



BRIEF ADJUDICATION HEARING PROCESS

1

An incident has been reported and you are listed as someone who potentially violated the EWU Student Conduct Code.

The Student Rights and Responsibilities office (SRR) will send you a Notice of Allegation/Prehearing Conference letter with the date, time and location to meet with your assigned Conduct Review Officer. Remember that until a decision is made at your brief adjudicative hearing, you are assumed not responsible for the reported incident

2

Prehearing Conference Meeting: At this meeting you will review the student conduct hearing process. These next steps may help you prepare for the prehearing conference

- Review the EWU Student Conduct Code
- Review your rights as a student
- Review all case materials sent to you by Student Rights and Responsibilities
- Select an advisor, if you choose to have one, and invite them to the meeting
- If you choose to have an advisor, you must fill out the Release of Information (ROI) form at the following link: <https://inside.ewu.edu/records-and-registration/ferpa/>
- If your advisor is an attorney, they will need to submit a Notice of Appearance to SRR at least two days prior to the hearing date, in addition to you completing the ROI for them.
- Request any needed accommodations for the meeting, such as a language interpreter, ASL interpreter, or need larger print documents

In most cases a Brief Adjudicative Hearing (BAH) will occur right after the completion of the prehearing conference meeting. However, if the alleged violations involve Non-Title IX sexual misconduct or interpersonal violence, a hearing will be scheduled for a later date. See [WAC 172-121-121](#) of the EWU Student Conduct Code for a full review of the BAH.

3

A Decision is made

After the BAH is concluded, you will be notified of the decision by email and postal mail within 7 business days of your hearing.

4

Your option to appeal.

You have 21 calendar days after receiving the decision to submit an appeal. For more information regarding the appeal process, see [WAC 172-121-130](#)