

Budget Accounts	Line Item
61100-65500	Administrative/Faculty Classified Wages and Benefits -
66100-66410 &	
67100-67500	Hourly Wages/ Students / Contracts -
66500-66610	Overtime & Additional Hours -
<b>WAGES SU</b>	

Budget Accounts	Line Item
700	Salary Allocations for Increases and Adjustments -
71100-71110	Personal Services,(IT Serv., Comm. Serv.,Emp Train Serv., Other) -
71200-71220	Contractual Services (Contract Serv., Purchased Serv., Direct Payment to Provider) -
71300-71360	Utilities -
71400-71404	Supplies & Materials -
71410-71412	Printing Charges -
71420-71422	Communications (Telephone, Misc Comm., Postage) -
71430-71433	Rentals & Leases -

71440-71445	Repairs (Building, Equipment, Vehicles , Auto Shop) -
71446-71652	Other ( Dues, Memberships, Conf Fees., Insurance, PR,Software, Small IT Equip.) -
71710-71850	Travel (Lodging, Airfare, Mileage, Other Travel, Moving, Meals, Light Refresh., Motor Pool -
72010-72032	Equipment Capital/Equipment Library -
<b>DIRECT EXPEN:</b>	
<b>TOTAL RI</b>	

<b>Wages and Benefits</b>	
<b>Requested Expense Description</b>	<b>Requested Budget</b>
	\$ -
	\$ -
	\$ -
<b>JBTOTAL</b>	<b>\$ -</b>

<b>Direct Expenses</b>	
<b>Requested Expense Description</b>	<b>Requested Budget</b>
	\$ -
	\$ -
	\$ -
	\$ -

For re-launching BETA GAMMA SIGMA Business Honor Society and also re-launching ALPHA KAPPA PSI Co-Ed, Professional Business Society (All Majors), the following items are requested for each organization:

Items for induction ceremonies, recognition ceremonies, marketing materials (brochures, banners, etc), club materials (folders, name tags, etc.), club meetings.

\$2,000 for Beta Gamma Sigma and \$2,000 for Alpha Kappa Psi For the evening Catalyst-wide EWU student events from 5 to 6 PM, the following assistance is requested for supplies and materials:

\$1,500 for Catalyst events from 5 to 6 pm (This request is different from the Catalyst-wide EWU student events that will be occurring during the day. My colleague, William Barton, has submitted a funding request for the day events. The Catalyst events from 5 to 6 PM accommodate the needs of the Schools of Business and Accounting's student population since they attend evening classes at the Catalyst Building, as well as the additional students that attend courses at the Catalyst Building in the evening.

	\$ 5,500.00
	\$ -
	\$ -
	\$ -

Dues, membership, Conference fees, insurance and other club fees, and financial assistance for student membership fees if needed. \$2,000 for BETA GAMMA SIGMA and \$2,000 for ALPHA KAPPA PSI \$500 for Guest Speakers for Catalyst-wide EWU Student Events from 5 to 6 pm	\$ 4,500.00
Travel for conference fees (lodging, airfare, mileage, meals, light refreshments) \$2,000 for BETA GAMMA SIGMA and \$2,000 for ALPHA KAPPA PSI	\$ 4,000.00
	\$ -
<b>SE SUBTOTAL</b>	<b>\$ 14,000.00</b>
<b>EQUEST</b>	<b>\$ 14,000.00</b>

Instructions: Please add all of your budgeted expenses to this spreadsheet, with brief details that inform the S&A committee what is being funded within each line item.