

Human Resources The Office of Student Employment **Job Descriptions**

Parking Services Attendant—Events/Game Days

Football Game Day Parking Services Attendants are needed to assist with welcoming, guiding tailgaters into parking stalls, and selling \$20 car parking at all EWU home football games. This is a fun work environment where you get to be part of the home football game day experience right at the stadium and still be able to enjoy most of the game. Great way to earn extra money and still enjoy EWU Football games!

Parking Services Attendant, under the direct supervision of parking staff, duties may include, but are not limited to:

- Assist with guiding vehicles into proper tailgating and parking spots.
- Help educate customers on parking related guidelines for events including proper parking areas and game day tailgating.
- Clean vehicles, pick up loose garbage in lots, provide event parking assistance.
- Assist with special event parking, to include all home football gamedays, men's basketball home games and/or other athletic and special event parking as needed.
- Performing other related duties as assigned or required.

This position will report to Kevin Bruaw, SRC Operations Manager, for the Sports & Recreation Center.

This position will work various hours, various days (to include weekends), in support of Special Event and Game Day Operations. Scheduled 2022 home football games are as follows:

- September 3rd
- September 24th
- October 15th
- October 29th
- November 19th
- Possible playoff games in November and December

Required Qualifications:

Applicants must have excellent customer service and people skills.

Applicants must be able to stand for long periods of time, work in inclement weather, and work long and/or irregular hours.

Applicants must have a familiarity with technology-based equipment and be comfortable in the use of such equipment.

Applicants must have a professional demeanor and the ability to effectively communicate with a diverse population via phone, in person, or electronic communications.

Applicants must be detail oriented and able to enter data and work accurately.

Applicants must be reliable, responsive, willing to take direction and follow guidance.



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Applicants must have a valid driver's license. Successful applicants may be required to complete the EWU driver's safety course immediately upon hire.

Applicants must be able to take cash and make correct exact change. Successful applicants may be required to complete the EWU cash handling training upon hire.

Applicant must be able to work with others at all levels, have a professional demeanor, excellent interpersonal skills, strong communication skills, and emotional intelligence.

Applicant must be able to manage conflict, collaborate and work effectively both independently and as a member of a team.

Student employees are subject to EWU's employment Policies and Procedures and the EWU Student Code of Conduct. As a student employee, you are expected to adhere to both. Please be advised that violations of the EWU Student Code of Conduct may affect your employment on campus, even if the conduct occurs beyond the scope of your job responsibilities.

All new employees must comply with EWU immunization Policy 602-02 and provide proof of immunity or vaccination to MMR and proof they are fully vaccinated against COVID-19 before beginning work at EWU. Waivers for the immunization requirements are available for medical or sincerely held religious beliefs.

This position, during the course of university employment will be involved in the receipt of, or accountability for, university funds or other items of value; as well as the unsupervised access with the developmentally disabled, vulnerable adults or children under the age of 16. The offer of employment is contingent upon successful completion and passing of a background check prior to beginning employment.

Salary Range A