await further instructions, move to a designated assembly area, leave the campus in personal transportation and take someone with you, or assemble at a public transportation pickup point.

General information about emergency response and evacuation procedures is publicized in the Eastern Washington University Emergency Management Plan.

Daily Crime and Fire Log

The EWU Police Department maintains a daily crime and fire log. This log records all criminal incidents and alleged criminal incidents that are reported to EWU Police and occur within the EWU Police Department's patrol jurisdiction. The log also includes all fires reported in on-campus students housing. The Daily Crime and Fire Log is available for public inspection at the Red Barn during regular business hours.

Notification to EWU Community about an Immediate Threat

If the Director of Public Safety confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of the EWU community, an Immediate Threat message will be sent, without delay, via numerous media applications, unless issuing a notification would compromise efforts to contain the emergency, assist a victim, or otherwise mitigate the emergency. In the event of a serious incident that poses an immediate threat to members of the EWU community, the university has various systems in place for communicating information quickly. These methods of communication may include some or all of the following: network emails, emergency text messages (E2 Campus Alerts) that can be sent to a cell phone (individuals can sign up for this service on EWU Police website <http://access.ewu.edu/police.xml>), emergency messages that are visible on computer screens when logged into the university network system, and @EWUPolice Twitter feed. The entire campus community will be notified when there is at least the potential that a very large segment of the community will be affected by a situation or when a situation threatens the operation of

the campus as a whole. Updates will be posted on the above mentioned media outlets to ensure current information is provided to the community. The information that is released will be at the discretion of the Director of Public Safety on a case by case basis. When the emergency is no longer a threat to the health and safety of the EWU community, the Director of Public Safety will notify the community utilizing the various media outlets listed above.

EWU community members are encouraged to notify EWUPD *immediately* of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students, faculty, staff or visitors on campus. EWUPD has the responsibility of responding and summoning the necessary resources to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation.

Timely Warning Notices

Timely warning notices will be issued for Clery Act reportable crimes, occurring on Clery reportable geography, that are reported to EWUPD or local police that the University President or the Director of Public Safety, or their designees, determines represent a serious or ongoing threat to the campus community. Timely warning notices are usually distributed for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: major incidents of arson, murder/non-negligent manslaughter, and robbery. Incidents of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by EWU Police. Timely warning notices may also be posted for other crime classifications and off campus locations, as deemed necessary. If the threat posed is immediate, the University will follow the emergency notification procedures outlined above. Anyone with information warranting a timely warning should report the circumstances to the EWU Police Department. The EWU Alerts/Campus Emergency Mass Notification System can be found at: <http://access.ewu.edu/Police/Emergency-Notification/EWU-Alerts.xml>.

Distribution of Timely Warning Notices

The Director of Public Safety is responsible for ensuring distribution of timely warning notices to the university community. Timely warnings may be issued through several means of communication, such as: the snow line (509) 359-7669, campus-wide email, the EWU Alerts System and Twitter. Additionally, depending on the circumstances, warnings may also be issued through any or all of the following:

- Notice posted on the campus website at <http://www.ewu.edu/timelywarning>
- Written notice through inter-campus mail systems
- Classroom announcements by faculty
- Notices posted in university facilities and other public places

Timely Warning Notice Procedures

- A. Timely warnings are issued by the Director of Public Safety, or one of the designated administrators with the Director's authorization, once pertinent information is made

available. The Director will decide the method(s) that will be used for the timely warning.

- B. The decision to issue a timely warning is decided on a case by case basis, in light of the facts surrounding a crime, including factors such as the nature of a crime, continuing danger to the campus community and the possible risk of compromising possible law enforcement efforts.
- C. All Timely Warnings should include, at a minimum, the following items, if available and/or appropriate:
- What the reported offense is;
 - Description and name of suspect(s) if known;
 - Description of what happened including such things as location, date(s), time of day/night, behavior of suspects, etc.; and
 - Information that promotes safety and that would aid in prevention of similar crimes.

Including the name of a suspect in a timely warning is not a violation of the Family Education Rights and Privacy Act if such information is taken from a law enforcement record or, if it is contained in an education record, if release of such information is necessary to protect the health or safety of others in an emergency situation. Timely warnings will not jeopardize the confidentiality of the victim(s), as required by the Reauthorization of the Violence Against Women Act of 2013.

Exemption from the timely warning requirements: The University is not required to provide a timely warning for crimes reported to licensed professional counselors at EWU's Counseling and Psychological Services (CAPs) or for non-Clery reportable crimes.

Anyone with information warranting a timely warning notice should report the circumstances to the EWU Police, by calling 509.359.7676, or in an emergency by dialing 911.

Campus safety information for students at the EWU Spokane Campus is available at <http://spokane.wsu.edu/campusalert/>. All other distant learning locations have separate notification processes. Please see their campus websites or contact those locations for the appropriate information regarding emergency notification; these numbers can be found on page 85.

Missing Student Notification

Purpose

This policy establishes university standards and procedures for notifying law enforcement, parents or guardians, and student identified contacts when a student who resides in university housing is reported as missing or has been determined to be missing. This policy applies to students who reside in campus housing, including off-campus apartment units leased by the university for student residents. The statutory authority for this policy is Section 488 of the Higher Education Opportunity Act of 2008.

Missing Person

For purposes of this policy, a student may be considered to be a “missing person” if the person’s absence is contrary to his/her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life-threatening situation, or has been with persons who may endanger the student’s welfare (EWU Policy 603-07).

Reporting

Any individual on campus who has information that a residential student may be a missing person should immediately notify a University official from the list below:

- EWU Police Officer / Department
- Dean of Students
- Professional Residential Life Staff Member
- Academic Department Chair
- College Dean
- Office of Student Affairs
- Office of Academic Affairs
- Human Resources Department
- University President’s Office
- Director of Housing

Any University official receiving such a report must immediately notify the EWU Police Department, regardless of whether the student has registered a contact person.

Student Disclosures

Prior to occupying university housing, students will be informed of the following:

1. Students may identify a confidential person, as described in the next section, to be contacted within 24 hours if they are determined to be missing;
2. The University will notify the EWU Police Department if a student is reported missing;
3. The University is required to notify a custodial parent or guardian within 24 hours if a student who is under 18 years of age and not an emancipated individual is determined to be missing in addition to any confidential contact person designated by the students; and
4. The University will notify a local law enforcement agency within 24 hours of the determination that the student is missing, unless the agency was previously notified.

Confidential Contacts

As noted above, students may register an individual to be contacted if the student is determined to be missing. Prior to occupying university housing, students will be given the opportunity to designate an individual, or individuals, to be contacted by the University in the event that the student is determined to be missing. A designation will remain in effect until changed or revoked by the student. The emergency contact information provided will be treated as confidential. Only authorized campus officials, and law enforcement officers in furtherance of a missing person investigation, may have access to the confidential contact information and it may not be disclosed to others.

Investigation and Response

Upon receipt of a report that a student may be missing, the EWU Police Department will investigate. If EWU Police determine that the student has been missing for more than 24 hours and has not returned to campus, they will initiate the notification procedures described above. EWU Police will also initiate the notification procedures when a student has been missing for less than 24 hours, if circumstances clearly indicate that the student is a missing person (e.g., witnessed abduction). Within 24 hours after determining that a student is missing, the EWU Police Department will notify the registered contact(s) for the student and local law enforcement. If the student is under 18 years old and not emancipated, the EWU Police Department will also notify the student's custodial parent or guardian within the same 24 hours.

Campus Communications

In cases involving missing persons, law enforcement personnel are best situated to provide information to the media that is designed to elicit public assistance in the search for a missing person. Therefore, all communications regarding missing students will be handled by the EWU Police Department, who may consult with the university's Marketing and Communications Department. All inquiries to the university regarding missing students, or information provided to any individual at the university about a missing student, shall be referred to the EWU Police Department.

Prior to providing the community with any information about a missing student, the Marketing and Communications department shall consult with the EWU Police Department to ensure that communications do not hinder the investigation.

Weapons, Alcohol and Drugs on Campus: Policies and Procedures

University and Community

The University has an obligation to uphold the laws of the community of which it is a part. While activities covered by the laws of the community and those covered by the University's rules may overlap, the community's laws and the University's rules operate independently and do not substitute for each other. The University may pursue enforcement of its own rules whether legal proceedings are under way or being considered, and may use information from third-party sources, such as law enforcement agencies and courts, to determine whether University rules have been broken. The University will make no attempt to shield members in the University community from the law. Membership in the University community does not exempt anyone from local, state or federal laws, but rather imposes the additional obligation to abide by all of the University's regulations. All policies can be found on the EWU website at www.ewu.edu/policy.

Weapons on Campus (WAC 172-122-120)

Violations of the subsections of this section are subject to appropriate disciplinary or legal action.

1. Possession, carrying, discharge, or other use of any weapon is prohibited on property owned or controlled by Eastern Washington University, except as permitted in subsections (2) through (5) of this section. Examples of weapons under this section include, but are not limited to: Explosives, chemical weapons, shotguns, rifles, pistols, air guns, BB guns, pellet guns, longbows, hunting bows, throwing weapons, stun guns, electroshock weapons, and any item that can be used as an object of intimidation and/or threat, such as replica or look-a-like weapons.
2. Commissioned law enforcement officers may carry weapons, which have been issued by their respective law enforcement agencies, while on campus or other university controlled property, including residence halls. Law enforcement officers must notify the EWU Police of their presence on campus upon arrival.

3. A person may possess a personal protection spray device, as authorized by RCW 9.91.160, while on property owned or controlled by Eastern Washington University.
4. A person may bring a weapon onto campus for display or demonstration purposes directly related to a class or other educational activity, provided that they obtain prior authorization from the EWU Police department. The EWU Police department shall review any such request and may establish conditions to the authorization.
5. Weapons that are owned by the institution for use in organized recreational activities or by special groups, such as EWU ROTC or university-sponsored clubs or teams, must be stored in a location approved by the EWU Police department. These weapons must be checked out by the advisor or coach and are to be used only in organized recreational activities or by legitimate members of the club or team in the normal course of the club or team's related activity.

<http://apps.leg.wa.gov/wac/default.aspx?cite=172-122-120>

Alcohol Policies

Eastern Washington University is committed to promoting the health and safety of its campus community through alcohol education program and the implementation of pertinent policies. EWU looks to provide a substance free environment in which the university mission may be realized. Wellbeing is a state of intellectual, physical, emotional, social and spiritual health involving responsible decisions regarding substance use. The university's Substance Abuse Prevention Program is dedicated to coordinating efforts of the university in promoting wellness and responsible decision-making regarding alcohol and drug use. Employment and student enrollment at Eastern Washington University is conditional on each employee's and student's willingness to abide by these policies and procedures. For all EWU policies pertaining to health and safety, please visit: <http://www.ewu.edu/about/administration/president/policies.xml>.

