**Group X Instructor**

Group X Instructor, under minimal supervision of the Group Exercise Director, duties may include, but are not limited to:

* Providing services to Group Exercise class participants by providing safe and effective exercise classes.
* Assisting participants with class waivers.
* Assisting participants with log-in/log-out procedures.
* Answering questions about course policies, expectations, and requirements.
* Enforcing policies against non-compliant participants.
* Manage/file participant paperwork.
* Maintaining fitness equipment via cleaning and inspections.
* Providing assistance to the Group Exercise Class Director.
* Performing other related duties as assigned or required.

This position will report to *insert department* and *insert title of supervisor/manager.*

This position will work *insert days and hours per week.* This position is WORK STUDY ONLY. Group exercise classes are offered Monday through Thursday, so there will be no Friday/weekend work expectation. Assistants are scheduled between 11-13 hours per week.

**Required Qualifications:**

Applicants must have excellent customer service and people skills.

Applicants must be able to successfully complete CPR/AED certification immediately upon hire.

Applicants must be able to successfully complete group exercise instructor certification immediately upon hire (Zumba, yoga, indoor cycling, etc.)

Applicants must have a professional demeanor and the ability to effectively communicate with a diverse population via phone, in person, or electronic communications.

Applicants must be reliable, responsive, willing to take direction and follow guidance

**Preferred Qualifications:**

Prior customer service experience is preferred, but not required.

Applicants certified in CPR/AED prior to hire preferred.

Applicants certified as a group exercise instructor prior to hire (Zumba, yoga, indoor cycling, etc.) preferred.

Applicants must be able to work with others at all levels, have a professional demeanor, excellent interpersonal skills, strong oral and written communication skills, and emotional intelligence.

Applicants must be able to manage conflict, collaborate and work effectively both independently and as a member of a team.

**Student employees are subject to EWU’s employment Policies and Procedures and the EWU Student Code of Conduct. As a student employee, you are expected to adhere to both. Please be advised that violations of the EWU Student Code of Conduct may affect your employment on campus, even if the conduct occurs beyond the scope of your job responsibilities.**

**All new employees must comply with EWU immunization Policy 602-02 and provide proof of immunity or vaccination to MMR and proof they are fully vaccinated before beginning work at EWU. Waivers for the immunization requirements are available for medical or sincerely held religious beliefs.**

**This position, during the course of university employment will be involved in the receipt of, or accountability for, university funds or other items of value; as well as the unsupervised access with the developmentally disabled, vulnerable adults or children under the age of 16. The offer of employment is contingent upon successful completion and passing of a background check prior to beginning employment.**

**Salary Range**