

Chapter 172-06 WAC

ORGANIZATION AND OPERATION

Last Update: 11/24/14

WAC

172-06-010 Organization.

172-06-020 ~~Rules and Indexes Operations and procedures.~~

172-06-030 University rules library. ~~(repeal)~~

WAC 172-06-010 Organization. (1) Eastern Washington University is established in Title 28B RCW as a public institution of higher education. The university's ~~administrative~~ ~~central~~ office is located at 214 Showalter Hall, Cheney, WA 99004-2496. Normal business hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, except state legal holidays. ~~The university also has several satellite educational programs located throughout the state; however, the administration of satellite programs is carried out through the central office.~~ Information about the university's educational offerings is available on the website at www.ewu.edu.

(2) The institution is governed by a board of trustees, appointed by the governor. The board consists of eight members. The board employs a president, who acts as the chief executive officer of the institution. The president establishes the structure of the administration.

(3) The university is organized into divisions, administered by vice presidents, ~~including academic affairs, business and finance, student affairs, information technology, and university advancement~~. All vice presidents are directly responsible for operations within their divisions. The vice presidents directly report to the president of the university.

(4) ~~The public may obtain information, make submittals or requests, and obtain copies of university decisions by contacting the university president's staff located in the central office.~~ Additional and detailed information concerning the university is available through the university's website at www.ewu.edu.

[Statutory Authority: RCW 28B.35.120(12). WSR 14-24-032, § 172-06-010, filed 11/24/14, effective 12/25/14; WSR 13-24-118, § 172-06-010, filed 12/4/13, effective 1/4/14; WSR 92-09-099, § 172-06-010, filed 4/20/92, effective 5/21/92.]

WAC 172-06-020 Rules and Indexes~~Operations and procedures~~.

(1) University rules/regulations are promulgated in accordance with the Administrative Procedure Act (APA), chapter 34.05 RCW and approved by the board of trustees. The university rules coordinator is responsible for coordinating the rulemaking process. The university rules coordinator maintains records relating to the rulemaking process and is available to respond to public inquiries about possible, proposed, or existing rules. Current rules and information about the rulemaking process is available at: <https://inside.ewu.edu/policies/>. Internal policies that are not subject to the APA rulemaking process are also available on this website. Historical amendments, revisions, and/or former provisions may be obtained through the university president's office.

~~(2) The university may promulgate internal policies that are not governed by the APA. Policies that are generally applicable to the university are approved by the board of trustees. Under special circumstances, interim policies may be adopted by the university president acting with authority delegated by the board of trustees. Units of the university may~~

~~adopt policies that govern their area of responsibility. The university may consult with the academic senate and/or the associated students of Eastern Washington University when considering a change in policies or rules.~~

(3) This section is adopted in compliance with RCW 34.05.220. In addition to maintaining rulemaking files, the rules coordinator shall also maintain an index of: final orders that are issued in adjudicative proceedings that contain an analysis or decision of substantial importance to the university in carrying out its duties; declaratory orders issued pursuant to RCW 34.05.240 that contain an analysis or decision of substantial importance to the university in carrying out its duties; interpretive statements as defined in RCW 34.05.010; and, policy statements as defined in RCW 34.05.010. Informal procedures regarding university operations typically include:

~~(a) Decisions made by persons authorized by board resolution, the president, vice president or any designee to make a decision within the scope of responsibility assigned to such person; or~~

~~(b) Methods of persuasion used by any person in an attempt to influence university decisions.~~

[Statutory Authority: RCW 28B.35.120(12). WSR 14-24-032, § 172-06-020, filed 11/24/14, effective 12/25/14.]

Repeal: WAC 172-06-030

~~WAC 172-06-030 University rules library. The university maintains a repository of its WAC and university policies, which is open to the general public, at www.ewu.edu/policy. This repository includes current substantive rules of general applicability adopted as authorized by law, and statements of general policy or interpretations of general applicability formulated and adopted by the university. Historical amendments, revisions, and/or former provisions may be obtained through the university president's office.~~

~~[Statutory Authority: RCW 28B.35.120(12). WSR 14-24-032, § 172-06-030, filed 11/24/14, effective 12/25/14.]~~