The use, possession, delivery and sale of alcohol while on university-owned or controlled property is prohibited except as authorized by the university under WAC 172-64, Alcohol Policy at Eastern Washington University. Any authorized use of alcohol must comply with state and

federal laws, and all university policies, rules and regulations. Specifically, possession or consumption of alcohol by persons under the age of 21 is not permitted on campus. Selling or furnishing alcoholic beverages to persons under the age of 21 is also not permitted on campus. University alcohol policies and guidelines must be met before any alcohol-related event may be permitted. No kegs or “keg-quantities” of alcohol are allowed in the residence halls. Minor in possession of alcohol is a misdemeanor offense; if convicted, it may have a negative effect on certain educational and job requirements or opportunities. Further information about the alcohol policy at EWU is contained in WAC 172-64, as well as EWU Policy 602-01 (Drug and Alcohol Abuse Prevention). University rules and policies are available at www.ewu.edu/policy. The state’s criminal law regarding alcohol is RCW 66.44.270.

Drug Policies

Drug-Free Zone

The possession, use or distribution of any illegal or controlled substance is prohibited by federal law. In compliance with federal Safe and Drug-Free Schools and Communities Act (20 USC 1145g) and the Drug Free Work Place Act of 1988, Eastern Washington University is a Drug-Free Zone. It is prohibited while on any university-owned or controlled property, including within residence halls, while conducting university business, or during any university-sponsored activity, for any person to use, possess, distribute, manufacture, sell, or to be under the influence of, a controlled substance. Please note: Marijuana remains illegal under federal laws and policies regarding marijuana at EWU remain unchanged. The University follows the Safe and Drug Free Schools and Community Act. It is illegal to produce, distribute or use marijuana on EWU property or during school sanctioned events. Exceptions to this prohibition may be permitted for prescription and over the counter medications. Additional information is contained in EWU Policy 602-01.

The following is a partial list of illicit drugs considered to be controlled substances by the State of Washington (RCW 69.50): Narcotics (opium and cocaine, including all drugs extracted, derived, or synthesized from opium and cocaine, including crack cocaine and heroin); methamphetamine; barbiturates; and hallucinogenic substances (LSD, peyote, mescaline, psilocybin, PCP, THC, MDA, STP).

A. State Penalties for Illegal Sale of Controlled Substances

The illegal sale of any controlled substance is punishable by up to five years in prison, \$10,000 fine, or both.

B. State Penalties for Illegal Manufacture or Delivery of Controlled Substances

Narcotics: up to ten years in prison, \$25,000-\$100,000 fine, or both. Non-narcotics: up to five years in prison, \$10,000 fine, or both.

C. State Penalties for Possession of Controlled Substances

Possession of any controlled substance is punishable by up to five years in prison, a \$10,000 fine, or both. More severe penalties are provided for persons convicted of providing controlled substances to minors and for repeat offenses.

Civil penalties of up to \$10,000 may also be imposed for possession of small amounts of controlled substances, whether or not criminal prosecution is pursued.

As regulated at Title 21, USC, Section 860: Distribution, possession with the intent of distribution, or manufacture of a controlled substance in, or within 1,000 feet of the real property comprising Eastern Washington University, is subject to additional penalties as defined in that code.

Alcohol and Drug Education Programs

Health, Wellness & Prevention Services (HWPS) at Eastern Washington University offers a variety of alcohol and drug abuse prevention and awareness programs to students. Alcohol and drug abuse prevention opportunities include presentations for campus groups, on-line education modules, and access to assessment services. Students concerned about their own alcohol or drug use, or that have concerns about a friend's use, can access these services in a private and supportive environment. <http://access.ewu.edu/health-and-wellness/health-topics/alcohol-and-substance-abuse>

Alcohol education programs offered by HWPS include:

- Targeted alcohol education presentations to new students during Fall quarter through Eastern Advantage, First Year Experience classes, and classes for all first year student-athletes.
- Alcohol Conduct Class, for those students that violate the code of conduct as it relates to alcohol, covers information on: Standard serving size, blood alcohol content, low risk drinking strategies, and alcohol poisoning.
- Alcohol Awareness Week during fall quarter, that offers a variety of education and awareness building opportunities. This coincides with National Collegiate Alcohol Awareness Week, and provides information on: Serving sizes, high risk drinking, being a designated driver, educational partnership with local bars, and social media outreach.

Additional information about the programs offered is available in the University's biennial alcohol and drug report.

Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking: Sex Offense Protocol, Procedures, and Programs

Statement of Prevention and Awareness Education

The University educates its community about sexual assault, domestic violence, dating violence and stalking through education that begins before students get to campus, during welcome week orientation programming, and throughout a student's time at EWU. New students receive training about the University's prohibition and definition of such crimes, the definition of consent in Washington State, a description of safe and positive options for bystander intervention, information on risk reduction, an overview of programs EWU offers to prevent such crimes, the procedures EWU will follow when one of these crimes is reported, and an overview of the student process for such crimes. The training is designed to stop these types of crimes from occurring through the promotion of positive and health behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention and seek to change behavior and social norms in health and safe directions. New employees receive training about their responsibilities to respond to and report crimes of sexual and interpersonal violence.

Our primary and ongoing sexual assault prevention programs include the following:

- *Speaking of Sex* is an interactive, highly engaging program that we require new students to participate in each year during Welcome Week. This program addresses sexual assault education, bystander intervention, and interpersonal communication about sex, consent, and healthy relationships.
- *Start by Believing* is a campus-wide public awareness campaign that supports survivors of sexual assault through positive community response and bystander intervention. Educational presentations are given throughout the year and more than 800 students, faculty and staff have already been trained. This program goes over rape myths, statistics, EWU policy, and campus community resources. It also provides participants information on how to respond to someone that tells them they have been sexually assaulted so that they can get linked to help.

- *Sexual Assault Action Week* is held in April and offers a variety of educational and awareness events around topics related to sexual assault prevention and resources. This year, programming included: Consent education; the tunnel of truth, which took a close look at rape myths and statistics; showing of *The Hunting Ground* with a panel presentation; tabling at Cheney and Spokane campuses to highlight campus and community resources; Clothesline Project; Take Back the Night march; Start by Believing presentations; and social media outreach.
- *EWU Responsible Employee Training* provides information to employees to help them understand their roles and responsibilities under Title IX, including an introduction to Title IX, what a responsible employee is, what information must be shared with the Title IX coordinator, and how to respond to and report crimes of sexual assault, domestic violence, relationship violence and stalking.

Alcohol and sexual assault preventions programs include:

- *Think About It* is an online course that all new students take each year. It covers sexual assault education and prevention, high risk drinking, drug use, bystander intervention, healthy relationships, and university resources.
- In addition to the above, year-round educational programming is conducted through Health, Wellness and Prevention Services, and Housing and Residential Life, on both alcohol education and sexual assault prevention. This is conducted through our Health Hut, small group presentation and classroom presentations.

Prevention programs offered on the campus are based on research-informed practices and strive to be culturally relevant, inclusive and responsive. Sustainable prevention programming is based on the socio-ecological model and considers the relationship of individuals with their university, community and society. Educational programs may be requested by contacting Health, Wellness, and Prevention Services: URC 201; 509.359.4279.

Bystander Intervention

Bystander intervention is a safe and positive option that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic

violence, sexual assault or stalking. A bystander is someone other than the victim who is present when an act of dating violence, domestic violence, stalking or sexual assault is occurring or when a situation is occurring in which a reasonable person feels as though some protective action is required to prevent sexual assault, dating violence, domestic violence or stalking. Bystanders, if active, can prevent harm or intervene before a situation gets worse. Examples of active bystander intervention include not leaving an overly intoxicated person in a bar/party alone, walking a classmate to his/her car after class, calling police when a potentially violent situation is unfolding, not leaving an unconscious person alone (alerting a CA, EMS, EWU Police, etc.), or intervening when someone is being belittled, degraded or emotionally abused (walking victim away from abuser, contacting others for help, for example, the counseling center (CAPS), CA, etc.).

Definition of Consent

Sexual violence is sexual intercourse or sexual contact with a person without his or her consent. Washington state law defines consent as “at the time of the act of sexual intercourse or sexual contact there are actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact.” RCW 9A.44.010(7). Consent cannot be inferred from silence, passivity or lack of active resistance. There is no consent where there is a threat of force of violence or any other form of coercion or intimidation, physical or psychological. Sexual activity is nonconsensual when the victim is incapable of consent by reason of mental capacity, drug or alcohol use, illness, unconsciousness, or physical condition.

Risk Reduction, Warning Signs of Abusive Behavior and Future Attacks

No victim is ever to blame for being assaulted or abused. Unfortunately, a person who is the victim of sexual or dating violence is more likely to be re-victimized. Below are some tips to help reduce your risk, to recognize warnings signs of abusive behavior and how to avoid potential attacks.

Warning Signs of Abusive Behavior

Domestic and dating abuse often escalates from threats and verbal abuse to violence. And, while physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe. Warning signs of dating and domestic violence include:

- Being afraid of your partner.
- Constantly watching what you say to avoid a “blow up.”
- Feelings of low self-worth and helplessness about your relationship.
- Feeling isolated from family or friends because of your relationship.
- Hiding bruises or other injuries from family or friends.
- Being prevented from working, studying, going home, and/or using technology (including your cell phone.)
- Being monitored by your partner at home, work or school.
- Being forced to do things you don’t want to do.

Help Reduce Your Risk and Avoid Potential Attacks

If you are being abused or suspect that someone you know is being abused, speak up or intervene.

- Get help by contacting CAPS, Student Support and Advocacy, the Dean of Students Office, Lutheran Community Services, the Title IX Coordinator/Deputy Coordinators, or law enforcement for support and intervention services.
- Learn how to look for “red flags” in relationships so you can learn to avoid some of those characteristics in future partners.
- Consider making a report with EWU Police and/or the Title IX Coordinator.
- Consider getting a protective order or restraining order.
- Learn more about what behaviors constitute dating and domestic violence, understand it is not your fault, and talk with friends and family members about ways you can be supported.
- Trust your instincts—if something doesn’t feel right in a relationship, speak up or end it.
- Sexual Assault Prevention (From Rape, Abuse, Incest National Network).
- Be aware of rape drugs.
- Try not to leave your drink unattended.
- Only drink from un-opened containers or from drinks you have watched being made and poured.
- Avoid group drinks like punch bowls.

- Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the nozzle.
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.
- If you suspect you have been drugged, go to a hospital and ask to be tested.
- Keep track of how many drinks you have had.
- Try to come and leave with a group of people you trust.
- Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take his/her number instead of giving out yours.

Traveling around campus (walking)

- Make sure your cell phone is easily accessible and fully charged.
- Be familiar with where emergency phones are installed on the campus.
- Be aware of open buildings where you can use a phone.
- Take major, public paths rather than less populated shortcuts.
- Avoid dimly lit places and talk to campus services if lights need to be installed in an area.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Walking between buildings very late at night is sometimes unavoidable, so try to walk with a friend.
- Carry a noisemaker (like a whistle) on your keychain.
- Pepper spray is allowed on campus.
- Carry a small flashlight on your keychain.
- If walking by yourself feels unsafe, call EWU Police for an escort service at 509.359-7676.

