**Security Attendant 1/Police Cadet 1**

Security Attendant 1/Police Cadet 1, under direct supervision, provides support to EWU law enforcement as needed. Responsibilities may include, but are not limited to:

* Parking enforcement.
* Providing directions and assistance to the public.
* Nightly patrols of the EWU campus.
* Shadowing officers on non-commissioned assignments.
* Performing administrative office functions.
* Assisting the public with jump starts for their vehicles.
* Helping officers facilitate community outreach.
* Performing other related duties as assigned or required.

This position will report to the University Police Departmentand Police Sergeant.

This position will work a maximum of 19 hours per week based on availability. The University Police Department operates 7 days a week and typically has shifts from 10 am to midnight.

**Required Qualifications:**

Applicants must be a current EWU student in good academic standing.

Applicants must be 18 years of age or older.

Applicants must maintain at least 3.0 GPA (grade point average).

Applicants must possess a valid Washington driver’s license and good driving record.

Applicants must have a positive and encouraging attitude with a strong team mentality.

Applicants must have a high level of professionalism, maturity, integrity, reliability and confidence.

Applicants must have a command of English grammar, vocabulary, spelling and punctuation, and basic arithmetic skills.

Applicants must be able to work with others at all levels, have a professional demeanor, excellent interpersonal skills, strong oral and written communication skills, and emotional intelligence.

Applicants must be able to manage conflict, collaborate and work effectively both independently and as a member of a team.

*Insert language re: criminal background check and access (fingerprint—higher level)*

**Preferred Qualifications:**

An interest in a career in law enforcement is preferred, but not required.

**Student employees are subject to EWU’s employment Policies and Procedures and the EWU Student Code of Conduct. As a student employee, you are expected to adhere to both. Please be advised that violations of the EWU Student Code of Conduct may affect your employment on campus, even if the conduct occurs beyond the scope of your job responsibilities.**

**All new employees must comply with EWU immunization Policy 602-02 and provide proof of immunity or vaccination to MMR and proof they are fully vaccinated before beginning work at EWU. Waivers for the immunization requirements are available for medical or sincerely held religious beliefs.**

**This position, during the course of university employment will be involved in the receipt of, or accountability for, university funds or other items of value; as well as the unsupervised access with the developmentally disabled, vulnerable adults or children under the age of 16. The offer of employment is contingent upon successful completion and passing of a background check prior to beginning employment.**

**Salary Range A**