

Wages and Benefits			
Budget Accounts	Line Item	Requested Expense Description	Requested Budget
61100-65500	Administrative/Faculty Classified Wages and Benefits -	Please add expense details here.	\$ -
66100-66410 &			
67100-67500	Hourly Wages/ Students / Contracts -	Please add expense details here.	\$ -
66500-66610	Overtime & Additional Hours -	Please add expense details here.	\$ -
WAGES SUBTOTAL			\$ -
Direct Expenses			
Accounts	Line Item	Requested Expense Description	Requested Budget
700	Salary Allocations for Increases and Adjustments -	Please add expense details here.	\$ -
	Personal Services,(IT Serv., Comm. Serv.,Emp		
71100-71110	Train Serv., Other) -	Please add expense details here.	\$ -
	Contractual Services (Contract Serv.,		
71200-71220	Purchased Serv., Direct Payment to Provider)	YMCA Contract = \$188,000; Dishwasher repair contract \$2700	\$ 190,700.00
71300-71360	Utilities -	Please add expense details here.	\$ -
71400-71404	Supplies & Materials -	Supplies	\$ 500.00
71410-71412	Printing Charges -	Please add expense details here.	\$ -
	Communications (Telephone, Misc Comm.,		
71420-71422	Postage) -	Postage	\$ 100.00
71430-71433	Rentals & Leases -	Hainsworth Laundry	\$ 900.00
	Repairs (Building, Equipment, Vehicles , Auto		
71440-71445	Shop) -	Requests for building maintenance repairs	\$ 500.00
	Other (Dues, Memberships, Conf Fees.,		
71446-71652	Insurance, PR,Software, Small IT Equip.) -	Please add expense details here.	\$ -
	Travel (Lodging, Airfare, Mileage, Other Travel,		
71710-71850	Moving, Meals, Light Refresh., Motor Pool -	Please add expense details here.	\$ -
72010-72032	Equipment Capital/Equipment Library -	Please add expense details here.	\$ -
DIRECT EXPENSE SUBTOTAL			\$ 192,700.00
TOTAL REQUEST			\$ 192,700.00

Instructions: Please add all of your budgeted expenses to this spreadsheet, with brief details that inform the S&A committee what is being funded within each line item.