Policies Regarding Sexual Assault/Misconduct, Domestic Violence, Relationship Violence, and Stalking

The University takes its commitment to providing students and employees with a safe environment seriously. Eastern Washington University does not tolerate any form of

discrimination, harassment, violence or retaliation and will take appropriate action against a university employee or student who violates the University's policy against discrimination, sexual harassment, sexual misconduct, domestic violence, stalking and retaliation. Sexual assault is included within the definition of sexual harassment under the policy and relationship violence is treated as a form of domestic violence. These crimes are addressed in the Student Conduct Code, EWU Policy 603-01 (Campus Safety, Security and Crime Prevention), and EWU Policy 402.01 (Discrimination, Sexual Harassment, Sexual Misconduct, Domestic Violence, Relationship Violence and Stalking). These resources and other information are available on the University's website for Sexual Assault/Misconduct, Domestic Violence, Relationship Violence, and Stalking at www.ewu.edu/notalone.

Portions of EWU Policy 402-01 (Discrimination, Sexual Harassment, Sexual Misconduct, Domestic Violence, Relationship Violence and Stalking) are set forth herein:

Title IX Coordinator

- A. Response: The Title IX Coordinator will ensure all complaints of sexual harassment and misconduct are investigated in a prompt, thorough, and impartial manner. In the absence of extenuating circumstances, a sexual misconduct investigation should be completed within 60 days from the date the complaint is received by the university. Both the complainant and the respondent will be periodically updated on the status of the investigation, receive notification of the outcome, and be informed of their right to appeal, if any.
- B. Monitoring: The Title IX Coordinator shall maintain a register of the number and types of sexual harassment and misconduct complaints received, the results of any investigations, interim measures taken, and the resolutions of student and employee conduct. The Title IX Coordinator will periodically review incident details and university responses for consistency and sufficiency - and to assess whether the university is meeting its goal to promote a safe learning and working environment free from discrimination and harassment, including preventing future recurrence of such conduct and addressing the effects of such conduct on the university learning and work environments.

- C. Reporting: The Title IX Coordinator shall report the data and findings to the university president at least once per academic quarter.

Dean of Students; Human Resources, Rights & Risk

Victims of sexual misconduct, domestic violence, relationship violence, and stalking must be provided with certain notifications and procedural protections in accordance with the requirements of the Clery Act. The Dean of Students, in coordination with EWU Police, will ensure such notifications and protections are provided to students. Human Resources, Rights & Risk will coordinate with the Title IX Coordinator and EWU Police to ensure the required notifications and protections are provided to employees and to students in cases where a student files a complaint against an employee or an employee files against another employee. Procedures shall ensure complaints of sexual assault, domestic violence, relationship violence, and stalking are investigated in a prompt, fair, and impartial manner. The complainant and the accused in such cases shall be simultaneously informed in writing of the outcome of any discipline resulting from the complaint, any changes that are made to the disciplinary action, and when the disciplinary action becomes final.

Chapter 4: Sexual Harassment, Sexual Misconduct, Domestic Violence, Relationship Violence and Stalking

All university students, employees, contractors, and guests are prohibited from engaging in sexual harassment, sexual misconduct, domestic violence, relationship violence, and stalking.

Sexual Harassment

Sexual harassment is a form of discrimination and violates this policy. Sexual harassment is unwelcome conduct of a sexual nature and may include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature, including sexual assault. Sexual harassment, including sexual assault, can involve persons of the same or opposite sex. Consistent with state and federal law, this policy prohibits two types of sexual harassment:

- A. **Tangible Employment or Educational Action**: A person with authority over the student or employee explicitly or implicitly conditions a term or condition of the student or employee's education or employment on the victim's submission to unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual

nature. This includes instances where submission to or rejection of such sexual conduct by a victim is used as the basis for educational or employment decisions affecting the victim. In determining whether such harassment exists, it is immaterial whether the victim resists and suffers the threatened harm or submits and thus avoids the threatened harm.

- B. Hostile Environment: Sexual harassment may create a hostile environment when it is so severe, pervasive, or persistent, and objectively offensive that:
 - (1) It substantially interferes with another's ability to work, study, participate in, or benefit from the university's programs or activities; or,
 - (2) The conduct has the purpose or effect of unreasonably interfering with another individual's work performance or creating an intimidating, hostile, or offensive working environment. This alternative only applies in the context of employment.

Sexual Misconduct

Sexual misconduct violates this policy. Sexual misconduct includes, but is not limited to:

- A. Sexual violence: Sexual violence is sexual intercourse or sexual contact with a person without his or her consent. Consent means actual words or conduct indicating freely given agreement to the sexual activity. Consent cannot be inferred from silence, passivity, or lack of active resistance. There is no consent where there is a threat of force of violence or any other form of coercion or intimidation, physical or psychological. Sexual activity is nonconsensual when the victim is incapable of consent by reason of mental capacity, drug or alcohol use, illness, unconsciousness, or physical condition.
- B. Other forms of sexual misconduct include, but are not limited to, indecent liberties, indecent exposure, sexual exhibitionism, sex-based cyber-harassment, prostitution or the solicitation of a prostitute, peeping or other voyeurism, or going beyond the boundaries of consent, such as by allowing others to view consensual sex or the non-consensual recording of sexual activity.

Domestic Violence and Relationship Violence

Domestic violence means: (a) physical harm, bodily injury, assault, or the infliction of fear of imminent physical harm, bodily injury or assault, between family or household members; (b)

sexual assault of one family or household member by another; or (c) stalking of one family or household member by another family or household member.

Relationship violence is a type of domestic violence, except the acts specified above are committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. In determining whether such a relationship exists, the following factors are considered: (a) the length of time the relationship has existed; (b) the nature of the relationship; and (c) the frequency of interaction between the parties involved in the relationship.

Stalking

Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for their health and/or safety or the health/safety of others; or (b) suffer substantial emotional distress.

Retaliation

Any actual or threatened retaliation or any act of intimidation intended to prevent or otherwise obstruct the reporting, investigation, or enforcement of a complaint under this chapter is prohibited. Such retaliatory acts will be treated as a separate violation of this chapter.

Reporting

A. Where to report

Students and employees are encouraged to report any violation of this chapter. Incidents or complaints of sexual harassment, sexual misconduct, domestic violence, relationship violence, or stalking may be reported to the Title IX Coordinator, Deputy Title IX Coordinators or their designees.

Title IX Coordinator
214 Showalter Hall
509-359-6322

**Deputy Title IX Coordinator
Dean of Students**
309 Showalter Hall
509-359-2292

**Deputy Title IX Coordinator
(Employees)**
Office of Equal Opportunity
218 Showalter Hall
509-359-4673

If the Title IX Coordinator determines that a complaint does not involve a violation of Title IX, he/she will refer the matter to the appropriate university official for investigation.

B. Reporting Options for Victims

Anyone who believes he or she is a victim of sexual harassment, sexual misconduct, domestic violence, relationship violence, or stalking is encouraged to report such incidents to the university.

- (1) Victims may pursue a complaint through the university investigatory and disciplinary process.
- (2) Victims also have the option of pursuing a criminal complaint by contacting the EWU Police or local law enforcement [details of how to do this follow in the section about reporting such incidents to EWU Police].
- (3) Victims may pursue both a criminal complaint and an administrative complaint consecutively or concurrently.

EWU will assist any student who requests assistance in notifying the police.

C. Confidential Assistance

Students wishing to obtain confidential assistance may do so by speaking with licensed professionals at EWU Counseling and Psychological Services (CAPS) or Lutheran Community Services Northwest. Employees may receive confidential assistance through the Employee Assistance Program (EAP).

D. Notice to Victim of Resolution Rights

Once the university is notified of an allegation of sexual harassment, sexual misconduct, domestic violence, relationship violence, or stalking, it will notify the potential victim of his or her right to file a criminal complaint with the EWU Police or local law enforcement. If the victim wishes to report the conduct to local law enforcement, the university should assist him or her in doing so. The university will also notify the victim that he or she is not required to file a report with local law enforcement. The university will report allegations of criminal acts related to this chapter to law enforcement or other authorities consistent with federal, state, and local law.

E. Mandatory Title IX Investigation

Regardless of how the university becomes aware of a violation of this chapter, or of the manner of resolution sought by the victim, the university is obligated to initiate a Title IX investigation as soon as it learns of a complaint involving a possible violation of Title IX. The university shall coordinate with the EWU Police and local law enforcement to ensure the university, through its Title IX Coordinator, is apprised of all complaints of sexual harassment, sexual misconduct, domestic violence, relationship violence, or stalking, regardless of whether the victim seeks to press charges.

F. Mandatory Employee Reporting for Sexual Harassment and Sexual Misconduct

Except for licensed professionals at CAPS, all university employees who become aware of an incident or complaint of sexual harassment or sexual misconduct that involves a student must report it to the Title IX Coordinator or Deputy Title IX Coordinators within 24 hours of becoming aware of the matter. Employees must report such complaints regardless of the victim's desire for the matter to remain confidential and regardless of whether a report is made with campus or local law enforcement. University employees who fail to report complaints received or cooperate fully with these complaint processes are subject to disciplinary action. Mandatory reporting helps the university to respond effectively and prevent a hostile educational environment.

Initial Notifications

Upon receipt of a complaint under this chapter, the appropriate university official or designee shall send an initial notification in writing to both the complainant and the respondent that the matter is under investigation. Both the complainant and respondent shall be informed of their rights during the investigative and discipline processes, as well as the university's policy against retaliation. Additionally, the complainant shall be informed of:

- A. The complainant's rights and options, including options to avoid contact with the respondent, available resources to assist the complainant, and possible protective measures he or she can take;
- B. Procedures to follow to preserve evidence of the alleged incident and seek medical treatment;
- C. Who will receive a report of the complaint;
- D. His or her right to file a criminal complaint as detailed in section 4-6(c);

- E. A list of resources for obtaining protective, no contact, restraining, or similar orders, if applicable;
- F. A list of existing on and off campus counseling, mental health, or other services for victims;
- G. The procedures the university will follow when determining if discipline is appropriate;
- H. Steps the university will take to ensure confidentiality and limits this may place on the university's ability to investigate and respond, as set forth above;
- I. A list of options and resources available to assist the complainant regarding academic, living, transportation and working situations; and,
- J. Information regarding the university's policy against retaliation and how the complainant should report retaliation or new incidents.

Investigations of Complaints of Sexual and Interpersonal Violence

The university investigates complaints of discrimination, sexual harassment, sexual misconduct, domestic violence, relationship violence and stalking in a prompt, thorough, and impartial manner. In the absence of extenuating circumstances, all investigations must be completed within 60 days from the date the complaint is received by the university. An administrative investigation will be conducted by the university regardless of whether law enforcement is also conducting an investigation, as the university has an independent obligation to conduct such an investigation under Title IX regardless of any law enforcement investigations. Regardless of the type of investigation conducted, the university must determine whether it is more likely than not that a violation of policy has occurred.

