**Custodial Aide**

Custodial Aide, under general supervision duties may include, but are not limited to:

* Performing routine custodial tasks (e.g. emptying trash cans, vacuuming carpets, sweeping, mopping, dusting, etc.) in University Buildings, Apartments and/or dormitories.
* May be responsible for thorough cleaning of University apartments and dormitories while vacant to prepare for new tenants in a timely manner.
* Cleaning communal laundry rooms and other similar spaces.
* Reporting maintenance issues using Star Rez Facilities tracking software (if required, training will be provided).
* Performing other duties as assigned in a typically indoor working environment.

This position will report to *insert department* and *insert title of supervisor/manager.*

This position will work *insert days and hours per week. No set hourly schedule – hours may vary based on student’s schedule.*

**Required Qualifications:**

Applicants must be enrolled as a full-time EWU student.

Applicants must maintain good academic and conduct standing with EWU.

Applicants must be able to lift a minimum of 20 lbs., and occasionally up to 25 lbs.

Applicants must be able to utilize cleaning chemicals and cleaning appliances, such as vacuum, mop, and or similar implements.

Must be able to complete the following trainings, provided after hire:

* Asbestos, Lead and Silica Awareness – EWU Environmental Health and Safety
* Bloodborne Pathogen Training – EWU Environmental Health and Safety
* Hazard Communication (HAZCOM) – EWU Environmental Health and Safety
* Hazardous Waste Management – EWU Environmental Health and Safety
* New Employee Orientation – EWU Environmental Health and Safety
* Basic Chemical Safety and Storage – EWU Environmental Health and Safety
* Specialized Cleaning Tool Training – EWU Custodial

Applicants must be able to work independently, and be reliable, responsive, organized, sensitive to the needs of a diverse population, willing to take direction, follow guidance, and complete work unsupervised.

Applicants must be able to work with others at all levels, have a professional demeanor, excellent interpersonal skills, strong communication skills, and emotional intelligence.

Applicants must be able to manage conflict, collaborate and work effectively both independently and as a member of a team.

**Student employees are subject to EWU’s employment Policies and Procedures and the EWU Student Code of Conduct. As a student employee, you are expected to adhere to both. Please be advised**

**that violations of the EWU Student Code of Conduct may affect your employment on campus, even if the conduct occurs beyond the scope of your job responsibilities.**

**All new employees must comply with EWU immunization Policy 602-02 and provide proof of immunity or vaccination to MMR and proof they are fully vaccinated before beginning work at EWU. Waivers for the immunization requirements are available for medical or sincerely held religious beliefs.**

**This position, during the course of university employment will be involved in the receipt of, or accountability for, university funds or other items of value; as well as the unsupervised access with the developmentally disabled, vulnerable adults or children under the age of 16. The offer of employment is contingent upon successful completion and passing of a background check prior to beginning employment.**

**Salary Range A**