Using EagleNet for Registration – SSB9

- 1. Log on to <u>InsideEWU</u> and click on <u>Eaglenet</u> under Quick Links on the left-side of the page.
- 2. Under the Student Tab,
 - a. Select Registration
 - b. Add or Drop Classes

Student Profile	Registration Check your registration status, class schedule and add or drop classes	Student Records View your holds, grades and transcripts Student Account View and Pay Bill, Direct Deposit Sign-Up, 1098T Tax Information
 My Registration 	 Add or Drop Classes 	 Look Up Classes
 Academic Planner - Use the Planner to plan, schedule, a for your courses 		Concise Student Schedule
 Complete Withdrawal 	 Registration Status 	Student Detail Schedule

3. Select the term. If your registration window is open, you will ask you to **REGISTER FOR CLASSES**. You can use the Subject/Course Number field to search for courses.

**	
Student • Registration • Select a Term • Register for Classes	
Register for Classes	
Find Classes Enter CRNs Schedule and Options	
Enter Your Search Criteria Term: Winter Quarter 2021 Subject Anthropology You can ad Course Number Keyword Search Clear Advanced Search	ld another

4. To select a course to ADD to your schedule, click the ADD button next to the course.

<u>S</u>	tudent • Regis	<u>stration</u>	• <u>S</u> e	elect	<u>a Ter</u>	<u>m</u> •	Reg	gister for Clas	sses					
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	ANTHROPOLOGI Lecture & Practice/	Anthro	304	001	5	1	W	Buchanan, Bri	S M T W T F S 09:00 AM - 09:50 S M T W T F S - Type: Class B		24 of 24 10 of 10	Hybrid Online Learning State Support Funding	Add	
												State Support Funding		

The course will be added to a PENDING registration worksheet. If the course has times and days, you will see the course added to your WEEKLY CALENDAR. It will also be added as PENDING in the SUMMARY section.

d Classes Enter CRNs	Schedule and Opti	ons														
m: Winter Quarter 2021 Sub																Search Again
itle 0	Subject Descriptio	CourseNu	Section	Hours	CRN ¢	Term 0	Instructor	Meeting Times		Campus	Status	Attribu	te			\$
UMAN EVOLUTION cture with Lab	Anthropology	202	001	5	18158	Winte	Zukosky, Michael (Primary)	SMTWTFS	- Type: Class Building: Arranged R	tc Cheney	60 of 60 seats re 5 of 5 waitlist sea		Support Funding	ology		
ITHROPOLOGICAL ARCHAE cture & Practice/Discussion	Anthropology	304	001	5	18162	Winte	Buchanan, Brian (Primary)	SMTWTFS SMTWTFS	09:00 AM - 09:50 AM Type: Class Br - Type: Class Building: Arranged R	ai Cheney	24 of 24 seats re 10 of 10 waitlist		I Online Learning Support Funding			
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5. To Search for additional classes, click SEARCH AGAIN.

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Title 0	Subject Descriptio	CourseNu	Section	Hours	CRN 0	Term 0	Instructor	Meeting Times			Campus	Status		Attribute			\$
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VERTY, INEQUALITY AND S cture & Practice/Discussion	Anthropology	311	001	5	18508	Winte	Kebede, Kassahun (Prima	SMTWTF	9 -	Type: Class Building: Arranged I	Rc Cheney	40 of 40 seats 5 of 5 waitlist s	e	State Support Funding Global Studies		Add	
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Schedule for Winter Quarter 2									J.	Title	Details	Hours	CF	RN Schedule Typ	Status	Action	
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	display extra registrati																

6. You can use the drop down menus to WAITLIST or REMOVE the course. To REGISTER for courses, you will need to click SUBMIT.

d Classes Enter CRNs	Schedule and Opti	ons							_									
arch Results — 8 Classes m: Winter Quarter 2021 Sub	ject: Anthropology																Searc	ch Again
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7. Once you submit, your SUMMARY panel will be updated with your registered credits and the status of each class.

Subm

						Tuition and Fees
Details	Hours	CRN	Schedule Type	Status	Action	\$.
ANTR 304, 001	5	18162	Lecture &	Registered	None	¥
ANTR 202, 001	5	18158	Lecture wit	Registered	None	•
	ANTR 304, 001	ANTR 304, 001 5	ANTR 304, 001 5 18162	ANTR 304, 001 5 18162 Lecture &	ANTR 304, 001 5 18162 Lecture & Registered	ANTR 304, 001 5 18162 Lecture & Registered None

Total Hours | Registered: 10 | Billing: 10 | CEU: 0 | Min: 0 | Max: 18