- A. Investigative process when the alleged perpetrator is a student. Complaints of student peer misconduct are investigated by the Deputy Title IX Coordinator within Student Affairs or designee. In conducting an investigation, the investigator should interview the complainant, the respondent, and search for corroboration through other witnesses and physical or documentary evidence. Under the Student Conduct Code, a hearing process is used to determine whether someone is responsible for violating the code and/or a university policy. Complaints of sexual or interpersonal violence are heard by the Student Disciplinary Council, which is comprised of university employees and students who receive specialized training in making such determinations. Additional information about the process is available in the section below entitled "Procedures for Campus

Disciplinary Proceedings.” For those cases where the university is permitted to share information with the complainant, the results of the hearing and any subsequent determinations on appeal will be provided simultaneously to the victim and the respondent. Both the victim/complainant and the respondent have the ability to appeal both interim decisions made by the university (such as interim suspension) and final disciplinary decisions. At each stage of the process, both the complainant and the respondent are simultaneously notified of the receipt of the university’s decision regarding the case. The results of such investigations and proceedings shall be reported to the Title IX Coordinator within 30 days.

- B. Investigative process when the alleged perpetrator is a university employee. Complaints against employees are governed by EWU Policy 402.04 (investigations of Employees for Sexual Harassment, Sexual Misconduct, Domestic Violence, Relationship Violence, and Stalking). After the investigation is completed, the investigative report will be sent to the appropriate university authority to determine whether there was inappropriate behavior and what discipline, if any, should be imposed. A copy of the investigative report and any subsequent disciplinary determinations will be provided simultaneously to the complainant/victim and the respondent. If the respondent is determined, based on a preponderance of the evidence, to have violated the policy and is entitled to a pre-disciplinary hearing under an applicable collective bargaining agreement, the complainant/victim will be notified in advance of the time and place of such meeting. The complainant/victim and the respondent shall have an equal opportunity to provide additional information for the supervisor’s consideration at the pre-disciplinary meeting. If one party is permitted to provide a response in writing, the other party is provided with the same opportunity. A copy of the disciplinary decision is provided simultaneously to the victim/complainant and the respondent. The decision includes the rationale for the result and the discipline imposed. If the employee respondent is disciplined and has the right to file a grievance under the applicable collective bargaining agreement, the complainant/victim has the right to be present and participate to the same extent as the respondent in any subsequent institutional disciplinary proceedings. The results of such investigations and disciplinary determinations shall be reported to the Title IX Coordinator within 30 days.

- C. Advisors. The processes for both student and employee investigations allow for both the complainant and the respondent to have an advisor of his/her choice present during any meeting, interview or hearing.
- D. Investigative process when the alleged perpetrator is not a university student or employee. The university is obligated to investigate all violations of this chapter occurring on campus regardless of whether the alleged perpetrator is a university student or employee. Additionally, the university should investigate sexual harassment or sexual misconduct occurring off-campus when such conduct may adversely affect the university when students experience the continuing effects of the off-campus sexual harassment or sexual misconduct in the university setting. In situations where the alleged perpetrator is neither a university employee nor student, the university shall seek to investigate the matter in compliance with Policy 402-04, Investigations of Employees for Sexual Harassment, Sexual Misconduct, Domestic Violence, Relationship Violence and Stalking, to the extent applicable.
- E. Confidentiality. The university is obligated to investigate all complaints of sexual and interpersonal violence. To facilitate the investigative process and protect the privacy of those involved, all information will be maintained in a confidential manner to the fullest extent permissible by law. During an investigation, complaint information will be disseminated only on a need-to-know basis. If the complainant wishes to remain anonymous, the university will take all reasonable steps to investigate the allegation without disclosing the name of the complainant to the extent allowed by state and federal law and contractual obligations. If the complainant wishes to remain anonymous, the university shall inform him or her that its ability to investigate and respond to the allegation will be limited and that any type of retaliation is prohibited. The university will notify the complainant of the steps it will take to prevent and respond to any retaliation to help alleviate the complainant's concerns. However, the university cannot ensure confidentiality, as its legal and contractual obligations may require disclosure of the complainant's name. Reports of crimes to the campus community shall not include the names of the complainants or victims. Files subject to public disclosure will be released to the extent required by law.

- F. Nondisclosure Agreements. The university will not require a complainant/victim or respondent to abide by a nondisclosure agreement that would prevent the re-disclosure of information related to an investigation or disciplinary action.
- G. Training of Investigators/Council Members. Anyone who serves as an investigator or council member in cases involving an allegation of sexual misconduct, domestic violence, relationship violence or stalking, must receive annual training on issues related to such crimes and on how to conduct an investigation/hearing that protects the safety of victims and promotes accountability. Additionally, investigators and council members must not have a conflict of interest or bias for or against the complainant or the respondent.

Interim Measures

Upon receipt of a complaint of sexual or interpersonal violence, the university may determine whether immediate, interim measures are necessary to protect the complainant from further harassment prior to completion of the investigation and resolution of the complaint.

Appropriate steps may include, but are not limited to, separating the respondent from the complainant, adjusting schedules, placing an employee on administrative leave, providing counseling, and/or taking other action per WAC 172-121-140. If the university makes a preliminary determination that conduct in violation of this chapter has created a hostile work or learning environment, the university will take immediate action to stop the harassment, prevent its recurrence, and address its effects.

Assistance and Resources

Victims will also be provided with information about how to seek medical treatment, how to preserve evidence, rights to file a criminal complaint, a list of resources for obtaining protective orders, a list of existing on and off campus counseling, health care services, mental health services, victim advocacy, legal assistance, visa and immigration assistance, and other services for victims, and a list of options and resources available to assist the complainant/victim regarding academic, living, transportation and working situations. The complainant will also be provided with information about the university's procedures, who will receive a copy of any subsequent report, the steps the university will take to ensure confidentiality and limits this may place on the university's ability to investigate and respond, and information regarding the

university's police again retaliation and how the complainant should report retaliation or new incidents. EWU is obligated to comply with a student's reasonable request for a living and/or academic situation change following an alleged sex offense.

Sanctions Employees: an employee who commits a sexual or interpersonal violence offense may be subject to discipline or corrective action. Discipline or corrective action may include letters of expectation, verbal or written reprimand, temporary suspension, demotion, reassignment, mandatory training, and/or termination. In addition to discipline, the university may offer temporary or permanent protective measures. Such protective measures may include, but are not limited to, placing an employee on administrative leave, restricting an employee from contacting the victim, reassignment, alternative work or learning arrangements, police escorts on campus, and/or additional supervision.

Procedures Victims Should Follow if a Sexual Assault, Domestic Violence, Dating Violence, or Stalking Occurs

When a person is a victim of sexual assault, domestic violence, dating violence, or stalking, he/she should:

- (1) Immediately get to a safe place. Do not shower or wash your clothing.
- (2) Obtain any necessary medical treatment/preserve evidence; *Time is a critical factor in the collection and preservation of evidence.* A sexual assault exam preserves your ability to file a police report and pursue criminal charges if you choose you do so. If evidence is to be collected, do not eat, drink, smoke, shower or change clothes if possible. If clothes are changed take soiled clothing to the hospital in a paper bag for evidence collection. The following hospitals are closest to the university and have experience in performing sexual assault exams:

- Sacred Heart Medical Center, 101 W. 8th Avenue, Spokane, 509.474.3131
- Deaconess Hospital, 800 W. 5th Avenue, Spokane, 509.458.5800

EWU Police can arrange for a free ride to one of these hospitals for a sexual assault exam by calling 509.359-7676. A Lutheran Community Services Advocate will be available to assist you at the hospital.

Victims of physical acts of domestic violence or relationship violence should not attempt to cover or conceal any injuries sustained or change their clothing prior to a medical examination, as this evidence may be of paramount importance in the event of future criminal charges. Victims of stalking should not delete evidence, such as voicemail messages, text messages, e-mails, or social media posts.

- (3) Write down details. Try to write down, or have a friend write down, everything you can remember about the incident including a physical description of the perpetrator.
- (4) Consider reporting the incident to the police or university officials; and,
- (5) Utilize support, advocacy and resources. You are encouraged to contact Student Support and Advocacy at 509.359.7924 in SHW 300 to learn more about your reporting options (confidential vs. private). Through this process an advocate will support you by providing a private place to discuss your situation. An advocate can also assist you in reporting to the police, exploring and arranging for counseling, academic assistance, safety planning and changes in living situations. An advocate's role is to present you options, and empower you on your journey to healing.

Notification of Victim Resources

Upon receiving a complaint or a criminal report of sexual assault, domestic violence, dating violence, or stalking, the University will provide the victim with written notification of:

- (1) How to obtain a protection, restraining or no-contact order;
- (2) A list of existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both at the university and in the community; and
- (3) A list of options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures. The university will assist the victim in pursuing such measures if the victim requests them and if they are reasonable available, regardless of whether the victim wishes to report the incident to the police.

The victim will also be directed to relevant victim services. The following victim services are available. [Please note: A person may talk to any EWU faculty, staff, or administrator for assistance with receiving support services and resources. These individuals, unless indicated, are non-confidential reporting sources who are required to share information with the University. Confidential resources are noted with a [C] below. Any accommodations or protective

measures provide to the victim will be kept confidential to the extent permitted by law so long as maintaining confidentiality does not impact EWU's ability to provide the accommodations or protective measures.]

Victim Services on Campus

- **Counseling and Psychological Services (CAPS**, located in Martin Hall 225; 509.359.2366) provides free, confidential resources for all students and can refer others to local services. CAPS offers walk-in appointments every weekday afternoon. [C]
- **Dean of Students Office (SHW 309; 509.359.7924)** can provide support and referrals, explain students' rights and options, and help with academic or housing accommodations. *Notification of victim's rights for accommodations:* The University will change student's academic or living situations after an alleged sex offense, domestic violence, dating violence or stalking if those changes are requested by the student, and are reasonably available. The Dean of Student's office (SHW 309) can contact resources on the student's behalf and assist with requests for accommodations.
- **EWU Police (Red Barn; 509.359.6300)** can provide information regarding laws and victim rights, as well as self-defense classes (during business hours).
- **Employee Assistance Program** is available for employees: 509.482.3686. [C]

Victim Services off Campus

- **Lutheran Community Services Northwest** provides wide-ranging, confidential services and a 24/7 crisis and referral line through its SAFeT Resource Center: 509.624.7273, and they are on campus two days a week. They also provide services for children and families. [C]
- **First Call for Help** provides support for persons who feel suicidal or need referrals: 509.838.4428. [C]
- **RAINN**, a national resource for survivors: 1.800.656.HOPE or talk using their online system: <http://apps.rainn.org/ohl-bridge/> [C]
- **YWCA Alternatives to Domestic Violence – 24-hour crime line:** 509.326.2255
- **U.S. Department of Education:** <http://www.ed.gov/>

Reporting an Incident to the Police

Victims and witnesses of sexual assault, domestic violence, dating violence, and stalking are highly encouraged to report the incident to someone. A report may be filed with the Dean of Students, Title IX Coordinator, EWU Police, or local law enforcement.

