

From: [Eastern Washington University](#)
To: [Miller, Judith](#)
Subject: New S&A Funding Request Submission
Date: Wednesday, January 8, 2025 1:48:24 PM
Attachments: [Club-Sports-FY26-Budget-Request-Spreadsheet.xlsx](#)

New S&A Funding Request received!

Requesting Organization

Club Sports Federation - Campus Recreation

Requester's Contact Information

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Budget Request and History

Attach Budget Request Spreadsheet (found at top of form)

- [Club-Sports-FY26-Budget-Request-Spreadsheet.xlsx](#)

Please select which represents your request best?

FY26 Budget Request

Please provide a summary of your dept/prog/unit.

The Club Sport Federation (CSF) provides EWU students with an opportunity to continue in a sport they love, build a supportive community, and create a deeper connection to campus. S&A funding is vital for the students within these clubs to help support their competition and contribute to their development outside the classroom. Since the 2022/23 academic year the department has increased the amount of participation from 13 Club Teams to 24 teams with over 500 student participants in 2024/25. This year all 24 teams will submit for funding and 19 of them are currently or will be competing in leagues and traveling outside of the area for the 2025/26 school year. Our department has also moved on from our old campus recreation busses due to safety and maintenance issues. Unfortunately this has caused an increase cost to find outside opportunities for safe travel to competitions. Teams will be relying on Charter busses and working with Enterprise to rent vehicles for the upcoming year.

How does your dept/prog/unit plan to spend awarded funds?

The awarded funds will cover our Club Sport Coordinator wages and benefits, student staff wages, department expenses and Club Team Allocations. Staff salaries combined makes up 40% of the budget. 53% of the budget will be allocated to the club teams through the CSF Council. These funds help support the teams with league dues, operating expenses, travel, lodging, and transportation. Each competing

team is required to pay their own player dues and fundraise for their team. This support from the S&A budget only covers at most 20% of their operating costs as a team. The remaining budget goes towards operating costs for the department including contracted services, professional development and training, supplies and facilities.

Did your dept/prog/unit receive funds in FY25?

Yes

Please submit the total amount received in FY25.

\$190,000

Please describe any changes in the amount requested from the previous year.

Standard percentage increases. Increased amount for travel for club teams since we will need to rent vehicles or work with outside bus companies for travel.

Salaries, Benefits, & Wages

Does your request include any staff salaries/benefits, and/or student wages?

Yes

How many UNDERGRADUATE student employees are being supported by S&A funding?

2

How many GRADUATE student employees are being supported by S&A funding?

0

How many CLASSIFIED staff are being supported by S&A funding?

1

How many ADMINISTRATIVE staff are being supported by S&A funding?

0

How many FACULTY are being supported by S&A funding?

0

Please confirm that you have budgeted for all salary increases, according to the Budget Assumptions outlined, and that number will be included in your direct expense figure when you build your budget

- Yes

Impact From Funding

How does your dept/prog/unit collaborate with other departments, programs, units, outside stakeholders, and the local/regional community?

CSF groups collaborate with other campus groups such as: Recreation Facilities through Rec-Splision and The BLITZ; EWU Athletics to support their athletic teams travel to competitions, sideline support for football and soccer games, Fund raising efforts with the EWU Foundation/Alumni Association; CSF groups have hosted competitions supporting the EWU Veteran's Center for Military Appreciation events; Regular communication with Student Life Accounting; Strong participation in Movers and Shakers during Housing and Residence Life Move-In Weekend.

Do these collaborations include financial contributions? If so, please describe.

Club teams work for various community businesses and our own Athletic Department for fundraising opportunities that go directly to the club teams.

What impact(s) does this dept/prog/unit have on campus? Briefly describe the need for your dept/prog/unit. How does your dept/prog/unit support the mission, goals, and strategic plan of EWU?

With more than 500 active unique participants this past fall quarter alone and over 400 different events in one quarter, the CSF has a tremendous impact on student life. Our Club Hockey team saw a total of 2,673 students in attendance throughout the Fall quarter at their home games. Many studies show participation in a group such as a CSF team offers a strong support system, a valuable learning experience, and a rich environment for individual development. All of which can create a deeper connection to campus and enhance their student experience which can result in an increase of retention and successful student graduations. We contribute to the university mission of personal transformation with students learning about themselves, and the world around them, through active participation in a CSF organization. The CSF will continue to find ways for its student athletes to remain engaged with the program as well as the University.

How does your dept/prog/unit assess the effectiveness of your programs/services and how is it tracked?

We are collecting our primary data through Eaglesync. Team rosters, practices, games or other events are entered in to record the amount of participation and activity. The rosters will then be sent in to registration and records to determine the success of students who participate in club sports with graduation and retention. Satisfaction surveys are distributed every year for students to provide feedback on their overall satisfaction with the programs, staff and facilities involved. Quarterly CSF Officer training sessions provide an opportunity for each club to discuss success strategies, as well as concerns and solutions.

Financial Responsibility

What are the top funding priorities for your dept/prog/unit and is any of this funding for contracts? If so, how much?

1. Club Funds - Clubs within CSF utilize S&A funding to support their practices and competitions (home and away). During these competitions, the clubs represent EWU, bring positive attention to campus, and serve as a tool for student recruitment.
2. Officer training and leadership development - officers within CSF engage advising and training on how to support their clubs. There are resources and supplies used to support this training.
3. Promotion and recruitment - Promotional materials are developed to generate awareness of EWU's sport clubs.
4. Wages - The department has 1 professional staff member and 2 student who supports game-day operations for our sport clubs.

How does your dept/prog/unit track and manage your budgets to ensure financial sustainability?

We work closely with Student Accounting to make sure we track and manage our budget on a monthly Basis. The Club Sport Coordinator meets regularly with each club treasurer to help them plan their expenditures and develop ideas to increase their revenue (dues, fundraisers, etc.). Our clubs are not solely dependent on S&A funding, it is used as a supplement to their budgets. Each club is required to have a team budget which maps out their season and balances their revenue and expenses. This budget is approved and monitored by the Club Sport Coordinator and the CSF Council.

How will you ensure that student fees do not subsidize non-student use?

S&A fee statutes prohibit our programs from using S&A fees to support non-student programming. CSF groups are only open to currently enrolled EWU students, with some faculty/staff serving as club advisors. However, sport clubs host competitions that charge admissions fees to non-students. These fees help offset some of the expenses for clubs to be active.

Engagement

Please share the number of STUDENTS your dept/prog/unit serves annually.

530

Please share the number of FACULTY your dept/prog/unit serves annually.

0

Please share the number of STAFF your dept/prog/unit serves annually.

1

Please share the number of ALUMNI your dept/prog/unit serves annually.

0

Please share the number of OUTSIDE STAKEHOLDERS your dept/prog/unit serves annually.

0

Acknowledgment



I confirm that the details included in this budget request are accurate to the best of my knowledge and are fully aware of S&A Fee regulations.