Upon the University's receipt of a complaint of one of these types of incidents, the University will work with the victim to determine whether any interim measures should be taken while an investigation is pending. Interim measures may include things such as reassigned housing, classes, transportation, work schedules, or providing a campus escort. If applicable, the University will provide information to the victim about how to obtain protective, no contact, restraining, or similar orders.

In addition to the reporting an incident to the Title IX Coordinator, Dean of Students, or a victims support service, as detailed in the policy section above, the EWU Police strongly advocate that the incident is reported to the police in an accurate and timely manner by calling 509.359.7676. This number will reach EWU Police any time, day or night. If the incident happened outside of Cheney, and is being reported immediately, callers should dial 911. If time has passed, it is best to call the police where the incident occurred. In Spokane the non-emergency number to report an incident is Crime Check at 509.456.2233.

Contacting an EWU Police officer will not obligate the victim to prosecute, nor will it subject him or her to judgmental treatment. The police will help the victim obtain medical help and refer to advocates and other available resources. Any of the Victim Services options above will help contact the appropriate authorities and report the incident, if requested by the victim. The Dean of Students Office (509.359.7924) will help the victim report to the police or others and can also explain victim rights.

What is involved in making a report to the police?

When the police are notified of a sexual assault, domestic violence, dating violence or stalking, incident they will meet with the victim privately at a time and location of his or her choosing. They will not notify the victim's parents without consent. They will help arrange for any

necessary hospital or medical treatment and assist with getting emergency housing, if needed. They will help obtain private counseling and other available resources. The police will interview the victim and ask for a written statement so that they may fully investigate the matter.

When a person informs a University official of a sexual assault, domestic violence, dating violence or stalking incident, the University is obligated to investigate the incident. EWU police will follow up with the alleged victim or witness. The victim is not obligated to pursue legal or university remedies and may choose to use any or all reporting options. It is the general practice of the University to grant amnesty to students who may have used alcohol or drugs in violation of the conduct code at the same time he or she became a victim of sexual assault, domestic violence, dating violence or stalking.

May I file a formal complaint against a student, University employee, or the University itself?

Yes. If the accused person is a student at the time of the incident, the complainant can file a complaint under the Student Conduct Code with either the Title IX Coordinator or the Dean of Students. Additional information about these complaints and contact information for these two university officials is included in the policy section above. If the accused person was not a student, a complaint may be filed with the Title IX Coordinator. Title IX of the Educational Amendments Act of 1972 covers individual rights and institutional responsibilities regarding discrimination on the basis of sex, which includes sexual harassment and sexual assault. Any person may file a Title IX complaint to address concerns that rights under this law have been infringed, by contacting the University's Title IX Coordinator or filing a complaint with the United States Office for Civil Rights, Department of Education, 206-442-1636, OCR@ed.gov.

Procedures for Campus Discipline Hearings in Cases of Alleged Sexual Misconduct

As detailed above, upon receipt of a complaint of sexual assault, domestic violence, dating violence or stalking, the University will conduct an investigation as detailed in the University policy outlined above. Depending on the nature of the evidence uncovered in the investigation, the University may institute disciplinary proceedings against the alleged perpetrator. The type

of campus disciplinary proceeding varies depending on whether the perpetrator was a student or an employee at the time of the incident.

Disciplinary Proceedings Against Students

Any person may file a complaint against a student or student organization for violating the University's Student Conduct Code: WAC 172-121. This can be done concurrently with any criminal investigations or proceedings. Sexual assault, sexual misconduct, domestic violence, dating violence, stalking, and retaliation are all violations of the Student Conduct Code. WAC 172-121-200. Complaints should be filed in writing, to the following people: Student Rights and Responsibilities (SHW 300; 509.359.6960), Dean of Students (SHW 309; 509.359.7924), or other designated University office or official. Complaints may also be filed online using the Incident Report Form: <http://access.ewu.edu/OSRR/>. All Student Conduct Code complaints are forwarded to the director of Student Rights and Responsibilities (SRR) for further review and action. The complete Student Conduct Code is available online at <http://apps.leg.wa.gov/WAC/default.aspx?cite=172-121>. A hard-copy may be requested in the Dean of Students office (SHW 309).

Specifically, the Student Conduct Code, WAC 172-121, provides that in cases of complaints alleging harassment or sexual misconduct, the University will promptly conduct an investigation. In the absence of extenuating circumstances, the University will seek to have the allegations resolved within 60 days from the date it is notified of the allegation. To facilitate the investigative process and protect the privacy of those involved, all information will be maintained in a confidential manner to the fullest extent permissible by law. During an investigation, complaint information will be disseminated on a need-to-know basis. If the complainant or victim wishes to remain anonymous, the University will take all reasonable steps to investigate the allegation without disclosing the name of the complainant to the extent allowed by state and federal law. If the complainant or victim wishes to remain anonymous, the University shall inform them that its ability to investigate and respond to the allegation will be limited. The University cannot ensure confidentiality, as its legal obligations under federal or state law may require investigation of the allegation and possible disclosure of the complainant's name. Reports of crimes to the campus community shall not include the names of the

complainants or victims. Files subject to public disclosure will be released to the extent required by law.

Once the University is notified of an allegation of sexual assault, domestic violence, dating violence, stalking, or any form of sexual misconduct, it will notify the potential victim of their right to file a criminal complaint with campus or local law enforcement. If the victim in such circumstances wishes to report the conduct to local law enforcement, the University will assist them in doing so. The University will also notify the victim that he or she is not required to file a report with local law enforcement. The University will report allegations of harassment or sexual misconduct to law enforcement or other authorities consistent with federal, state, and local law.

During the complaint review, the director of SRR will evaluate the circumstances and recommend to the Dean of Students if any interim restriction action against the accused is warranted or if any interim measures to assist or protect the complainant and/or victim during the conduct code process are needed. In cases of alleged harassment and/or sexual misconduct, the director of SRR shall, in conjunction with the Dean of Students and other appropriate University officials, take immediate steps to protect the complainant and/or victim from further harassment prior to completion of the investigation/resolution of the complaint. Appropriate steps may include separating the accused harasser and the complainant/victim, providing counseling for the complainant/victim and/or harasser, and/or taking disciplinary action against the accused.

As part of the complaint review process, the director of SRR will contact the complainant and provide them with the following information:

1. The complainant's rights under the student conduct code;
2. The allegations which the complainant has against the accused;
3. The potential conduct code violations related to the allegations; and
4. How to report any subsequent problems or retaliation, including intimidation, threats, coercion, or discrimination.

In all cases alleging harassment or sexual misconduct, the director of SRR will provide the complainant with written notification that will include, at a minimum:

1. The student's rights and options, including options to avoid contact with the respondent, available resources to assist the student regarding academic, living, transportation and working situations, and possible protective measures they can take;
2. Procedures to follow to preserve evidence of the alleged incident;
3. Who will receive a report of the allegation;
4. Their right to file or not file a criminal complaint as detailed above;
5. A list of resources for obtaining protective, no contact, restraining, or similar orders, if applicable;
6. The procedures the university will follow when determining if discipline is appropriate;
7. Steps the university will take to ensure confidentiality and the limits this may place on the university's ability to investigate and respond, as set forth above; and
8. Information regarding the university's policy against retaliation, steps the university will take to prevent and respond to any retaliation, and how the student should report retaliation or new incidents.

Following the complaint review, the director of SRR will either dismiss the matter or arrange a preliminary conference. If the director of SRR believes that there is insufficient justification or insufficient evidence to pursue conduct review proceedings against the accused, he/she may dismiss the matter. In such cases, the director of SRR will prepare a written record of the dismissal. The director of SRR will also notify the complainant of their decision, if such notification is appropriate and feasible. The dismissal letter, along with the original complaint and any other related documents, will be maintained as described in WAC 172-121-080. In cases of harassment and/or sexual misconduct, the complainant/victim may request a review of the dismissal by the Dean of Students.

After a preliminary conference is held, the matter will be scheduled for a hearing. The proceeding must include timely notice for meetings at which the accuser or accused, or both, may be present. It must also provide timely and equal access to the accuser, the accused, and appropriate officials to any information that will be used during informal and formal disciplinary meetings and hearings. During the hearing, the complainant/victim, and the accused may be assisted by one advisor of their choice, subject to some limitations. In cases of harassment and/or sexual misconduct, both the accused and the complainant/victim may request to view material related to their case prior to a scheduled hearing. Typically, the hearing

is held before the Student Disciplinary Council. The hearing must be conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused. If the complainant does not wish to be present in the same room as the accused student during the hearing, alternative arrangements will be made to allow the complainant to appear via a telephone conference or through any other practical means of communication, as long as the complainant's identity can be reasonably established.

Both the accused and the complainant have the opportunity to present, including witness testimony, for consideration by the hearing authority. The hearing authority is not bound by the rules of evidence observed by courts and may exclude incompetent, irrelevant, immaterial or unduly repetitious material. All parties have the right to hear all testimony provided by witnesses during the hearing. The complainant and the accused may submit questions to be asked of each other or of any witnesses. Questions shall be submitted, in writing, to the hearing authority. The hearing authority may ask such questions, but is not required to do so. The hearing authority may reject any question which it considers inappropriate, irrelevant, immaterial or unduly repetitious. The hearing authority has complete discretion in determining what questions will be asked during the hearing. The proceeding must be conducted in a manner that is consistent with the EWU's policies, and transparent to the accuser and accused.

After all of the evidence has been presented, the council will meet in closed session within seven days to determine whether the accused violated the Student Conduct Code, as charged, based on a preponderance of the evidence. A preponderance means, based on the evidence admitted, whether it is more probable than not that the accused violated the Student Conduct Code. In determining what sanctions shall be imposed, the hearing authority may consider the evidence presented at the hearing as well as any information contained in the student's disciplinary and academic records. Sanctions may include an admonition, warning, censure, disciplinary probation, restitution, fines, work assignments, community service, drug/alcohol or psychological assessment, suspension, expulsion, loss of institutional financial aid funds, or revocation of a degree. Sanctions against a student organization may include probation, social probation, restrictions, or revocation of university recognition.

The director of SRR shall notify the accused of the council's decision and of the right to appeal. The decision shall include the rationale for the result and the discipline imposed. In the case of sexual harassment, gender-based harassment, stalking, or any act of sexual misconduct, the victim shall be provided with written notice of:

- (i) The university's determination as to whether such harassment/sexual misconduct occurred;
- (ii) The victim's right to appeal;
- (iii) Any change to the results that occurs prior to the time that such results become final; and when such results become final (20 U.S.C. 1092(f)). Information regarding the discipline of the accused will not be released unless: (A) The information contained in the record directly relates to the complainant, such as an order requiring the student harasser to not contact the complainant; or (B) The misconduct involves a crime of violence or a sexual assault, including rape, dating violence, domestic violence or stalking as defined in 42 U.S.C. Sec. 13925(a). Eastern Washington University will, upon written request, disclose to the alleged victim of a crime of violence, incest, or statutory rape the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Eastern Washington University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested. Both the accused and the complainant/victim, in cases of harassment and/or sexual misconduct, may file an appeal with the Dean of Students. If an appeal is filed, both the accused and the victim will be informed of the final result.

EWU Police Sexual Assault Response Commitment

Sexual assault, domestic violence, dating violence and stalking are a very serious concern of the EWU Police Department. If you feel you are a victim of a sexual assault on campus, the Department of Public Safety and Police Services will provide the following:

- We will meet with you privately, at a time and local place of your choice, to take your report.
- We cannot and will not notify your parents without your consent.

- We will treat you and your particular case with courtesy, sensitivity, dignity, understanding and professionalism.
- Our officers will not prejudge you, and you will not be blamed for what occurred.
- We will assist you in arranging for any necessary hospital treatment or other medical needs. We will also assist in emergency housing if needed.
- If you would feel more comfortable talking with a friend or advocate of your choice present, we will do our best to accommodate your request.
- We will fully investigate your case and will help you to achieve the best outcome. This may involve the arrest and full prosecution of the suspect responsible. You will be kept up-to-date on the progress of the investigation and/or prosecution.
- We will assist you in privately contacting counseling and other available resources.
- We will continue to be available to answer your questions, to explain the system and process involved (prosecutor, courts, etc.), and to be a listening ear if you wish.
- We will consider your case seriously, regardless of your gender or the gender or status of the suspect.

Sex Offender Registration Notification

The Eastern Washington University Police Department considers the protection of our community from registered sex offenders of significant importance. The objective of the 1990 Community Protection Act was to provide adequate notice to the community concerning sex offenders who are, or will be attending, working or residing on the campus, and to assist our community members in developing constructive plans to prepare themselves and their children for residing near released sex offenders. The Spokane County Sheriff's Office alerts the EWU Police when there is a sex offender under supervision, enrolling as an EWU student or working as an EWU employee.

EWU will provide reasonable public notice regarding the presence of sex offenders on EWU premises. Information that is relevant and necessary to protect the public and to counteract the danger created by a particular offender is released pursuant to RCW 4.24.550. The extend of such notices will be based upon a case by case evaluation of:

1. The offender's risk classification;

2. The risk posed by the offender to the community;
3. The location where the offender resides, intends to reside, is regularly found, or is employed; and
4. The needs of affected community members for information that is necessary to protect their interests and safety.

Notification will generally follow this guideline:

1. Level 1: Notification will be provided to the faculty for each class in which the student registers;
2. Level 2/3: In addition to Level 1 requirements, notification will be placed in the registered sex offender binders that are located throughout the campus. Notification will also be provided to any facility where children are educated or cared for, including Running Start. Notification may also be provided through other means as deemed necessary.

The EWU Police Department maintains records of sex offenders who have been brought to their attention. These notebooks are available to the public and strategically located on campus, including:

- The EWU Police Department, located in the Red Barn
- JFK Library
- Dean of Students Office
- EWU Child Care Center

For information on registered sex offenders located at Eastern Washington University either visit the Red Barn during university business hours or see the website at:

<http://access.ewu.edu/Police/Student-Guidelines/Sex-Offenders.xml>

Using this public information to threaten, intimidate or harass sex offenders will not be tolerated.

Preparing and Reporting Crime Statistics/Security Report

As required by the Clery Act, Eastern Washington University includes the three most recent years of crime statistics in this Annual Security Report (ASR), including crimes for the calendar year in which the crime was reported, occurring within university geography. These statistics are based on crimes reported to the EWUPD. For those areas off campus, information was requested from the following agencies:

- Cheney Police Department
- WSU Spokane Campus Security
- Bellevue College Department of Public Safety
- Clark College Security/Safety Department

Definitions of Geography

Statistics are grouped in four different categories: on-campus locations, which includes the on-campus residential subset, non-campus locations, and public property.

On-Campus includes any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and any building or property that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

Residential Facility includes statistics for university housing facilities, which are recorded and included in both the on-campus category and the on-campus residential only category.

Non-Campus Building or Property includes any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. Residence halls that are located

outside the campus boundaries (e.g., Brewster Hall) are captured in the Non-Campus category.

Public Property includes all public thoroughfares, streets, sidewalks and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus. Crime statistics do not include crimes that occur in privately owned homes or businesses adjacent to the campus boundaries.

Under these categories there are different types of crimes which are explained in detail below. The definitions set forth below are those required by the Clery Act. The definition of these crimes may vary under state law.

Definitions of Categories

1. Criminal Homicide

These offenses are separated into two categories: Murder/Non-Negligent Manslaughter, and Negligent Manslaughter.

- **Murder/Non-Negligent Manslaughter** is defined as the willful (non-negligent) killing of one human being by another.
- **Negligent Manslaughter** is defined as the killing of another person through gross negligence.

2. Sexual Assault

Sexual assault means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident –Based Reporting System User Manual from the FBI UCR Program, a sex offense is any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. In Washington State, different labels are used for these types of crimes. The definitions for various sexual offenses are found in RCW 9A.44.

- **Rape** is the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim.
- **Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification, without consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** is sexual intercourse with a person who is under the statutory age of consent.

Consent in the State of Washington means that at the time of the act of sexual intercourse or sexual contact there are actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact. RCW 9A.44.010(7).

3. Domestic Violence

Domestic Violence includes felony or misdemeanor crimes of violence committed by:

- a current spouse or intimate partner of the victim;
- a person with whom the victim shares a child in common;
- a person that is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Washington; or
- any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Washington.

Under state law, the crime of domestic violence is defined in RCW 10.99.020(5) as including but not limited to any of the following crimes when committed by one family or household member against another: (a) Assault in the first degree (RCW 9A.36.011); (b) Assault in the second degree (RCW 9A.36.021); (c) Assault in the third degree (RCW 9A.36.031); (d) Assault in the fourth degree (RCW 9A.36.041); (e) Drive-by shooting (RCW 9A.36.045); (f) Reckless endangerment (RCW 9A.36.050); (g) Coercion (RCW 9A.36.070); (h) Burglary in the first degree (RCW 9A.52.020); (i) Burglary in the second degree (RCW 9A.52.030); (j) Criminal trespass in the first degree (RCW 9A.52.070); (k) Criminal trespass in the second degree (RCW 9A.52.080); (l) Malicious mischief in the first degree (RCW 9A.48.070); (m) Malicious mischief in the second degree (RCW 9A.48.080); (n) Malicious mischief in the third degree (RCW 9A.48.090); (o) Kidnapping in the first degree (RCW 9A.40.020); (p) Kidnapping in the second degree (RCW 9A.40.030); (q) Unlawful imprisonment (RCW 9A.40.040); (r) Violation of the provisions of a restraining order, no-contact order, or protection order restraining or enjoining the person or restraining the person from going onto the grounds of or entering a residence, workplace, school, or day care, or prohibiting the person from knowingly coming within, or knowingly remaining within, a specified distance of a location (RCW 10.99.040, 10.99.050, 26.09.300, 26.10.220, 26.26.138, 26.44.063, 26.44.150, 26.50.060, 26.50.070, 26.50.130, 26.52.070, or 74.34.145); (s) Rape in the first degree (RCW 9A.44.040); (t) Rape in the second degree (RCW 9A.44.050); (u) Residential burglary (RCW 9A.52.025); (v) Stalking (RCW 9A.46.110); and (w) Interference with the reporting of domestic violence (RCW 9A.36.150).

4. Dating Violence

Dating violence is committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Dating violence is defined under Washington State law as a type of domestic violence. The definition of family or household members under Washington law includes those who have been or are in a dating relationship. A dating relationship is “is a social relationship of a romantic nature.” Factors that the court may consider in making this determination include: (a) The length of time the relationship has existed; (b) the nature of the relationship; and (c) the frequency of interaction between the parties.” RCW 10.99.020(4); 26.50.010(3).

5. Stalking

Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for that person’s safety or the safety of others, or suffer substantial emotional distress. For the purposes of this definition:

- Course of conduct means two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property;
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; and
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Per RCW 9A.46.110, a person commits the crime of stalking if, without lawful authority and under circumstances not amounting to a felony attempt of another crime he or she intentionally and repeatedly harasses or repeatedly follows another person; and the person being harassed or followed is placed in fear that the stalker intends to injure the person, another person, or property of the person or of another person. The feeling of fear must be one that a reasonable person in the same situation would experience under all the circumstances; and the stalker either intends to frighten, intimidate, or harass the person; or knows or reasonably should know that the person

is afraid, intimidated, or harassed even if the stalker did not intend to place the person in fear or intimidate or harass the person.

6. Robbery

Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

7. Aggravated Assault

Aggravated assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

8. Burglary

Burglary is the unlawful entry of a building or dwelling with intent to commit a crime against a person or property therein. This includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts at these offenses.

9. Motor Vehicle Theft

Motor vehicle theft is the theft or attempted theft of a motor vehicle.

10. Arson

Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

11. Hate Crimes

Included in this category are any of the aforementioned offenses, as well as larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property and

any other crime involving bodily injury to any person in which the victim was intentionally selected because of a category of bias that is reported to local police agencies or to a campus security authority. The categories of bias include the victim's actual or perceived:

- **Race.** A preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g., Asians, blacks, whites).
- **National origin.** A preformed negative opinion or attitude toward a group of people based on their actual or perceived county of birth. This bias may be against people that have a name or accent associated with a national original group, participate in certain customs associated with a national origin group, or because they are married to or associate with people of a certain national origin.
- **Gender.** A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- **Religion.** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, Muslims).
- **Sexual orientation.** A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual orientation is the term for a person's physical, romantic and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual (straight) individuals.
- **Ethnicity.** A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared

religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term “race” in that “race” refers to a grouping based mostly upon biological criteria, while “ethnicity” also encompasses additional cultural factors.

- **Disability.** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.
- **Gender Identity.** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity (e.g., transgender or gender non-conforming individuals). Gender non-conforming describes a person who does not conform to the gender-based expectations of society, e.g., a woman dressed in traditionally male clothing or a man wearing makeup. A gender non-conforming person may or may not be a lesbian, gay, bisexual, or transgender person but may be perceived as such.

Arrests or Disciplinary Referrals for Illegal Weapons Possession and Substance Law Violations

In addition to disclosing statistics for the aforementioned offenses, the Clery Act requires institutions to disclose both the number of arrests and the number of persons referred for disciplinary action for the violations listed below if they amounted to a violation of law. Thus, if someone is arrested for violating the university’s ban against weapons on campus but it was not a crime for the student to have the weapon, it would not be included in the statistics.

1. **Illegal weapons possession** is defined as the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Included in this classification are: manufacture, sale, or possession of deadly

weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

2. **Drug law violations** is defined as the violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); synthetic narcotics—manufactured narcotics which can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine). Possession of small amounts of marijuana by someone who is 21 or older is now permitted by state law and thus referrals for such possession, which is prohibited on campus, are not included in the statistics.
3. **Liquor law violations** is defined as the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Included in this classification are: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above.
4. **Referred for disciplinary action** is defined as the referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

EWU Cheney Campus Crime Statistics

EWU CHENEY CAMPUS CRIMINAL OFFENSE	YEAR	ON-CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
NEGLIGENT MANSLAUGHTER	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
RAPE*	2015	6	5	0	0
	2014	3	3	0	0
FONDLING*	2015	3	3	0	0
	2014	0	0	0	0
INCEST	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
STATUTORY RAPE	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
SEX OFFENSES-FORCIBLE*	2013	1	1	0	0
ROBBERY	2015	0	0	0	0
	2014	0	0	0	1
	2013	0	0	0	0
AGGRAVATED ASSAULT	2015	0	0	0	1
	2014	0	0	0	0
	2013	2	0	0	0
BURGLARY	2015	5	2	1	0
	2014	3	2	1	0
	2013	11	6	0	0

*In 2013, crimes of rape and fondling were categorized as sex offenses – forcible. Beginning in 2014, forcible sex offenses are reported in the categories of rape or fondling.

EWU CHENEY CAMPUS			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2015	4	0	0	0
	2014	4	0	0	0
	2013	3	0	0	0
ARSON	2015	2	1	0	0
	2014	1	0	0	0
	2013	1	0	0	0
LIQUOR LAW ARRESTS	2015	50	33	4	4
	2014	24	17	0	3
	2013	40	24	11	0
LIQUOR LAW VIOLATIONS-REFERRALS	2015	157	152	4	0
	2014	191	189	0	0
	2013	134	132	12	0
DRUG LAW ARRESTS	2015	22	22	0	0
	2014	14	14	0	1
	2013	22	22	1	1
DRUG LAW VIOLATIONS-REFERRALS	2015	73	65	4	0
	2014	39	37	0	0
	2013	11	9	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2015	1	1	0	0
	2014	2	0	0	0
	2013	1	1	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2015	0	0	0	0
	2014	2	1	0	0
	2013	0	0	0	0

EWU CHENEY CAMPUS			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2015	1	0	0	1
	2014	5	4	0	0
	2013	8	6	0	0
DATING VIOLENCE	2015	0	0	0	0
	2014	1	0	0	0
	2013	0	0	0	0
STALKING	2015	2	1	1	0
	2014	1	1	0	0
	2013	1	0	0	0

Statistics reported above are per the 2011 Handbook for Campus Safety and Security Reporting as it was the handbook in effects at the time the crimes were reported.

There was one unfounded crime in 2014, and two unfounded crimes in 2015.

Hates Crimes - EWU Cheney Campus

Eastern Washington University strives to foster a safe and healthy learning environment that embodies diversity and inclusion of all members of the EWU community. Our hate crime statistics are separated by category of prejudice. The numbers for the Clery crime offenses are reported as part of the overall statistics each year. Exceptions to this are the addition of Simple Assault, Intimidation and any other crime involving bodily injury that isn't already included in the required reporting categories. If a hate crime occurs in an incident involving Intimidation, Vandalism, Larceny, Simple Assault, or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the document. Note: A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias.

There were no reported hate crimes for the years 2013, 2014 or 2015.

Clery Map – EWU Cheney Campus

The map below shows the border of the contiguous EWU Cheney Campus, otherwise known as EWU main campus. The EWU Police jurisdiction includes all properties that are part of the Cheney Campus. Any University owned or leased property in outlying areas in Cheney is patrolled jointly by both University and City police. The EWU properties owned on and around Badger Lake, and the research facility at Turnbull, are non-campus locations for reporting purposes.



EWU - Branch Campuses Statistical Report

EWU Spokane – Controlled by WSU

EWU SPOKANE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	1
NEGLIGENT MANSLAUGHTER	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
RAPE	2015	0	-	-	0
	2014	0	-	-	0
FONDLING	2015	0	-	-	0
	2014	0	-	-	0
INCEST	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
STATUTORY RAPE	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
SEX OFFENSES-FORCIBLE	2013	0	-	-	0
ROBBERY	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
AGGRAVATED ASSAULT	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
BURGLARY	2015	2	-	-	1
	2014	0	-	-	0
	2013	7	-	-	0

EWU SPOKANE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2015	0	-	-	2
	2014	1	-	-	1
	2013	1	-	-	2
ARSON	2015	0	-	-	0
	2014	3	-	-	0
	2013	0	-	-	0
LIQUOR LAW ARRESTS	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
LIQUOR LAW VIOLATIONS-REFERRALS	2015	1	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
DRUG LAW ARRESTS	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
DRUG LAW VIOLATIONS-REFERRALS	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0

EWU SPOKANE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
DATING VIOLENCE	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
STALKING	2015	0	-	-	1
	2014	0	-	-	0
	2013	0	-	-	0

The following link provides access WSU Spokane's Annual Security Report:

<https://spokane.wsu.edu/campus-security/annual-clery-report/>

Hates Crimes - EWU Spokane Campus

There were no reported hate crimes for the years 2013, 2014 or 2015.

EWU at Bellevue College Campus – Controlled by Bellevue College*

BELLEVUE COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0
NEGLIGENT MANSLAUGHTER	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0
RAPE	2015				
	2014	1	0	0	0
FONDLING	2015				
	2014	1	0	0	0
INCEST	2015				
	2014	0	0	0	0
	2013	0	0	0	0
STATUTORY RAPE	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0
SEX OFFENSES-FORCIBLE	2013	0	0	0	0
ROBBERY	2015	-	-	-	-
	2014	1	0	0	1
	2013	1	0	0	0
AGGRAVATED ASSAULT	2015	-	-	-	-
	2014	0	0	0	0
	2013	1	0	0	0
BURGLARY	2015	-	-	-	-
	2014	5	0	0	0
	2013	5	0	0	0

BELLEVUE COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2015	-	-	-	-
	2014	5	0	0	4
	2013	6	0	0	4
ARSON	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0
LIQUOR LAW ARRESTS	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0
LIQUOR LAW VIOLATIONS-REFERRALS	2015	-	-	-	-
	2014	0	0	0	0
	2013	1	0	0	0
DRUG LAW ARRESTS	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0
DRUG LAW VIOLATIONS-REFERRALS	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2015	-	-	-	-
	2014	0	0	0	0
	2013	0	0	0	0

BELLEVUE COLLEGE CRIMINAL OFFENSE	YEAR	ON-CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2015	-	-	-	-
	2014	0	0	0	0
	2013	2	0	0	1
DATING VIOLENCE	2015	-	-	-	-
	2014	1	0	0	0
	2013	0	0	0	0
STALKING	2015	-	-	-	-
	2014	10	0	0	0
	2013	3	0	0	0

*In 2015, EWU Police Department reached out to Bellevue College Public Safety requesting their 2014 crime statistics. Bellevue College was unable to provide the statistics before our publication date, but the statistics they provided in October are included in this report. EWU Police Department requested 2015 crime statistics from Bellevue College Public Safety, but as of the 2016 publication date, EWU Police Department had not received them. Here is a direct web link to view Bellevue College's ASR:

<http://www.bellevuecollege.edu/publicsafety/>

Hates Crimes - Bellevue College

There were no reported hate crimes for the years 2013 or 2014.

EWU at Clark College Campus – Controlled by Clark College

CLARK COLLEGE CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
MURDER/NON- NEGLIGENT MANSLAUGHTER	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
NEGLIGENT MANSLAUGHTER	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
RAPE	2015	0	-	-	0
	2014	1	-	-	0
FONDLING	2015	2	-	-	0
	2014	1	-	-	1
INCEST	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
STATUTORY RAPE	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
SEX OFFENSES- FORCIBLE	2013	1	-	-	0
ROBBERY	2015	0	-	-	0
	2014	0	-	-	1
	2013	0	-	-	1
AGGRAVATED ASSAULT	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
BURGLARY	2015	0	-	-	0
	2014	0	-	-	0
	2013	2	-	-	0

CLARK COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2015	11	-	-	0
	2014	10	-	-	0
	2013	12	-	-	0
ARSON	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
LIQUOR LAW ARRESTS	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
LIQUOR LAW VIOLATIONS-REFERRALS	2015	0	-	-	0
	2014	0	-	-	0
	2013	0	-	-	0
DRUG LAW ARRESTS	2015	0	-	-	0
	2014	2	-	-	1
	2013	7	-	-	8
DRUG LAW VIOLATIONS-REFERRALS	2015	1	-	-	0
	2014	11	-	-	0
	2013	15	-	-	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2015	0	-	-	0
	2014	0	-	-	0
	2013	1	-	-	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2015	0	-	-	0
	2014	1	-	-	0
	2013	0	-	-	0

CLARK COLLEGE CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2015	1	-	-	0
	2014	1	-	-	0
	2013	-	-	-	-
DATING VIOLENCE	2015	0	-	-	0
	2014	0	-	-	0
	2013	-	-	-	-
STALKING	2015	0	-	-	0
	2014	0	-	-	0
	2013	-	-	-	-

There were no unfounded crimes in 2014 or 2015. Here is a direct web link to view Clark College's ASR: <http://www.clark.edu/campus-life/student-support/security/report.php>

Hates Crimes at Clark College

2013: Three hate crimes were reported:

- Three Vandalism/Destruction of Property reported on-campus, all characterized by a sexual orientation bias.

2014: Three hate crimes were reported:

- One Vandalism/Destruction of Property reported on-campus, characterized by a race bias.
- One Vandalism/Destruction of Property reported on-campus, characterized by a sexual orientation bias.
- One Vandalism/Destruction of Property reported on public property, characterized by a race bias.

2015: One hate crime was reported:

- One Vandalism/Destruction of Property reported on-campus, characterized by a religion bias.

Fire Report

Fires in Student Housing Facilities on Campus

On-Campus Housing Facility	Street Address	2015	2014	2013
Anna Maria Apartments	922 Washington St	0	0	0
Dressler Hall	1128 Elm St	0	0	0
Dryden Hall	106 N 9 th St	0	0	0
Holter House	625 G St	0	0	0
Louise Anderson Hall	905 Elm St	0	0	0
Morrison Hall	218 N 10 th St	0	0	0
Pearce Hall	1112 Elm St	0	0	1
snyamncut Hall	1027 Cedar St	0	0	0
Streeter Hall	202 N 10 th St	0	0	0
Student Family Housing	620 W 7 th St	0	0	0

Fire Details

There were no fires in On-Campus Housing Facilities in 2015 or 2014. In 2013 EWU experienced one fire located in Pearce Hall on the 10th floor. This fire resulted in damages between \$0 - \$99 dollars and there were no injuries or deaths resulting from that fire. This was a cooking fire caused by a paper towel contacting a burner.

Fire Safety Systems

On-Campus Housing Facility	Street Address	Fire Alarm Systems	Detectors	Sprinkler Systems	Other
Anna Maria Apartments	922 Washington St	No	Yes	No	N/A
Dressler Hall	1128 Elm St	Yes (with audio)	No	No	N/A
Dryden Hall	106 N 9 th St	Yes (with audio)	No	Yes (mechanical rooms only)	N/A
Holter House	625 G St	No	Yes	No	N/A
Louise Anderson Hall	905 Elm St	Yes (common areas)	Yes (sleeping rooms)	No	N/A
Morrison Hall	218 N 10 th St	Yes (with audio)	No	Yes (mechanical rooms only)	N/A
Pearce Hall	1112 Elm St	Yes (with audio)	No	No	N/A
snyamncut Hall	1027 Cedar St	Yes (with audio)	No	Yes	N/A
Streeter Hall	202 N 10 th St	Yes (with audio)	No	Yes (mechanical rooms only)	N/A
Student Family Housing	620 W 7 th St	No	Yes	Yes (sleeping rooms)	N/A

Fire Drills Held

On-Campus Housing Facility	Street Address	2015	2014	2013
Anna Maria Apartments	922 Washington St	0	0	0
Dressler Hall	1128 Elm St	1	1	0
Dryden Hall	106 N 9 th St	1	1	0
Holter House	625 G St	0	0	0
Louise Anderson Hall	905 Elm St	1	1	0
Morrison Hall	218 N 10 th St	1	1	0
Pearce Hall	1112 Elm St	1	1	0
snyamncut Hall	1027 Cedar St	1	1	0
Streeter Hall	202 N 10 th St	1	1	0
Student Family Housing	620 W 7 th St	0	0	0

Fire Policies

Fire Alarms and Drills

Fire drills are conducted annually at the beginning of the school year in the residence halls. The organized fire drills are to familiarize each resident with the safe and proper exiting procedure and route to evacuate the building promptly. All occupants will leave the building. Anyone not exiting will be referred for disciplinary action.

It should be noted that Housing and Residential Life did not complete pre-planned fire drills in 2013. Per their process, they planned to do these drills in the Fall. Despite numerous attempts to schedule these drills, they were unsuccessful. When the drills were scheduled it was determined that, all buildings had already successfully evacuated from previous alarms, which CFD stated met all of their expectations. During the first hall/floor meetings Resident Life spoke with residents regarding the evacuation procedures when the fire alarm sounds. However, in Fall 2014 and 2015, Housing and Residential Life conducted pre-planned fire drills in every building per Clery expectations.

Fire Equipment

Injuring or tampering with fire alarm apparatus or equipment – sounding false alarm of fire (CFR 9.40.100) is prohibited and punishable by disciplinary action, fines, and/or possible legal action. Disciplinary action will be taken on individuals who sound a false fire alarm. Fire extinguishers are strategically located throughout each residence hall. Carefully follow the instructions on the extinguisher and use them only in the event of a fire. Exit signs are considered fire equipment.

Fire Safety

Hallways and exits must be kept free of furniture or other objects such as floor rugs. Fire doors are not to be blocked open for any reason. They are designed to prevent the spread of smoke and flames in case of fire. Decorative materials for general use or holiday decoration should be nonflammable. Do not cover hallway light fixtures and fire exit signs. Posters and flyers should not be posted in the elevators.

Smoking is not allowed in any of the residence halls, including and not limited to the balconies, hallways, bathrooms, stairwells and other areas defined by staff. In addition, in accordance with University policy and state law, you need to be 25 feet from the building when smoking. Designated smoking areas have been assigned for each building.

Electrical appliances can be fire hazards. Do not leave coffee pots, etc., unattended, even for a short time. Do not leave stoves unattended while cooking. Remember to turn off the stove and unplug irons before leaving the kitchen and laundry rooms. Barbecuing is not allowed on the balconies. Open flame devices present an unacceptable risk in a residence hall setting. Therefore, university policy prohibits the use of candles, incense, simmering potpourri, solid fuel devices, kerosene lamps, open burning elements (tabletop stoves), toasters and other open flame devices in the residence halls. Decorative candles and lamps that reach very high temperatures and can ignite nearby combustible materials are not allowed. Some examples include: Halogen lamps, five-light floor lamps, etc. Both lamps reach very high temperatures and can ignite nearby combustible materials. Students will be asked to remove these items. Refusal to comply with reasonable requests to remove these items or repeated violation of this policy may result in disciplinary action or fines.

Student Housing Evacuation Procedures

When the fire alarm sounds, follow these instructions:

- Wear a coat and shoes.
- Leave lights on.
- Close window.
- Close and lock door.

- Exit by emergency stairway only. If you encounter smoke, stay low. Oxygen is near the floor.
- Knock on doors on your way to the fire exit to alert neighbors.
- Do not use the elevator.
- Do not re-enter the building until you are directed to do so by a staff member.

Because fire alarms need to be taken seriously, it is important that everyone leave the building during an alarm. There is a fine and possible disciplinary charges for failure to evacuate the building. If you have any questions about the fire drill procedure, consult with your CA or RLC/GCD. Propping open of any doors may result in a fine.

General Procedures in the Case of a Fire

If you observe fire or smoke:

- Determine the location of the fire and what may be burning.
- Call 911. Provide your name and the location of the fire. If in a safe location, stay on the line with the dispatcher until told you may hang up.
- If you hear the evacuation alarm, proceed to the appropriate assembly area.
- If the fire is small, you may attempt to put it out with a fire extinguisher if you have been properly trained. Do not jeopardize your personal safety. All fires, not matter how small, must be reported to the EWU Police at 509.359-7676.
- Evacuate your area if you are unable to put out the fire. Close doors behind you to confine the fire. Proceed to the appropriate assembly area.
- Know alternate exits from your work area. Never allow the fire to come between you and the exit.
- Before opening a door, use the back of your hand to feel the top of the door, the doorknob, and the crack between the door and doorframe. If it feels hot, use your secondary escape route. Even if the door feels cool, open it carefully. If the door is hot or if smoke is visible, do not open the door. If you have to move through a burning or smoke filled area, stay low to the ground or crawl. Use a damp cloth to breathe through if it is available.
- Do not break a window unless it is the ONLY means of escape. Oxygen feeds a fire.

- If you are in a room and cannot escape, leave the door closed, stay low to the floor and hang a white or light colored cloth in an outside window.
- Do not use elevators.
- Do not attempt to save possessions at the risk of personal injury.
- Do not return to the area until instructed to do so by a Public Safety official.

Persons who cannot evacuate by stairway should move to Areas of Refuge if available. If these are not available, persons in wheelchairs should shelter in place unless the danger is imminent. Shelter in place means remaining in a room with an exterior window, a telephone and a solid or fire resistant door; call 911 and report the location.

Reporting Fires

All fires or possible fires must be reported to the Eastern Washington University Police Department. This can be done by calling 911 in the event of an emergency or dispatch at 509.359.7676. In addition to the Eastern Washington University Police Department, fires may also be reported to the on-call RLC's, Chief Housing Officer, Dean of Students, and apartment managers.

Fire Safety Education and Training Programs

The focus of training and education efforts is first to prevent fires by emphasizing personal diligence and individual responsibility. The second goal is to prepare students and employees to respond quickly and effectively when a fire is suspected or certain.

Training programs are sponsored by various campus organizations throughout the year. The Vice President for Business and Finance has overall responsibility for coordinating related training and programs for students, faculty and staff.

During orientations, students receive presentations on fire safety and prevention. These presentations cover a variety of topics, including personal safety, residence hall fire prevention, and emergency response. New employees receive training and information similar to that provided at student orientations. Additional training for employees is provided as requested or needed. Individuals and organizations may request special training sessions by contacting the

Vice President for Business and Finance. In addition to training and awareness sessions, fire safety information is also provided to students and employees through fire safety awareness handouts, posters, displays, videos and other media.

Improvements in Fire Safety

All EST3 Signature Fire Alarm Systems are networked through the campus Fireworks life safety system and monitored 24 hours a day by a central station provider. The university takes the welfare of its students very seriously and wherever possible the best fire and life safety systems are implemented. As EWU moves forward, systems are installed that meet and exceed current code requirements. The university standards are constantly being raised and with each new construction project the welfare of our populace is improved.

Additional Information

Distant Learning Locations

Eastern Washington University has numerous Distant Learning Locations. To find the Annual Security and Fire Safety Reports for locations other than EWU Cheney main campus, please see those individual schools or follow the links provided.

Lake Washington Institute of Technology

11605 132nd Ave. NE

Kirkland, WA 98034

[http://www.lwtech.edu/student life/safety and security/the clery act.html](http://www.lwtech.edu/student%20life/safety%20and%20security/the%20clery%20act.html)

Lower Columbia College

1600 Maple St

Longview, WA 98632

<http://www.lowercolumbia.edu/activities-services/safety-security/crime-statistics.aspx>

North Puget Sound University Center @ Everett Community College

2000 Tower Street

Everett, WA 98201

<http://www.everettcc.edu/administration/college-services/security/safety/clery-act>

North Seattle Community College

9600 College Way North

Seattle, WA 98103

<https://northseattle.edu/safety/safety-security-nsc#2>

South Seattle Community College

6000 176th Ave SW

Seattle, WA 98106

<http://www.southseattle.edu/safety/>

Pierce College

1601 39th Ave. Southeast

Puyallup, WA 98374

<http://www.pierce.ctc.edu/studentlife/safety/reports>

Notes and Additional Recommended Resources

- Eastern Washington University Student Handbook; Office of Admissions, 101 Sutton Hall.
- Residential Living Guide; Residential Life, Snymancut Hall.
- Alcohol, Drugs, and the University Campus; EWU Substance Abuse Prevention Center, URC.
- Acquaintance/Date Rape Education and Prevention; EWU Women's Center, 207 Monroe Hall.
- The Handbook for Campus Crime Reporting:
<http://www2.ed.gov/admins/lead/safety/handbook.pdf>
- The Employee Assistant Program (EAP) is available for EWU staff that needs assistance with personal or work-related problems. Check the EWU website for EAP contact information or contact Human, Resources, Rights, and Risk at 509.359.2381.

Important Numbers

Emergency	911
EWU Police Services (non-emergency)	509.359-7676
Automated Answering System.....	509.359.6300
Police Services	Option 1
Business Office	Option 2
EWU Anonymous Tip Line	509.359.4286
Lost and Found.....	509.359.6498
Cheney Police Department (Cheney, off-campus, police services)	509.535.9233
Spokane Crime Check	509.456.2233
Spokane Sexual Assault Center	509.624.RAPE
YWCA Domestic Violence Crisis Line (24/7)	509.326.2255
Lutheran Community Services Sexual Assault Crisis Line (24/7)	509.624.7273
First Call for Help-Suicidal (24/7) – Frontier Behavioral Help	509.838.4428
Counseling and Psychological Services.....	509.359.2366
EWU Dean of Students Office	509.359.7924
EWU Substance Abuse Prevention/CARE/Student Health	509.359.4279
EWU Women’s Studies Center	509.359.2847
EWU Title IX Coordinator.....	509.359.6322
Washington Poison Center (toll-free)	800.732.6985
Washington Poison Center (toll-free) TDD.....	800.572.0638